The Crawford County Board of Commissioners met on Wednesday, October 26, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman (by phone)

John Amato Commissioner

John Christopher Soff Commissioner

Brigid Winsor Deputy Chief Clerk

Keith Button, Esq. Solicitor

Brian Connolly Chief Financial Officer

Heidi Shiderly Court Administrator

Gail Kelly Human Services Director

MarJo Webster Care Center Administrator

Kevin Nicholson 911 Director

Tim Kelley IT Director

Ken Saulsbery Warden

Chris Seeley Auditor

Kathie Roae Auditor

Keith Gushard The Meadville Tribune

Jeff Cory Armstrong

Sam Byrd Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on October 12, 2016. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on October 19, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,540,357.82 for the period ending October 25, 2016. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato announced there were executive sessions held on October 19, 2016 and October 21, 2016 regarding personnel.

Public Comment:

Mr. Byrd spoke about the new policy for the Public Comment.

Official Business:

Mr. Soff made a motion to ratify the purchase request for the Correctional Facility Act 22 Flat Fee for Class 6 PIMCC (prison Inmate Medical Cost Containment) in the amount of $7.00.00; and is a budgeted item. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase request for Veterans’ Services Firewall from Candoris Technologies in the amount of $2,583.82. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a per diem administration position at the Care Center for AIT to receive licensure through the state of PA. Ms. Webster explained how this position at the Care Center will help a student administrator learn the different departments and employee resources. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the updated job description for the corporate compliance officer at the Care Center. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the added job duties for CFO position at the Care Center, to include purchasing for all departments. Mr. Weiderspahn seconded and the motion carried.

Ms. Webster stated for information only that a 1st shift CNA union bid position will be changed to a 2nd shift Restorative Aide position.

Mr. Soff made a motion to approve the High Fidelity Wraparound from MHY Family Services from October 2016 to June 2017, paid by the Systems of Care Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Pennsylvania Safe Schools/Healthy Students Partnership Grant from September 30, 2016 to September 29, 2017. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request for Keymark IMR maintenance agreement (support for OnBase) with electronic document storage in the amount of $1,772.35, paid by the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract Amendment C-1, to include respite beds, for Quality Living Center of Crawford County. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 CYS Contracts for Mid-Atlantic Youth Services Corp and Pressley Ridge; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract for Child to Family Connections, Inc.; same rate as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contract for Bonnie Van Nort, sign language interpreter. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the 2015 Single Audit Report completed by Maher Dussel, and will be posted to the County website. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Maximus cost allocation contract for 2015 in the amount of $7,200.00; same rate as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Maximus cost allocation contract for years 2016 and 2017 in the amount of $7,450.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of $11,043.36.

* Powell’s Portable Toilets for Rental of Porta Johns-Sept - $75.00
* Powell’s Portable Toilets for Rental of Porta Johns- June 10 through June 30 - $52.50
* Penelec for Electricity-Sept 10 through Oct 11 - $13.25
* Weber Murphy Fox for Architectural Services-Sept 2016 - $10,168.61
* Lloyd’s Rental & Sales Inc. for Monthly Fence Rental - $554.00
* Birkmire Transportation Solutions for Monthly Rental-OSHA Steps - $180.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Public Safety Building in the total amount of $40.01.

* Verizon Jetpack for Brian Noah - $40.01

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of $881,032.92.

* Lloyd’s Rentals for Equipment Rental - $617.00
* Foreman Building Commissioning for Commissioning Services-Functional Checklist - $2,730.00
* Powell’s Portable Toilets for Rental of Porta Johns-Sept - $225.00
* Weber Murphy Fox for Architectural Services Inv#29 - $16,924.39
* Weber Murphy Fox for Construction Management Fee & Reimbursable Expenses Inv#29A - $28,518.63
* DH Steel Products for Structural Steel - $20,991.60
* Mike Coates Construction for General Trades - $3,122.63
* Paramount Roofing Inc. for Roofing - $67,167.00
* Wm T Spaeder Co. Inc. for Plumbing - $99,414.90
* Renick Brothers for HVAC - $241,978.50
* McCurley Houston Electric Inc. for Electrical - $88,781.40
* Master Fire & Security Systems for Field Office - $26.50
* Meadville Redi-Mix for Trash Removal - $1,395.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments in the total amount of $330,903.50.

* Crown Benefits Administration for week ending September 30, 2016 - $197,882.46
* Crown Benefits Administration for week ending October 7, 2016 - $133,021.04

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve all the bills detailed in the attached list from Finance totaling $47,044.38. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the first Amendment to the Value Payment Systems. LLC. Service agreement, to include the cost process of credit card payments and will be posted to the County website. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the reappointments for John Alexander, Christopher Junker and Robert Sheets to the Crawford County Airport Authority Board for a two year term beginning January 2017 and expiring December 2018. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the purchase request form Liquid Fuels for the EADS Group professional engineering services associated with the 2015-2021 Crawford County Local NBIS Bridge Inspection Program estimate #8 in the amount of $74,655.22 with $60,524.18 reimbursed by the municipality. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Boiler Installation for Talon A with bid awarded to Deeter in the amount of $42,527.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the correction from October 12, 2016 public meeting for LW Consulting to assist, develop and implement a facility-specific DON orientation and mentoring program for the Care Center in the amount not to exceed $16,510.00, not the amount $14,750.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve IT bid award to DES for the Judicial Center in the amount of $14,225.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato announced that the Courthouse will be closed Tuesday, November 8, 2016 for Election Day and recommended that everyone should vote.

Mr. Amato read a letter from the Conservation District concerning Denis Alexatos’s old property parcels. The new site must be kept maintained the way it is for storm water runoff’s strict guidelines by the EPA.

There being no further items to address, Mr. Weiderspahn made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner