

The Crawford County Board of Commissioners met on Wednesday, May 10, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Keith Button, Esq.	Solicitor
Nick Hoke	Sheriff
Brian Connolly	Chief Financial Officer
Brigid Winsor	Deputy Chief Clerk
Anthony Vardaro	President Judge
Heidi Shiderly	Court Administrator
Patti Wetherbee	Clerk of Courts
Jody Leech	Deputy Clerk of Courts
Joe Galbo	Chief Assessor
Nick Loiacona	Chief Adult Probation/Parole Officer
Gail Kelly	Human Services Director
Susan Lotarski	Human Resources Director
Kevin Nicholson	Public Safety Director
Mark Phelan	Assistant Maintenance Director
Zach Pyle	Assistant Planning Director
Stacey Teuta	Director of Voter Services
Chris Seeley	Auditor
Kathie Roae	Auditor
Mike Crowley	The Meadville Tribune
Jeff Cory	Armstrong
Sam Byrd	Citizen
Jim Temple	Citizen

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on April 27, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on May 3, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$3,268,375.42 for the period ending May 9, 2017. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Byrd spoke about agenda item #17.F regarding the Crown Benefits Administration bill and proceeded to go off topic to speak about Big Brothers Big Sisters, and wished all mothers a Happy Mother's Day.

Official Business:

Mr. Soff made a motion to approve the Grant-In-Aid agreement between the Parole Board and the County for probation programs and assistance to staff. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Supervision Funds to be used to pay salaries, benefits and operational expenses for Adult Probation. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of 15 cases of ammunition for Adult Probation from the Officer Store/Witmer Public Safety Group at the CoStar's contract pricing in the amount of \$3,295.88. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the PCCD Probation/Police Communication (PPC) Grant for Adult Probation in the amount of \$10,945.00 received for the period of February 20, 2017 to June 30, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the removal of the High Density Mobile System from the existing Sheriff office and to transport and reinstall in new office at Judicial Center for the amount of \$2,115.57; paid from records improvement funds or construction funds, this will be discussed later in a meeting today. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request to bid for cubicles in the Clerk of Courts and District Attorney's office for an amount not to exceed \$36,500.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of two shelving units for the Clerk of Courts office in the amount not to exceed \$14,500.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the payment to The Reschini Group for the 1095 reporting and filing in the amount of \$3,148.00; the work was approved September 14, 2016. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the agreement between the County and the United Way of Western Crawford County for the 2016 PHARE grant in the amount of \$5,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the amendment to the purchase and installation of three lecterns at the Judicial Center from A.J. Grack to include lights and power for a total cost of \$4,156.50. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the exoneration of 2017 taxes for unleased property in Titusville. Mr. Amato seconded and with a 0-3 vote the motion was denied.

Mr. Soff made a motion to approve the 17th & Montgomery, LLC Speaker Engagement Agreement with Kevin Hines for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the James & Valerie King Lease Agreement for FY 17/18 - 19/20 for two apartments for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 CYS Contract Amendment for Bethesda Children's Home. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 MD/ID Contract Amendments for Child to Family Connections, Inc., Crawford County Mental Health Awareness Program, Inc., Erie Homes for Children and Adults, Inc., Family Services of NW PA, Meadville Medical Center DBA Conneaut Valley Health Center, Quality Living Center of Crawford County, Supports, Inc., The ARC of Crawford County, Inc., Titusville Area Senior Citizens Corporation, United Community Independence Programs, Inc. and Vallonia Industries, Inc. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 Professional Contracts and Amendments for Crawford County Coalition on Housing Needs, Inc., Crawford County Suicide Task Force, Hand In Hand Christian Counseling, LLC, Parkside Psychological Associates, LLC, Women's Services, Inc. and YWCA Titusville. Mr. Soff seconded and the motion carried.

Ms. Kelly told the Board the Mental Health and Recovery Fair will be at the Downtown Mall tomorrow.

Mr. Amato made a motion to approve the following payments to MOBILCOM for the Public Safety Building in the total amount of \$41,609.70; paid from Act 12 Funds.

- Police North Control Point ~ \$5,630.00.
- Government Central 2 Control Point ~ \$5,767.00.
- Government South Control Point ~ \$5,767.00.
- Government West Control Point ~ \$4,268.00.
- Government North Control Point ~ \$4,695.00.
- Trapeze Kits and UPS ~ \$1,992.00.
- Fiber Interface to Radio Consoles ~ \$1,520.80.
- Radiation System, Installation, Interface and associated parts for the backup radio ~ \$11,970.70.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments to MOBILCOM for Public Safety Maintenance in the total amount of \$1,026.64; paid from Act 12 Funds.

- Replacement of one 1 battery at Linesville Tower ~ \$342.32.
- Replacement of two batteries for Government Central at Armstrong Tower ~ \$684.64.

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of used appliances (fridge, stove and microwave) for the new Public Safety Building in the total amount of \$700.00. Mr. Soff seconded and with a 2-1 vote the motion carried. Mr. Weiderspahn abstained from voting because the sellers are members of his family.

Mr. Amato made a motion to approve the replacement of the condensing unit at the QLC from Scobell in the amount of \$2,553.54. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the professional moving services, for the 2nd floor of the Courthouse and the Talon furniture, provided by J.H. Bennett in the amount of \$10,662.50. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of \$11,260.05.

- PJ Dick for Construction Mgmt. Gee & Reimbursable Expenses thru 4/15/17 ~ \$10,526.05
- Lloyd's Rental for Monthly Rental of Temporary Fencing – April 2017 ~ \$554.00
- Birkmire Transportation for Monthly Rental of OSHA Steps – April 2017 ~ \$180.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Public Safety Building in the total amount of \$382.17.

- Meadville Area Water Authority for Water & Sewer from 2/27/17 to 3/29/17 ~ \$133.92
- National Fuel for Gas Usage from 3/10/17 to 4/12/17 ~ \$181.12
- Federal Express for Delivery Charges ~ \$27.12
- Verizon Wireless for Jet Pack – Brian Noah – March 2017 ~ \$40.01

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Judicial Center in the total amount of \$11,143.05.

- PJ Dick for Clerk of the Works Fee & Reimbursable Expenses thru 4/14/17 ~ \$10,526.05
- Lloyd's Rental for Monthly Rental of Temporary Fencing – April 2017 ~ \$617.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Judicial Center in the total amount of \$589.25.

- Meadville Area Water Authority for Water & Sewer from 2/27/17 to 3/29/17 ~ \$399.25
- Meadville Area Water Authority for Fire line – April 2017 ~ \$190.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve all the bills detailed in the attached list from Finance totaling \$114,382.51. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify all the bills detailed in the attached list from Finance totaling \$245,236.51. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the net credit for the Parking Planning and Design for the Judicial Center and Courthouse from Stantec in the amount of \$1,710.00 to be deducted from the contract. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn stated the Municipal Primary Election will be held on May 16, 2017 and encourages everyone to vote for their candidate of choice and the next meeting date has been changed to May 24, 2017 due to the election.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner

Board of Commissioners Meeting		May 10, 2017	
<i>for approval:</i>			
Vernon Township	2017 CD&H Conference Expenses (CDBG Program)	\$1,503.66	Planning
Meadville Plate Glass Co. Inc.	Bulletproff Glass & Installation (Reimbursed by AOPC)	\$1,350.00	Vernon DJ
Crawford County Solid Waste Authority	2017 Budget Allocation - Partial	\$100,000.00	Sanitation Admin
Meadville ACE Contractor Center	Canal Park Market Village Building - CVEIDA	\$1,232.85	Economic Development
Stantec	Crawford Parking Planning & Design	\$7,575.00	Commissioners
Porter Consulting	Chancery Lane Building Demolitions	\$2,721.00	Planning
	total	\$114,382.51	
Board of Commissioners Meeting		May 10, 2017	
<i>for ratification:</i>			
Crown Benefits Administration	Weekly Claims Remittance, Week Ending 4.14.17	\$57,000.97	Various
Crown Benefits Administration	Weekly Claims Remittance, Week Ending 4.21.17	\$146,705.04	Various
Tri County Developers	2016 CAM Charges	\$1,563.78	Veterans Services
Government Software Services, Inc.	Postage for Tax Sale MailersBulk Mailing	\$39,966.72	Tax Claim Bureau
	total	\$245,236.51	