

The Crawford County Board of Commissioners met on Wednesday, July 12, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Keith Button, Esq.	Solicitor
Brian Connolly	Chief Financial Officer
Betty Waite	Deputy Court Administrator
Kelly Schwab	Deputy Human Services Director
Susan Lotarski	Human Resources Director
Kevin Nicholson	Public Safety Director
Matt Pierce	Adult Probation Deputy Chief
Zach Pyle	Deputy Planning Director
Ken Saulsbery	Warden
MarJo Webster	Care Center Administrator
Charlene Smith	SEIU 668
Josh Kralj	Sheriff Deputy
Jeff Cory	Armstrong
Keith Gushard	The Meadville Tribune
Sam Byrd	Citizen
Lisbet Searle-White	Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on June 28, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on July 5, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$5,894,810.31 for the period ending July 11, 2017. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there was one executive session held on June 28, 2017 regarding the Care Center personnel.

Public Comment:

Mr. Byrd spoke about items 7.A, 16.A, 17.B from the agenda and proceeded to go off topic to speak about the Conneaut Lake Park invoice from the previous work session agenda.

Official Business:

Mr. Soff made a motion to ratify the 2016 Shelter + Care grant agreement in the amount of \$170,199.00 for the sub-recipient CHAPS. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the 2017 Community Development Block Grant program solicitation letter. Mr. Soff seconded and the motion carried. The CDBC meeting is this Friday at 9:00 am in the Assembly Room of the Courthouse.

Mr. Amato made a motion to approve the updated professional contract with Project Point of Light for Adult Probation. Mr. Soff seconded and the motion carried. 2010 was the last year this service was used.

Mr. Soff made a motion to ratify the purchase of one sally port garage door at the Correctional Facility from Overhead Door Co. in Franklin in the amount of \$3,183.20. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the creation of a full-time receptionist position at the Care Center. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the creation of a full-time scheduler/ nursing clerk position. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the 2016 pension contribution from the Care Center. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the travel to Huntsville, AL for Breanna Bayer, Child Interview Center Victim Advocate worker, for training in the amount of \$1,898.92; paid from MDIT Grant funds with no county match. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 2017 contract with Allegheny College for an off-campus project agreement to work on the SOC Community Mapping and Inter-Agency Informational Sharing Project for three student workers during the summer in the amount of \$10,500.00; paid from Systems of Care Grant funds with no county match. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the travel to Washington, DC for Joe Barnhart and six representatives from our school districts to attend the annual Safe Schools/Healthy Students conference on Advancing School Mental Health in the amount of \$12,052.09; with no county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following 2nd quarter invoices for MCM Consulting for Public Safety:

- Tower and Shelter Project ~ \$1,008.61.
- Public Safety Building, Engineering, Project Management and Planning ~ \$9,820.89

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of six dispatch chairs from Pioneer Network in the amount of \$7,712.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Public Safety Building in the total amount of \$3,250.32.

- Weber Murphy Fox for Architectural Services – May 2017 ~ \$3,250.32

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$8,154.45.

- Lloyd's Rental & Sales, Inc. for Temporary rental of fencing 5/21 thru 6/20/17; \$290 damaged panels ~ \$907.00

- Delaney for 10 Round Tables ~ \$2,627.32
- Porter Consulting Engineers PC for Preparation of contract documents for demolition of former County Jail ~ \$605.16
- Porter Consulting Engineers PC for Preparations of contract documents for demolition of Chancery Lane Bldgs ~ \$552.30
- Pirello Enterprises for Moving Boxes ~ \$155.00
- Ace Contractor Center for Lumber & materials for shelving ~ \$1,192.10
- Avail Business Systems, Inc. for Remove transport & re-install HDMS with new Deck & Ramp (Sheriff) ~ \$2,115.57

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for General Operations in the total amount of \$218,917.71.

- Svetz Energy Services for Energy Procurement Services – Third Qtr 2017 – Bldg & Grounds ~ \$1,714.00
- Vernon Township for Roche Park Playground Surfacing – 2016 Act 13 – Planning ~ \$10,000.00
- Commodore Perry School District for ESSA transportation to Keystone Charter School – CYS ~ \$737.80
- Premier Healthcare Resources, Inc. for Management Consulting Services – July 2017 – Care Center ~ \$10,000.00
- Penn State Extension for 3rd Qtr 2017 Budget Allocation and Rent – Cooperative Extension ~ \$95,000.00
- Dell.com for Dell Optiplex 3040 Mini Tower for Kathleen Nelson ~ \$1,131.37
- BCK Construction and Excavation for 2015 CDBG invoice for Palfund Curb Box and Waterline Valve Box Replacement Project – Planning ~ 25,004.79
- Quality Living Center for 3rd Qtr Allocation ~ \$75,329.75

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for General Operations in the total amount of \$2,556,537.65.

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 6/16/17 – Various ~ \$73,686.29
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 6/23/17 – Various ~ \$112,716.36
- County Commissioners for Reimbursement by Care Center for IGT Payment – Planning ~ \$2,370,135.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a Zero Turn lawn mower, for the Correctional Facility, from Saegertown Hardware in the amount of \$4,690.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a new plastic laminated countertop public work station for Judicial Center in the amount not to exceed \$1,000.00; paid from the records improvement fund. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of new doors for Juvenile Probation from Ace Contractor in the amount of \$2,755.93; revised quote with reused hardware. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a full-time 40 hours per week Assistant to Coroner position. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve remove the position of County Administrator. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Notice to Proceed agreement with Stantec for the Parking Planning and Design Phase 2. Mr. Amato seconded and the motion was tabled.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner