

The Crawford County Board of Commissioners met on Wednesday, June 14, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Keith Button, Esq.	Solicitor
Brian Connolly	Chief Financial Officer
Nick Hoke	Sheriff
Ken Saulsbury	Warden
Heidi Shiderly	Court Administrator
Nick Loiacona	Chief Probation/Parole Officer
Zach Norwood	Planning Director
Kelly Schwab	Deputy Human Services Director
Susan Lotarski	Human Resources Director
Kevin Nicholson	Public Safety Director
Kathie Roae	Auditor
Brenda Schmidt	Solid Waste Authority
Pamela Smith	Sheriff Deputy
Jeff Cory	Armstrong
Keith Gushard	The Meadville Tribune
Sam Byrd	Citizen
Jim Temple	Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on May 31, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on June 7, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,902,215.48 for the period ending June 13, 2017. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there was one executive session on June 12, 2107 regarding personnel.

#### Public Comment:

Mr. Byrd wanted to speak about the policy change with the meeting room set up. Mr. Weiderspahn assured him that it is not a policy.

#### Official Business:

Mr. Amato made a motion to approve the Human Services FY 17/18 Administrative Entity Operating Agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Human Services Avanco International, Inc. CAPS ASP Agreement – First Amendment. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the Human Services Avanco International, Inc. Consulting Agreement – First Amendment. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 Butler County HCQU Agreement. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Public Safety MHEP Grant Application for the amount of \$6,145.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of Adult Probation software add-on for ORAS Integration, Training and Reports/Metrics for \$2,000.00; paid from PCCD grant. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Sheriff's agreement for use of subscription material, law enforcement manual, daily training bulletins and SPS from Lexipol with PCORP and Sheriff's Association discounts for 12 officers in the amount of \$6,239.70. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the elimination of the Planning Deputy Director position. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the creation of an Assistant Planning Director for Community Planning position. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Crawford County Solid Waste Authority 901 B Grant Application for the amount of \$20,000.00 during a 2 year period of expenses. Mr. Amato seconded and the motion carried.

Ms. Schmidt told the Board about the recycling event at the fairgrounds and other options to recycle; Lincoln Recycling, Staples and Cambridge Tire.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of \$11,606.05.

- PJ Dick Incorporated for Construction Mgmt Fee & Expenses – 4/16/17 thru 5/15/17 ~ \$10,526.05
- Powell's Portable Toilets for Rental of 2 Poly John Units – 6/1/17 thru 6/30/17 ~ \$150.00
- Meadville Redi-Mix Concrete for Roll Off Rental – Inv. 17-2375 ~ \$465.00
- Meadville Redi-Mix Concrete for Roll Off Rental – Inv. 17-2379 ~ \$465.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Judicial Center in the total amount of \$14,603.43.

- PJ Dick Incorporated for Clerk of the Works Fee & Expenses – 4/16/17 thru 5/15/17 ~ \$10,526.05
- Lloyd's Rental & Sales, Inc. for Monthly Rental of Temporary Fencing – 4/25/17 thru 5/25/17 ~ \$617.00
- Birkmire Transportation for Monthly Rental of OSHA Steps – 5/25/17 thru 6/25/17 ~ \$210.00

- Porter Consulting Engineers PC for Building Demolitions ~ \$1,883.71
- Foreman Building Commissioning for Continued Generation of Functional Checklist ~ \$945.00
- Precision Locker Company for Commander 4-Door Pistol Locker ~ \$421.67

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for General Operations in the total amount of \$350,883.59.

- HSBG/EI for 2016 Match FY 15-16 Q3, Q4 – Human Services/MH ~ \$190,271.87
- Teleosoft for Software Maintenance – Sheriff ~ \$5,778.00
- CHAPS for Shelter+ Care April 2017 – Planning ~ \$15,729.26
- HSBG/EI for 2016 Match FY 15-16 Q1, Q2 – Human Services/MH ~ \$122,056.63
- CHAPS for ESG Case Mgmt April 2017 – Planning ~ \$6,785.87
- CHAPS for ESG Case Mgmt May 2017 – Planning ~ \$6,222.96
- Social Security Administration for Reimburse overpayment to clients – Human Services/CYS ~ \$4,039.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for General Operations in the total amount of \$378,991.10.

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 5/19/17 – Various ~ \$171,734.52
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 5/26/17 – Various ~ \$207,256.58

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the alarm monitoring system for the Judicial Center from The Wilkins Co. from 5/31/17 to 11/30/17 for the total amount of \$204.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner