The Crawford County Board of Commissioners met on Wednesday, November 9, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Christine Krzysiak Treasurer

Keith Button, Esq. Solicitor

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Heidi Shiderly Court Administrator

Ken Saulsbery Warden

MarJo Webster Care Center Administrator

Don Bovard EMA Operations Officer

Nick Loiacona Chief Probation/Parole Officer

Gail Kelly Human Services Director

Zach Norwood Assistant Planning Director

Tracey Crawford Conservation District

Kevin Nicholson 911 Director

Tim Kelley IT Director

Tim Geibel CATA General Manager

Chris Seeley Auditor

Kathie Roae Auditor

Josh Kralj Deputy

Keith Gushard The Meadville Tribune

Jeff Cory Armstrong

Sam Byrd Citizen

Denis Alexatos Citizen

Jim Temple Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on October 26, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on November 2, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,549,361.62 for the period ending November 8, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there no executive sessions.

Public Comment:

There was some discussion with the Board of Commissioners and citizens.

Official Business:

Mr. Amato made a motion to approve the nominations of Andrew Hyde and Vernon Knapp for Farm Director for a term beginning January 1, 2017 and expiring on December 31, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution for CATA to amend an additional 50 years to their Charter Agreement beyond April 16, 2029 and to expire on April 16, 2079. This is to keep compliance with Penn Dot for new Compressed Natural Gas vehicles. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Resolution for the CATA Board member reappointment of Larry Marstellar for a term beginning January 1, 2017 and expiring on December 31, 2020. Mr. Soff seconded and the motion carried.

Mr. Amato asked how the progress for the Venango/Crawford County CATA was and the response given was that it is progressing very well with more than 1,000 passenger trips per day.

Mr. Amato made a motion to approve the natural gas supplier for the Counties facilities with Open Flow Energy from January 1, 2017 through December 31, 2019. This is to save the county money on fuel cost. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the Adult Probation application for a PCCD grant for in-house training on the Ohio Risk Assessment System (ORAS) in the amount of $8,500.00, with no county match. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for window tint for safety of staff and inmates in Unit Control at the Correctional Facility in the amount of $1,374.00 from Larry’s Tint in Meadville. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase request for wound and skin assessment module at the Care Center in the amount of $516.68 from Point Click Care. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the complete Operation Assessment of the Dietary Department at the Care Center by LW Consulting in the amount not to exceed $3,550.00. This is the last department needing assessment. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of a temporary Part-Time CYS Solicitor. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requests for One Dell Tower and Monitor for L. Robinson, in the amount of $59.92 paid by the county, and one Projector for Admin Conference Room at Human Services, in the amount of $149.44 paid by the county. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 Professional Contract Amendment C-2 for Parkside Psychological Associates, LLC. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 CYS Contracts for Cornell Abraxas Group, Inc., George Junior Republic in Pennsylvania, The Bair Foundation of Pennsylvania and White Deer Run, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract for Stairways Behavioral Health. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 MH/ID/EI Contract Amendment C-1 for Supports, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contract Amendment C-1 for Parkside Psychological Associates, LLC. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 CYS Contracts for Alternative Living Solutions, Bethany Christian Services of Western Pennsylvania, Keystone Adolescent Center, Inc. and Pathways Adolescent Center, Inc.; same rates as prior year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contract for PSY Services; same rate as prior year. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the blanket purchase order request for all phones county wide from Novus, LLC in the amount of $52,528.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the invoice payment to Keystone Consultants for work on the tower site at the Public Safety Building in the amount of $3,200.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve SFY 16/17 Hazardous Material Response Fund (HMRF) Grant Agreement through PEMA in the amount of $16,592.00 with no county match. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the signing and recording necessary for the completed Crawford County Forest Survey. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the DCED map grant Resolution for a county-wide study on the conditions and market of housing. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Resolution adopting 2016 Act 13 Environmental Funds Project, total of eleven projects. Mr. Soff seconded and the motion carried. After some discussion between Mr. Weiderspahn and Mr. Norwood, Mr. Amato made a motion to withdraw the first motion and table this item for a later meeting. Mr. Soff seconded and the motion was tabled.

Mr. Soff made a motion to approve the adoption of the Crawford County CDBG Language Access Plan for non-English speaking residents. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the CDBG Citizen Complaint Process Policy. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the 2016 PHARE Grant Agreement in the amount of $5,000.00 for South Main Neighborhood Improvement Program. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Investment Committee’s recommendation to reserve $2.3M of Reserve Funds at Marquette Savings Bank, with a one-time no charge removal. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Resolution appointing the County Auditors as the county’s authorized representatives to perform five or more audits per year, required by the Hotel Tax Ordinance. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of $150.00.

* Powell’s Portable Toilets for Rental of additional unit from 10-31-16 through 10-31-16 - $15.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of $1,369.23.

* Allegheny Reality Settlement to reimburse water bills paid in advance on Chancery Lane properties - $83.86
* Penelec for electricity - $1,075.37
* Birkmire Transportation Solutions for monthly rental of OSHA steps - $210.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments in the total amount of $298,428.75.

* Crown Benefits Administration for week ending October 14, 2016 - $168,211.89
* Crown Benefits Administration for week ending October 21, 2016 - $130,216.86

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve all the bills detailed in the attached list from Finance totaling $1,423,221.85. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify payment to Shingledecker’s Welding, Inc. for Wightman Road Bridge Estimate #22 in the amount of $1,797.10 with $1,707.25 reimbursed. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Lease Term Extension and Modification Agreement for Veterans’ Services in the Meadville Downtown Mall for five additional years and additional office space, to expire on October 31, 2021. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the correction, from October 26, 2016 Public Meeting, reappointments for John Alexander, Christopher Junker and Robert Skeets to the Crawford County Regional Airport Authority Board for a four year term beginning January 1, 2017 and to expire on December 31, 2020. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn thanked both election workers and poll precinct workers for doing a great job during yesterday’s presidential election.

Mr. Weiderspahn announced that the Courthouse will be closed Friday, November 11, 2016 for Veteran’s Day and also will be closed on Thursday, November 24, 2016 and Friday, November 25, 2016 for Thanksgiving.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner