

The Crawford County Board of Commissioners met on Wednesday, February 8, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Keith Button, Esq.	Solicitor
Brian Connolly	Chief Financial Officer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Heidi Shiderly	Court Administrator
Betty Waite	Deputy Court Administrator
Jodie Leech	Deputy Clerk of Court
Gail Kelly	Human Services Director
Susan Lotarski	Human Resources Director
Nick Loiacona	Chief Adult Probation/Parole Officer
Mark Phelan	Assistant Maintenance Director
Mark Peaster	Assistant to Commissioners
Joe Galbo	Chief Assessor
Zach Norwood	Assistant Planning Director
Kevin Nicholson	911 Director
Kathie Roae	Auditor
Tim Kelley	ITS Director
Scott Young	Sheriff Deputy
Keith Gushard	The Meadville Tribune
Jeff Cory	Armstrong
Sam Byrd	Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on January 25, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on February 1, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$3,577,135.38 for the period ending February 7, 2017. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

Mr. Byrd began telling the board how the Saints of God are praying for them before speaking about items #13.A from the agenda. His three minute speaking time ran out before he could speak about #16.A and #17 from the agenda.

Official Business:

Mr. Soff made a motion to ratify the County Adult Probation/Parole System Improvements Grant from PCCD in the amount of \$8,500.00 received. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of OnBase Unity Integration toolkit, Export Utility Rental and technical Service required for installation and configuration of purchased software for the export of documents from Keymark, for the Clerk's Office, in the amount of \$12,500.00, paid from the records improvement funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of new shelving and drawer with installation and state discount from Avail Business Systems, for the Treasurer's Office, in the amount of \$15,014.01, paid from the records improvement funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the 13 week parking planning design services for the Judicial Center and Courthouse from Stantec Consulting Services in Pittsburgh in the amount not to exceed \$69,201.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of a Dell computer for the new payroll clerk in the amount of \$1,309.19. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution appointing Maria Anderson Dreese to the Crawford County Planning Commission, to fill a current vacancy until December 31, 2017. Mr. Amato seconded and the motion carried.

Mr. Norwood announced to the Board the letter of support has been submitted to the Economic Progress Alliance of Crawford County for their application to DCED Keystone Communities Program, to focus on the Cochranon Community, in the amount of \$171,000.00 received.

Mr. Soff made a motion to approve the request to advertise for bid for the rehab of Center Street Bridge in Conneautville, paid from Liquid Fuels tax. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the request to advertise for bid for the repairs of the water tower at Woodcock Lake Park, paid from Liquid Fuels tax. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve, for Human Services, the Avanco International, Inc. CAPS Version 13 Upgrades in the amount of \$3,802.10. Mr. Amato seconded and the motion carried.

The Human Services Block Grant Report for FY 15/16 was pulled from the agenda.

Mr. Soff made a motion to approve, for Human Services, the Pennsylvania Commission on Crime and Delinquency Subgrant Award Notification for \$49,186.00 awarded. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve, for Human Services, the purchase requests for PACHSA Membership Dues in the amount of \$151.04, for the county portion, and PCYA Membership Dues in the amount of \$514.11, for the county portion. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve, for Human Services, the Avanco International, Inc. ICAMS Interface Upgrades in the amount of \$1,074.94, for the county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve, for Human Services, the MOU's between area School Districts and CYS, with no cost to the county. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve, for Human Services, the United Way of Southwestern PA MOU until the end of 2019, in the amount of \$9,000.00 paid from the Systems of Care grant funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve, for Human Services, the contract with Joseph H. Markiewicz, from January 25, 2017 to December 31, 2017, in the amount of \$5,000.00 paid from the Systems of Care grant funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve, for Human Services, a FY 16/17 CYS Contract for A Place for Hope, Healing, and Transformations, LLC. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve, for Human Services, a FY 16/17 CYS Contract for Bethesda Children's Home. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve purchasing the annual renewal of Uninterruptable Power Supply (UPS) maintenance agreement with Nationwide Power from April 1, 2017 to March 31, 2018 in the amount of \$2,480.95. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve purchasing the Oracle Software Licensing and Support from DLT Solutions for Adult Probation in the amended amount of \$9,438.95. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve purchasing the two year warranty renewal, from Dell Computer Corporation, for the Dell PowerEdge R620 server in the amount of \$3,990.08, and the Dell PowerEdge R820 server in the amount of \$4,578.52. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve purchasing the renewal of Sophos for SharePoint for 36 months from Candoris Technologies in the amount of \$5,025.00. Mr. Amato seconded and the motion carried.

Mr. Galbo announced to the Board the Pymatuning State Park reimbursement in lieu of taxes is for the amount of \$42,391.04 received.

Mr. Amato made a motion to approve the Catastrophic Loss reimbursement to Tammy and David Jones of Vernon Township in the amount of \$141.84; county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Tax Refund from years 2011 – 2016, due to new measurements, to Everett and Beverly Miller of Sparta Township in the amount of \$98.02; county portion. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve purchasing three Dell computers for two new licensed employees and one new clerk in the amount total of \$5,257.13. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of \$12,189.75.

- PJ Dick Inc. for Construction Mgmt Fee & Expenses from 12/16/16 to 1/15/17 ~ \$10,525.75
- Lloyd's Rentals & Sales, Inc. for Fence Rental from 12/24/16 to 1/23/17 ~ \$554.00
- Meadville Redi-Mix Concrete Inc. for Rental of Rolloff Inv# 16-2593 Dec. 2016 ~ \$465.00
- Meadville Redi-Mix Concrete Inc. for Rental of Rolloff Inv# 16-2578 Dec. 2016 ~ \$465.00
- Birkmire Transportation Solutions for Rental of OSHA steps from 1/14/17 to 2/13/17 ~ \$180.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Public Safety Building in the total amount of \$664.08.

- Verizon Wireless for Jet Pack-Brian Noah ~ \$40.01
- Penelec for Electrical Usage from 12/13/16 to 1/11/17 ~ \$403.81
- National Fuel for Natural Gas Usage from 12/13/16 to 1/11/17 ~ \$220.26

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$13,675.75.

- PJ Dick Inc. for Clerk of the Works Fee & Expenses from 12/16/16 to 1/15/17 ~ \$10,525.75
- Foreman Building Commissioning for Commissioning Services-Generation of Functional Checklist ~ \$2,730.00
- Birkmire Transportation Solutions for Rental of OSHA steps from 11/26/16 to 12/25/16 ~ \$210.00
- Birkmire Transportation Solutions for Rental of OSHA steps from 1/26/17 to 2/25/17 ~ \$210.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for the Judicial Center in the total amount of \$3,693.90.

- Penelec for Electrical Usage from 11/29/16 to 12/1/16 (Temp Meter) ~ \$17.82
- National Fuel for Gas Usage from 12/15/16 to 1/13/17 ~ \$3,303.77
- Meadville Area Water Authority for Fire Line Dec. 2016 ~ \$182.31
- Meadville Area Water Authority for Fire Line Jan. 2017 ~ \$190.00

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve all the bills, excluding the invoices from Meadville Area Recreation Authority and Northwest Commission, detailed in the attached list from Finance totaling \$184,643.11. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the payment to Northwest Commission in the amount of \$5,512.00; detailed in the attached list from Finance. Mr. Weiderspahn abstained from voting. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Meadville Area Recreation Authority in the amount of \$13,000.00; detailed in the attached list from Finance. Mr. Amato abstained from voting. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify all the bills detailed in the attached list from Finance totaling \$198,934.55. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Public Safety Building's asphalt parking lot bid to Ray Showman for the alternate amount of \$33,468.42, previously \$31,279.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced that the Courthouse will be closed Monday, February 20, 2017 for President's Day and will not affect the meeting schedule.

Mr. Amato announced the reasoning for his flag shirt being worn to the meeting, and he has a firm belief to honor the flag; speaking as a former veteran.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner