The Crawford County Board of Commissioners met on Wednesday, September 14, 2016, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr. Chairman

John Amato Commissioner

John Christopher Soff Commissioner

Christine Krzysiak Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Keith Button, Esq. Solicitor

Heidi Shiderly Court Administrator

Kim Shay Deputy Court Administrator

Susan Lotarski Human Resources Director

Gail Kelly Human Services Director

Marjo Webster Care Center Administrator

Arlene Rodriguez Planning Director

Zach Norwood Assistant Planning Director

Kevin Nicholson 911 Director

Nick Hoke Sheriff

Neil Fratus Deputy Sheriff

Diana Perry Auditor

Chris Seeley Auditor

Kathie Roae Auditor

Lorri Drumm The Meadville Tribune

Jeff Cory Armstrong

Gary Richardson Citizen

Sam Byrd Citizen

Dennis Alexatos Citizen

Gary Young Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on August 31, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on September 7, 2016. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,838,652.80 for the period ending September 13, 2016. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Mr. Soff made a motion to approve the change of the Grant Administrator title and job description to Community Planner, to have more use in the Planning Office. Mr. Amato seconded and the motion carried.

Public Comment:

Mr. Byrd spoke about agenda item 18.C.

Official Business:

Mr. Soff made a motion to approve the proposal for the Reschini Group to prepare the 2016 1094/1095-C Forms in the amount of $500.00, due with the signed agreement, and the remaining balance is to be billed after all forms are sent out in January 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the employee handbook pages 1-49 and the related forms in the appendix. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract to renew and change internet services for District Court 30-3-03 in the amount of $51.95/month, government rate. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of one Dell laptop for Domestic Relations in the amount of $1,680.27. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the real estate brokerage service with ERA Richmond to sell Talon A building for 10% of its gross sale. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase for a new SSL SAN Certificate with three years of coverage from Go Daddy online sales in the amount of $944.97. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of new security features for the two entrances at Judicial Center; walk through metal detector in the amount of $4,197.93 from Access Control Systems, AOPC funds up to $3,500.00, and x-ray scanner in the amount of $22,002.00 from Rapiscan Systems, AOPC funds up to $18,000.00; includes shipping and installation. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of three replacement ballistic vest from Point Blank Armor in the amount of $794.09 per vest in the total amount of $2,382.27, with 50% reimbursed from grant program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Child Advocacy Center Grant. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 MATP Grant Agreement. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 Amendment 1 to Community Health Services, Inc. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 CYS Contracts for Center for Family Services, Inc., Community Alternatives, Inc., Counseling and Assessment Services, LLC., Craig Psychological Associates, Inc., Meadville Family YMCA, Project Point of Light, Inc., Wagner

Behavioral Health Services, LLC. And Youth Advocate Programs, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 15/16 CYS Contract Amendment F-1 for Family Services of NW PA. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 15/16 MH/ID/EI Contract Amendment C-2 for Achievement Center, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve FY 16/17 Professional Contract for Counseling and Assessment Services, LLC. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve FY 16/17 Professional Contract for Jodi Raymer. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve FY16/17 Professional Contract for Woodbridge Counseling, LLC. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Floor Care Project from Hercules & Hercules, Inc. for the Care Center in the amount of $5,100.00.

Mr. Soff made a motion to approve the payment to the Titusville Herald for advertising of parcels for the 2016 Tax Upset Sale in the amount of $5,218.70, charged back to the property owner to be reimbursed. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to the Meadville Tribune for advertising parcels for the 2016 Tax Upset Sale in the amount of $6,579.30, charged back to the property owner to be reimbursed. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of $14,736.47.

* PJ Dick for Construction Management Fee and Reimbursable Expenses through August 15, 2016 - $14,736.47

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Judicial Center in the total amount of $7,063.19.

* Register & Recorder for Recording of National Fuel Gas Easement Agreement - $114.23
* Register & Recorder for 1% Transfer Tax Cost for NFG Easement Agreement - $17.23
* Birkmire Transportation Solutions for Rental of Job Trailer and Safety Steps - $210.00
* Porter Consulting Engineers for Old County Jail Demo - $406.10
* PJ Dick for Construction Management Fee and Reimbursable Expenses through August 15, 2016 - $6,315.63

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Judicial Center in the total amount of $2,500.00.

* Telliho Tree Services for Tree removal and stump grinding - $2,500.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments to Crown Benefits Administration in the total amount of $370,841.69.

* Week ending August 19, 2016 - $109,188.87
* Week ending August 26, 2016 - $261,652.82

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve all the bills detailed in the attached list from Finance totaling $111,518.55. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the Consulting Service Agreement from Sammartino, Stout, and Lo Presti for the Board of Assessment Appeals in the amount of $3,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the EADS Group Amendment for a one time extension to complete construction phases for the Mead Ave Bridge until May 2017. Mr. Soff seconded and the motion carried.

Ms. Chatfield spoke for the Board, for information only, on the posting of the Amendment to the Public Comment Policy to the county website.

Mr. Amato made a motion to approve WES (Wilson Engineering Services) to advertise for bids for the repairs of the Talon A heating system. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to postpone action for the Care Center’s Full Time Compliance Officer on the New Hires/ Transfer list. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Public Comment:

Mr. Alexatos spoke about the Mead Ave Bridge and his old properties.

Mr. Byrd spoke about 369 & 379 Walnut Street purchase.

Mr. Young spoke about the District Attorney and Sheriff.

Mr. Amato gave an update about Anne Hall who works for the Crawford County Fair and Commissioners, she became ill last week.

Mr. Amato spoke about the fundraising efforts for Post 52 and the Veterans Memorial.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner