

The Crawford County Board of Commissioners met on Thursday, August 10, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Keith Button, Esq.	Solicitor
Brian Connolly	Chief Financial Officer
Deb Curry	Register & Recorder
Heidi Shiderly	Court Administrator
MarJo Webster	Care Center Administrator
Kelly Schwab	Deputy Human Services Director
Mark Peaster	Assistant to the Commissioners
Stacey Teuta	Director of Voter Services
Zach Pyle	Deputy Planning Director
Chris Seeley	Auditor
Kathie Roae	Auditor
Brenda Williams	West Fallowfield Township
Seth Jones	Point Security
Jeff Cory	Armstrong
Jane Smith	The Meadville Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on July 26, 2017. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on August 2, 2017. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$5,356,001.19 for the period ending August 9, 2017. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Amato made a motion to approve the exoneration of real estate taxes for West Fallowfield Township property. Mr. Amato then chose to remove his motion from the table.

Mr. Amato made a motion to table the West Fallowfield Township property taxes. Mr. Weiderspahn seconded and the motion was tabled.

Mr. Amato made a motion to ratify the purchase of therapy equipment for the Care Center from Direct Supply, for a cheaper amount than the prior lease, in the amount \$8,712.21. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the travel of four Care Center employees to attend the PACAH Conference from September 11-14, 2017 with hotel and car rental for the amount of \$2,909.24; this is a budgeted yearly expense. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve purchase of a used 14 passenger bus for the Care Center in the amount of \$12,000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the purchase for Register & Recorder's Office to have Infocon produce microfilms for \$0.03 per frame and \$25.00 per roll, and 35 mm for \$195.00; plus shipping and handling. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify the contract with an Hungarian Interpreter for a hearing at DJ Pendolino's office in the amount of \$60.00 for the first hour and \$50.00 per hour following. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of a Dell laptop for the Juvenile Masters Hearing Room in the amount of \$1,044.49. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the contract renewal for support on DJ Marwood's security cameras with Tier II level of support for parts and labor in the amount of \$314.24 per year. Mr. Weiderspahn seconded and the motion carried.

Ms. Shiderly announced to the Board and Public the Judicial Center open house will be on August 15, 2017 beginning at 10:00 am in Courtroom #1 with live feed streaming to other rooms on the Electronic Screens.

Mr. Amato made a motion to approve the FY 17/18 CWIS Data Sharing Agreement for Human Services. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of a new computer, for a Human Services employee, in the amount of \$903.74. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the FY 18/19 Narrative Needs Based Plan and Budget. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the travel for two Human Services Drivers to transport a teenager to Minnesota. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the FY 17/18 CYS Contract for Center for Family Services, Inc.; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the FY 17/18 CYS Contract for Youth Advocate Programs, Inc.; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the FY 17/18 Professional Contract for Hand In Hand Christian Counseling, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the 2016 CDBG Grant Agreement for the Planning Office in the amount of \$350,180.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the service agreement with Cintas for floor mats at the Judicial Center in the projected amount of \$1,140.00 for one year; renew next year for one year with no cost change. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the service agreement with ITU AbsorbTech for dust mops and cleaning cloths at the Judicial Center in the projected amount of \$499.20 for one year, and a one year-extension of existing agreements with ITU AbsorbTech for mat and textile services at the Courthouse, Juvenile Probation Office and Correctional Facility. Mr. Weiderspahn seconded and the motion was tabled.

Mr. Amato made a motion to approve the following payment for the Public Safety Building in the total amount of \$10,526.05:

- PJ Dick for Construction Management Fee & Reimbursable Expenses thru July 15 ~ \$10,526.05

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify the following payment for the Public Safety Building in the total amount of \$136.69:

- Meadville Area Water Authority for Water & Sewer 5/24 thru 6/22/17 ~ \$136.69

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Judicial Center in the total amount of \$41,747.52:

- Porter Consulting Engineers PC for Demolition – Former County Jail ~ \$1,268.75
- PJ Dick for Clerk of the Works Fee & Reimbursable Expenses thru July 15 ~ \$10,526.05
- WB Mason for Furniture ~ \$29,004.97
- Meadville Plate Glass Co for Table Top ~ \$483.75
- Lloyd's Rental & Sales, Inc. for Lift Rental ~ \$464.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for the Judicial Center in the total amount of \$4,215.58:

- Foreman Building Commissioning for Generation of Functional Checklist ~ \$945.00
- Meadville Area Water Authority for Water & Sewer 5/24 thru 6/22/17 ~ \$399.25
- City of Meadville for Street Openings on Chancery Lane ~ \$2,414.00
- Global Industrial.com for Four Stanchions with black belts ~ \$224.54
- Brian Noah for Reimburse purchase of badge camera for Sheriff's Control Room ~ \$65.59
- Home Depot for Shelving for Closet – Judge Vardaro's Admin Asst. ~ \$167.20

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for General Operations in the total amount of \$20,994.42:

- Pitney Bowes Reserve Acct. 30364848 for Replenish postage meter – DJ Titusville ~ \$3,000.00
- Lornat, Inc. for Materials for 2016 ESG Grant for South Main Place Emergency Shelter Rehab – Planning ~ \$17,994.42

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for General Operations in the total amount of \$223,282.47:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 7/14/17 – Various ~ \$94,579.75
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 7/21/17 – Various ~ \$124,415.68
- SPS Pros for 70-0400 Dell Equallogic Type II PS6100 Controller – IT ~ \$1,980.50
- Dell for Optiplex 3040 (Budget Reclaim) – Clerk of Courts ~ \$1,010.94
- Dell for Laptop for Juvenile Master Hearing Room – Courts ~ \$1,044.49
- Dell for Latitude 15 3000 Laptop – APO ~ \$1,295.60

Mr. Weiderspahn seconded and the motion carried.

The item for Dell Laptop for Juvenile Master Hearing Room – Courts ~ \$1,044.49 was on the finance list for ratification in the General Operations but was presented and approved on the Courts list on the agenda.

Mr. Amato made a motion to approve the copier maintenance and supply agreement for the Correctional Facility with Hagan Business Machines in the amount of \$750.00 per year. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of a 2008 Chevy Uplander for the Coroner's Office in the amount of \$2,049.38; paid from Act 122 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of bullet proof vest from Witmer Public Safety Group, Inc. in the amount of \$4,570.12; paid from PCoRP Loss Prevention Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the signatures on the NPDES permit for the parking structure. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify the Letter of Understanding between the Courthouse and Point Security. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there will be no meeting next week to help set up the fair. There will be one during fair week at the regular scheduled time and room.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Weiderspahn seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner