

The Crawford County Board of Commissioners met on Wednesday, May 31, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Keith Button, Esq.	Solicitor
Brian Connolly	Chief Financial Officer
Nick Hoke	Sheriff
Emmy Arnett	Prothonotary
Heidi Shiderly	Court Administrator
Betty Waite	Deputy Court Administrator
Zach Norwood	Planning Director
Gail Kelly	Human Services Director
Susan Lotarski	Human Resources Director
Kevin Nicholson	Public Safety Director
Mark Phelan	Assistant Maintenance Director
Tim Geibel	CATA
Jeff Cory	Armstrong
Keith Gushard	The Meadville Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on May 10, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on May 24, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,798,089.67 for the period ending May 30, 2017. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

#### Official Business:

Mr. Soff made a motion to approve the CATA local share funding for FY 16/17 in the amount of \$50,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the final payment to Shawrose Construction for the site and tower construction in the amount of \$17,880.00; paid from Act 12 funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the replacement of antenna in Titusville from MOBILCOM in the amount of \$3,500.00; paid from Act 12 funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the three month lease agreement with Active Network for POS equipment, for the upcoming doe license sales in the Treasurer's office, in the total amount of \$371.25. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of 248 scanning docket books for the Prothonotary Office in the total amount of \$20,323.60; paid from Automation Funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the zoning variance application for the Talon Property in the amount of \$300.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the United Way roof replacement in the amount of \$5,000.00; paid from the Phare Grant. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of stackable chairs, sled base chairs and breakroom chairs for the Judicial Center from BizChair.com in the amount of \$10,000.00; pending receipt of delivery and installation charges. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve purchase of arm chairs and tables for the Judicial Center from Delaney-Brothers in the amount not to exceed \$19,500.00; pending receipt of delivery and installation charges. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of waiting area benches, arm chairs and meeting tables for the Judicial Center from WB Mason in the amount not to exceed \$41,000.00; pending receipt of delivery and installation charges. Mr. Amato seconded and the motion carried.

Mr. Amato stated the future bills for the Judicial Center should be added to the building project bill list, as these items are being paid from the same loan.

Mr. Soff made a motion to approve the Customer Support Plan for Extended Warranty and Services for District Court 30-3-03 security camera from MOBILCOM in the amount of \$349.67. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the Wellness and Recovery Symposium, for Human Services, on June 30, 2017 in the amount of \$3,170.00; paid by Health Choice/Admin funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the conversion of a Part-time attorney into a Full-time attorney, for Human Services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of a Supervisor position, for Human Services, to be effective June 19, 2017. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Amendments to the following:

- Administrative Services Agreement between Northwest Behavioral Health Partnership and Crawford County Human Services.

- 2016/2017 administrative funds in the contract between Northwest Behavioral Health Partnership and Crawford County Human Services.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services office reconfiguration, to create more cubicle space for the office, in the amount of \$25,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services Block Grant Plan for FY 17/18. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of the following:

- Surface for MDIT Coordinator from CDWG, LLC; with no cost to the county.
- Laptop for Kelly Schwab from Dell, Inc.; for \$202.07 county portion.

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to the Meadville Tribune for advertising Grant RFP's and CYS ads in the amount of \$141.72; county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Perla Law Firm Fee Agreement for Human Services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the travel request for Frank Kasper to attend Title IV-E Annual Waiver Demonstration Projects Meeting from 6/28/17 to 6/30/17 in the amount of \$154.10; county portion. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Treatment Innovations for FY 17/18 from the SOC Agreement; paid from Safe Schools/Healthy Students Grant. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Grant Contract Amendment for Community Health Services, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 CYS Contract Amendments for Family Pathways, Family Services of NW PA and Harborcreek Youth Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH Contract Amendment with Achievement Center, Inc. and FY 16/17 Professional Contract with Creating Landscapes for Families. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 MH Contract Amendments for Crawford County Mental Health Awareness Program, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 MH Contract Amendments for Quality Living Center of Crawford County. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 Professional Contract with Amanda Gadsby, her rate is set by the state. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the change order for Bridge 6 in Conneautville from Shingledecker Welding in the amount of \$8,814.25; paid from Liquid Fuel funds. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the payments to EADS for engineering services in the total amount of \$7,505.04.

- Sidewalk removal on the Perry St. Bridge, Titusville, PA ~ \$1,351.40
- Bridge analysis for load ratings ~ \$5,488.81
- Bridge analysis for load ratings on structurally deficient bridges ~ \$664.83

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of \$171,361.77.

- Weber Murphy Fox for Architectural Services – April 2017 ~ \$2,416.75
- Perry Construction Group for General Trades – April 2017 ~ \$39,640.00
- Schaal Glass Co Inc. for Alum Framing/Glass/Glazing – April 2017 ~ \$2,047.50
- Rabe Environmental Systems for HVAC – April 2017 ~ \$8,806.50
- McCurley Houston Electric for Electrical – April 2017 ~ \$11,250.00
- Dagostino Electronics Svcs for Technology – April 2017 ~ \$88,657.01
- Yardmaster of PA for Landscaping – April 2017 ~ \$17,280.00
- Meadville Redi-Mix concrete for Rental of Rolloff – April 2017 ~ \$465.00
- Verizon Wireless for Jet Pack – Brian Noah ~ \$40.01
- Powell's Portable Toilets for Rental of Polyjohn Unit – May 2017 ~ \$115.00
- Lloyd's Rental & Sales Inc. for Rental of Temporary Fencing – 4/17 thru 5/15/17 ~ \$554.00
- Birkmire Transportation for Rental of OSHA Steps 5/14 thru 5/22/17 ~ \$90.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for the Public Safety Building in the total amount of \$440.89.

- Penelec for Usage – 3/30 thru 4/27/17 ~ \$304.20
- Meadville Area Water Authority for Water & Sewer from 3/27 thru 4/26/17 ~ \$136.69

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$815,472.62.

- Weber Murphy Fox for Architectural Services Inv #36 – April 2017 ~ \$4,415.10
- Weber Murphy Fox for Construction Mgmt Fee & Expenses Inv #36A – April 2017 ~ \$25,067.04
- DHSteel Products for Structural Steel – April 2017 ~ \$68,096.90
- Mike Coates Construction for General Trades – April 2017 ~ \$154,777.00
- Paramount Roofing for Roofing – April 2017 ~ \$711.05
- DeGol Carpet for Flooring – April 2017 ~ \$82,010.47
- C W Beal Inc. for Painting – April 2017 ~ \$13,901.40

- Wm T Spaeder Co Inc. for Fire Protection – April 2017 ~ \$9,950.00
- Wm T Spaeder Co Inc. for Plumbing – April 2017 ~ \$18,000.00
- Renick Bros for HVAC – April 2017 ~ \$40,042.00
- McCurley Houston Electric Inc. for Electrical – April 2017 ~ \$131,893.43
- Horizon Information Systems for Technology – April 2017 ~ \$116,143.80
- Blooming Valley Landscape for Landscaping – April 2017 ~ \$139,505.17
- Meadville Redi-Mix Concrete for Trash Removal – April 2017 ~ \$1,860.00
- Sunshine Cleaning & Janitorial Svcs for Final Cleaning – April 2017 ~ \$6,520.50
- Birkmire Transportation for Osha Steps Rental – 4/26 thru 5/25/17 ~ \$210.00
- Foreman Building Commissioning for Continued Generation of Functional Checklists – April 2017 ~ \$2,103.76
- Powell's Portable Toilets for Rental of 3 Polyjohn Units – 5/10 thru 5/31/17 ~ \$265.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Judicial Center in the total amount of \$2,571.95.

- Penelec for Usage 3/29 thru 4/27/17 ~ \$294.72
- Penelec for Usage 3/29 thru 4/27/17 ~ \$1,670.94
- Meadville Area Water Authority for Water & Sewer from 3/29 thru 4/24/17 ~ \$399.25
- Meadville Area Water Authority for Fire line –May 2017 ~ \$190.00
- Federal Express for Overnight fees ~ \$17.04

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve all the bills detailed in the attached list from Finance totaling \$123,724.13. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify all the bills detailed in the attached list from Finance totaling \$689,502.20. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a Zero Turn lawn mower, for the Correctional Facility, from Saegertown Hardware in the amount of \$4,690.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the 90-Day Premier Consulting contract, for the Care Center, to assist in overall operating performance in the amount of \$10,000.00/month with incentives for performance improvement in the amount not to exceed \$6,000.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the contract with Absolute Therapy, for the Care Center, and to begin services July 1, 2017 with a reduced price of 72% of the original quote. Mr. Soff seconded and the motion carried.

Mr. Amato stated the interviews for these positions were last Monday and interviewed prior Care Center staff.

Mr. Soff made a motion to approve the appointment of Jim Becker, Crawford County's private sector representative, to the Northwest Regional Planning Commission Board of Directors for a

two year term beginning July 1, 2017 and expiring on June 30, 2019. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the lease with the Meadville Housing Authority for land use for vehicle parking during the fair in the amount of \$2,200.00; to be paid by the Fair. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to table the agreement with Weber Murphy Fox and the county. Mr. Amato seconded and the motion was tabled.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner