

The Crawford County Board of Commissioners met on Wednesday, January 25, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Nick Hoke	Sheriff
Keith Button, Esq.	Solicitor
Brian Connolly	Chief Financial Officer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Heidi Shiderly	Court Administrator
MarJo Webster	Care Center Administrator
Gail Kelly	Human Services Director
Susan Lotarski	Human Resources Director
Ken Saulsbury	Warden
Neil Fratus	Sheriff Deputy
Kevin Nicholson	911 Director
Zach Norwood	Assistant Planning Director
Bob Hopkins	Planning Assistant
Chris Seeley	Auditor
Troy Driestadt	Finance Intern
Keith Gushard	The Meadville Tribune
Jeff Cory	Armstrong
Gary Young	Citizen
Sam Byrd	Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on January 11, 2017 and the Special Meeting on January 23, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on January 18, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$1,784,009.37 for the period ending January 24, 2017. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there was one executive session held on January 18, 2017 regarding the Talon Property.

Public Comment:

Mr. Byrd spoke about items #5 and #15 from the agenda.

Official Business:

Mr. Amato made a motion to approve the creation of a new Deputy position for the Sheriff's office. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment for Human Resources SCHRPP membership dues for 2017 in the amount of \$688.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a new ongoing supervisor position for CYS. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of a new Intake Worker position for Human Services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 MH/ID/EI Contract Amendment C-1 for Child to Family Connections, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH/ID/EI Contract Amendment C-2 for Quality Living Center of Crawford County. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Pro Floor Care Contract for MDJ Nicols from January 1, 2017 to December 31, 2017 in the amount of \$474.68 per month; same as prior location. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Door Access System by Vector Security for MDJ Nicols in the amount of \$5,941.50; reimbursed by AOPC grant funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of the door lock mechanisms required by the Vector Security Door Access System at MDJ Nicols office from Blair's Key Locksmith in the amount of \$1,647.05; reimbursed by AOPC grant funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Kronos Contract for the Care Center from March 28, 2017 to March 27, 2018 in the amount of \$8,846.51. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of the remaining balance for the Clerk of Courts software support and desktop document system from Keymark/IMR Inc. in the amount of \$1,454.40. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Pennsylvania Game Commission Hunter Access Program Cooperative Agreement for the County Forest with no cost to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 2017 DSI Maintenance and Support Agreement for the Offender Management System at the Correctional Facility in the amount of \$9,145.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the PA SAVIN Maintenance Contract for the Correctional Facility effective January 1, 2017 to December 31, 2017 in the amount of \$3,099.50. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of Bush Business Furniture for the Correctional Facility's booking and medical department cubicles from Office Depot in the amount of \$1,289.98. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Food Service Agreement Extension for the Correctional Facility for three years beginning January 1, 2017 to December 31, 2019, with an annual meal price adjustment of 2.75%, from Trinity. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of two replacement Roof Top Units on the Correctional Facility from RE Michel Company, Inc. of Meadville in the amount of \$7,821.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Daley Tower Service for the tower at the Public Safety Building in the amount of \$25,930.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to MCM Consulting for 4th quarter of 2016 Professional Services for the Public Safety Building in the amount of \$4,147.54. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to MCM Consulting for 4th quarter of 2016 Professional Services for the Tower, Shelter and Site Development in the amount of \$4,508.80. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the renewal tower lease agreement with West Mead Township until January 1, 2019 for Public Safety in the amount of \$360.00 per year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the communications grant from Emmco West for Public Safety in the amount of \$8,180.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a Motorola UHF 100 Watt repeater, to replace the 20 year old repeater in Vernon Township, from MOBILCOM off of state contract in the amount of \$8,180.00, paid from Emmco West grant funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Harold Minch, John Burke, Keren Jez, Ali Awadi, Joseph Nordstrom, Nicholas O'Brian, Daniel Bickel and Mark Lewis to the LEPC. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of \$393,473.23.

- Lloyd's Rental & Sales Inc. for Monthly Rental of fencing from 11/28/16-12/26/16 ~ \$554.00
- Urban Engineers for Construction Support Services through 7/8/16 ~ \$3,930.50
- Urban Engineers for Construction Support Services through 7/9/16 – 8/5/16 ~ \$2,604.80
- Urban Engineers for Construction Support Services through 8/6/16 – 9/9/16 ~ \$1,295.60
- Urban Engineers for Construction Support Services through 9/10/16 – 10/7/16 ~ \$522.80

- Urban Engineers for Construction Support Services through 10/8/16 – 11/4/16 ~ \$680.80
- Saegertown Hardware for wall thermometer ~ \$23.12
- Powell's Portable Toilets for rental of 2 poly johns through 1/1/17 – 1/31/17 ~ \$150.00
- Moran Masonry for Masonry Dec. 2016 ~ \$15,750.00
- Perry Construction Group Inc. for General Trades Dec. 2016 ~ \$60,685.00
- Alex Roofing Co Inc. for Roofing Dec. 2016 ~ \$18,810.00
- Erie Contract Interiors for Flooring Dec. 2016 ~ \$16,416.00
- CW Beal Inc. for Painting Dec. 2016 ~ \$2,736.00
- Scobell Company Inc. for Plumbing Dec. 2016 ~ \$10,133.50
- Rabe Environmental Systems Inc. for HVAC Dec. 2016 ~ \$111,281.90
- McCurley Houston Electric for Electrical Dec. 2016 ~ \$147,899.21

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for the Public Safety Building in the total amount of \$74.00.

- Crawford County Register & Recorder for Penelec Easement ~ \$74.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$773,697.34.

- Powell's Portable Toilets for Rental of 4 poly johns Jan. 2017 ~ \$300.00
- City of Meadville for Underground Electrical Service-Chancery Lane ~ \$100.00
- Weber Murphy Fox for Architectural Services Inv. # 32 ~ \$13,269.57
- Weber Murphy Fox for Construction Management Fee & Expenses Inv. #32A ~ \$27,473.47
- DH Steel Products for Structural Steel Dec. 2016 ~ \$9,024.30
- Mike Coates Construction for General Trades Dec. 2016 ~ \$269,748.50
- Paramount Roofing Inc. for Roofing Dec. 2016 ~ \$10,152.47
- AB Specialties Inc. for Glazing Dec. 2016 ~ \$6,300.00
- DeGol Carpet for Flooring Dec. 2016 ~ \$66,768.91
- CW Beal Inc. for Painting Dec. 2016 ~ \$25,884.00
- Schindler Elevator Corp for Elevators Dec. 2016 ~ \$69,030.00
- Wm T Spaeder Co Inc. for Fire Protection Dec. 2016 ~ \$2,520.00
- Wm T Spaeder Co Inc. for Plumbing Dec. 2016 ~ \$25,056.00
- Renick Brothers for HVAC Dec. 2016 ~ \$124,726.00
- McCurley Houston Electrical Inc. for Electrical ~ \$84,546.72
- Horizon Information Systems for Technology ~ \$36,302.40
- Meadville Redi-mix for Trash Removal-Roll off 30 Yard Box Inv. #16-2564 ~ \$465.00
- Meadville Redi-mix for Trash Removal-Roll off 30 Yard Box Inv. #16-2579 ~ \$465.00
- Meadville Redi-mix for Trash Removal-Roll off 30 Yard Box Inv. #16-2582 ~ \$465.00
- Meadville Redi-mix for Trash Removal-Roll off 30 Yard Box Inv. #16-2592 ~ \$465.00
- Lloyd's Rental & Sales Inc. for Monthly Rental of fencing from 12/6/16-1/3/17 ~ \$617.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for the Judicial Center in the total amount of \$1,832.92.

- Penelec for Electrical Usage from 11/29/16-12/28/16 Judicial Center ~ \$959.00
- Penelec for Electrical Usage from 11/29/16-12/28/16 Trailers ~ \$873.92

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve all the bills detailed in the attached list from Finance totaling \$296,908.03. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify all the bills detailed in the attached list from Finance totaling \$240,185.66. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a temporary Accounts Payable clerk position to allow time for training before Wendy Dodge retires on March 31, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of a temporary 12 week non-compensated internship position in the Finance Department for Troy Driestadt, an Allegheny College student. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Roy C. Deeter Plumbing & Heating, Inc. for gas service line work at the Courthouse in the amount of \$18,227.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the recombine the Elections/Voters Service Director position. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced that the Courthouse will be closed Monday, February 20, 2017 for President's Day and will not affect the meeting schedule.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner