

The Crawford County Board of Commissioners met on Wednesday, January 11, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Keith Button, Esq.	Solicitor
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Heidi Shiderly	Court Administrator
Nick Loiacona	Chief Adult Probation/ Parole Officer
MarJo Webster	Care Center Administrator
Gail Kelly	Human Services Director
Susan Lotarski	Human Resources Director
Mark Phelan	Assistant Maintenance Director
Neil Fratus	Deputy Sheriff
Tim Kelley	ITS Director
Jeff Cory	Armstrong
Denis Alexatos	Citizen
Sam Byrd	Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on December 29, 2016 and December 30, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on January 4, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$5,090,356.11 for the period ending January 10, 2017. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there was one executive session on January 6, 2017 for possible litigation.

Public Comment:

Mr. Byrd spoke about Big Brothers Big Sisters of Crawford County.

Official Business:

Mr. Soff made a motion to approve the Statement of Work between Crawford County and BTM Software Solutions for their Adult Probation Case Management Software in the amount of \$8,000.00 plus the oracle database in the amount of \$8,677.74; total amount of \$16,677.74. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of a new payroll clerk position, effective April 2017, to allow for training with Margaret Henn until her retirement in August 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Erie County Department of Human Services, with no cost to the county. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 CYS Contracts with Hermitage House Youth Services, Inc. and Mid-Atlantic Youth Services Corp. Both are the same rate as the prior year and currently only 13 children are in HHYS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the LW Consulting Dining Services Support Proposal for a twelve week period with a retainer cost in the amount of \$11,225.00 and a total cost amount between \$42,000.00 and \$44,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of 10 additional cameras, for surveying at the Care Center, from Ideal Sound & Vision in the amount of \$6,459.90. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal contracts for independent beautician contractors Lauren Johnson and Sandy Clancy, at the Care Center. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the non-binding letter of intent for the Pennsylvania Department of Human Services and Crawford County Care Center IGT Grant (Intergovernmental Transfer of Funds). Mr. Amato seconded and the motion carried.

Item E for the Care Center was removed from the agenda.

Mr. Amato made a motion to approve the Contract with Mobilex USA to provide in-house x-rays to residents at the Care Center. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify and renew the support of Web Enabling for OnBase software from Keymark, Inc. in the amount of \$3,200.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the agreement with Candoris Technologies for the renewal of the maintenance of Web, Mail, and Mail Encryption for one year in the amount of \$13,930.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of three RG-830 Servers from Dell in the amount of \$22,055.04 per server; total amount of \$66,165.12, funded from Capital Expense Fund. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Deeter Plumbing & Heating for the installation of two new boilers at the Talon Building in the amount of \$41,527.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the hiring of Porter Consulting Engineers to design the repairs to the water storage tank at the Woodcock Lake Park in the amount of \$9,600.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of \$10,413.30.

- PJ Dick – Construction Management Fee & Expenses through 12/15/16~ \$10,413.30

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payment for the Public Safety Building in the total amount of \$40.01.

- Verizon – Jet Pack for Brian Noah from 7/29/16 to 8/28/16 ~ \$40.01

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Judicial Center in the total amount of \$11,693.01.

- CDW Government for SONUS 9x5 Goldseal Std Small Scale ~ \$540.00
- PJ Dick for Clerk of the Works Fee & Expenses through 12/15/16 ~ \$10,413.30
- Porter Consulting Engineers, PC for General Engineering for Building Gas Services through 12/21/16 ~ \$529.71
- Birkmire Transportation Solutions for OSHA Steps Rental from 12/26/16 to 1/25/17 ~ 210.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Judicial Center in the total amount of \$1,145.79.

- National Fuel for Gas Usage from 11/2/16 to 11/14/16 ~ \$110.89
- National Fuel for Gas Usage from 11/14/16 to 12/15/16 ~ \$127.78
- Meadville Area Water Authority for Water & Sewer from 9/22/16 to 10/31/16 ~ \$512.72
- Meadville Area Water Authority for Water & Sewer from 10/31/16 to 11/28/16 ~ \$394.40

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve all the bills detailed in the attached list from Finance totaling \$32,769.13. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify all the bills detailed in the attached list from Finance totaling \$323,252.94. Mr. Soff seconded and the motion carried.

Mr. Connolly announced to the Board that the reimbursement from the new Rapiscan x-ray system for the Judicial Center has been received in the amount of \$21,000.00.

Mr. Amato made a motion to approve the Resolution, renewal of every four years, establishing the tax collectors compensation and is the same rate as prior years. Mr. Soff seconded and the motion carried.

Item A for the Commissioners was previously discussed by the Care Center.

Mr. Soff made a motion to approve the renewal contract with the County Solicitor for an extended three years. Mr. Amato seconded and the motion carried.

Ms. Chatfield presented the Board placement will remain the same for their remaining terms.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced that the Courthouse will be closed January 16, 2017 for Martin Luther King, Jr. Day.

Mr. Weiderspahn announced the date for setting the Elected Official salaries, for years 2020 – 2023, meeting will be held on January 23, 2017 at 6:00 PM in the Conference Room.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner