

The Crawford County Board of Commissioners met on Wednesday, October 11, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn	Chairman
John Christopher Soff	Commissioner
John Amato	Commissioner
Christine Krzysiak	Treasurer
Brigid Winsor	Deputy Chief Clerk
Keith Button	County Solicitor
Brian Connolly	Chief Financial Officer
Heidi Shiderly	Court Administrator
Bob Trambley	Public Defender
Gail Kelly	Human Services Director
Zach Norwood	Planning Director
Tim Kelley	ITS Director
Kevin Nicholson	Public Safety Director
Nick Loiacona	Chief Probation/ Parole Officer
Jennifer Obernader	Juvenile Probation Officer
Shayne Long	Care Center Director of Environmental Services
Mark Peaster	Assistant to the Commissioners
Rachel Van Horn	Domestic Relations Office Supervisor
Carla Szalewicz	Domestic Relations IV-D/ PACSES Coordinator
Chris Seeley	Auditor
Kathie Roae	Auditor
Paula DiGregory	NWPA Tobacco Control Program
Seth Jones	Point Security
Jeff Cory	Armstrong
Keith Gushard	The Meadville Tribune
Sean P. Ray	The Titusville Herald
Mark Heim	The Stream

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on September 27, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on October 4, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,486,337.22 for the period ending October 10, 2017. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the creation of a per diem position for the Public Defender's Office, while an employee is on FMLA. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Young Lungs At Play expansion in Crawford County. Soff seconded and the motion carried. Mr. Amato stated the Conservation District meeting is next week and Tracey Crawford, District Manager, is looking forward to having no smoking signs in the area.

Mr. Soff made a motion to ratify to purchase of 20 hours of support from Landis Technologies, LLC for phone support in the amount of \$164.00 per hour for a total of \$3,300.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Services Agreement with TaskForce Red for SharePoint development, support and maintenance up to 200 hours for the year in the amount not to exceed \$20,000.00; depending on the level of professional support provided. SharePoint maintenance is \$60.00 per hour and the SharePoint development and other professional support is \$100.00 per hour. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the one year renewal of support for two Dell Equallogic Backup SAN array from Dell in the amount of \$4,100.30; including next business day parts and phone support. Mr. Soff seconded and the motion carried. This

Mr. Soff made a motion to ratify the agreement with SynergyIT to conduct network vulnerability, penetration and email phishing test in the amount of \$18,870.00; was completed on September 25, 2017 by SecureState who was contracted by SynergyIT. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the renewal of maintenance on wireless router at the Care Center from Logicalis in the amount of \$2,172.65. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve BI Contract for house arrest and maintenance agreement for Juvenile Probation. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of two new dryers to replace the two broken at the Care Center in the amount of \$24,580.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Care Center's 2017-18 music therapy contract with Cindy Legivaila for one 120-minute session per month in the amount of \$170.00 per session; paid from the activities department. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a water softener system from Culligan for the Care Center in the amount of \$34,858.00; paid from funded depreciation funds. Mr. Amato seconded and after some discussion with the Board about the amount being over the purchase limit and needs to go out for bid and Mr. Soff made a motion to withdraw his original motion. Mr. Amato seconded and the motion was withdrawn.

Mr. Amato made a motion to approve purchase of a standard Textile Glass Health Board for the Care Center, to keep compliance with new regulations for alerting residents and families on all three units the current staff on duty, in the amount of \$2,461.70; paid from maintenance supply funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Public Safety's 3rd quarter payment to MCM Consulting for the Public Safety Building in the amount of \$11,117.00; paid from Act 12 funds. Amato seconded and the motion carried.

Mr. Amato made a motion to approve purchase of 2018 file folders and labels for the AVAIL filing system at DJ Nicols's Office in the amount of \$1,908.90. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of extended warranty and support for the Polycom systems from Vistacom in the amount of \$450.00 per HDX-4002 units (5) with 6 months of support and \$1,916.00 per HDX-8000 unit (1) with 12 months of support. Mr. Amato seconded and the motion carried.

Ms. Shiderly told the Board she had no following information for item 13.C from the agenda so the item was removed until further notice.

Mr. Soff made a motion to ratify the Clerk of Courts copier maintenance and supply agreement with Hagan for the amount of \$0.0096 per page. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to Joanne B. Helides for 2017C Judicial Sale Title Searches in the amount of \$1,178.50. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Peterson's Property Maintenance to provide janitorial services for the Courthouse and Public Safety Building for three years in the amount of \$2,795.00 per month for the Courthouse with 5 days a week cleaning, and \$525.00 per month for the Public Safety Building with 3 days a week cleaning or \$795.00 per month for the Public Safety Building with 5 days a week cleaning. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Addendum to the DCNR letter for the Planning Office to begin the process of timbering the county forest and build trails. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 MH/ID/EI contract for Child to Family Connections, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 Avanco International, Inc. ASP Agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 Joseph H. Markiewicz SOC Contract. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 York/Adams Mental Health Intellectual and Developmental Disabilities Program Agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS contract with Deborah J. Gregg, M.A. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 CYS contract with Family Development Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 16/17 MH/ID/EI contract amendment with Quality Living Center of Crawford County. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 MH/ID/EI contract with Northwest Tri-County IU5. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 MH/ID/EI contract with Touch-Stone Solutions, Inc. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 professional contracts with Amanda Gadsby and Felisa V. Read, PT, LLC. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the travel request for one more additional guest to attend the Advanced School Mental Health Conference in Washington, D.C.; paid from Safe Schools funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$10,148.78:

- Porter Consulting Engineers PC for Inv#9867 – Former Jail Demolition ~ \$6,825.66
- Porter Consulting Engineers PC for Inv#9866 – Chancery Lane Demolition ~ \$3,323.12

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for the Judicial Center in the total amount of \$97,930.08:

- Weber Murphy Fox for Architectural Services Inv# 40 – August 2017 ~ \$1,945.55
- Weber Murphy Fox for Construction Mgmt Fee & Reimbursable Expenses Inv#40A – August 2017 ~ \$14,991.41
- AB Specialty for Entrance/Glazing - Final – August 2017 ~ \$18,774.32
- Wm T Spaeder Co for Fire Protection – Final – August 2017 ~ \$9,424.00
- Wm T Spaeder Co for Plumbing – Final – August 2017 ~ \$28,834.80
- McCurley Houston Electric Inc. for Electrical – August 2017 ~ \$23,495.00
- Meadville Redi-Mix Concrete for Trash removal – August 2017 ~ \$465.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for General Operations in the total amount of \$99,603.63:

- Maher Duessel for Final Billing – 2016 Audit - Finance ~ \$9,700.00
- Quality Living Center for 2017 Budget Allocation – 4th Qtr Payment – HS ~ \$75,329.75
- CHAPS for Shelter+ Care Grant Invoice – Rental Assistance & Program Admin. – August 2017 - Planning ~ \$14,573.88

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of \$411,184.98:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 9/15/17 – Various ~ \$121,481.70
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 9/22/17 – Various ~ \$121,235.03
- R&B Construction for Springboro Stormwater Replacement – CDBG Project – Planning ~ \$168,468.25

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the single audit report ending 12/31/16. Mr. Soff seconded and the motion carried. This report will be posted to the County website by the end of this week.

Mr. Soff made a motion to approve payment to Watts & Pepicelli for Mead Ave Bridge - West #105 – Pt IV ROW in the amount of \$2,507.00; paid from Liquid Fuels funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the award bid for the former County Jail asbestos removal to SafeAir Contractors, Inc. in the amount of \$49,409.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the award bid for the Chancery Lane residential buildings demolition to Kebert Construction Company in the amount of \$48,037.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced the Municipal Election Day in on November 7, 2017 and encourages everyone to get out and vote. The Courthouse will be closed that day too.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner