The Crawford County Board of Commissioners met on Wednesday, September 13, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn Chairman

John Christopher Soff Commissioner

John Amato Commissioner

Keith Button County Solicitor

Christine Krzysiak Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Brian Connolly Chief Financial Officer

Heidi Shiderly Court Administrator

Gail Kelly Human Services Director

Tim Kelley ITS Director

Zach Norwood Planning Director

Susan Lotarski Human Resources Director

Bruce Harlan Women’s Services Director

Gary Alizzeo Hospital Authority Solicitor

Kevin Nicholson Public Safety Director

Mark Phelan Assistant Maintenance Director

Seth Jones Point Security

Jeff Cory Armstrong

Keith Gushard The Meadville Tribune

Sean P. Ray The Titusville Herald

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on August 30, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on September 6, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of $2,654,723.60 for the period ending September 12, 2017. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the Resolution approving the Bond and Note Issuance for the Crawford County Hospital Authority in the amount not to exceed $23,000,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the certificate of applicable elected representative for the Crawford County Hospital Authority. Mr. Amato seconded and the motion was tabled.

Mr. Soff made a motion to approve the purchase of a dryer at the Correctional Facility from Pittsburgh Laundry, to replace damaged dryer, in the amount of $6,424.00; paid from insurance funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the PCCD Stop Grant application for $10,000.00 received for Women’s Services. Mr. Soff seconded and the motion carried.

Item 9 from the agenda was placed on hold to wait for a CATA representative to attend the meeting.

Mr. Soff made a motion to approve Reschini Agreement for the 2017 reporting of 1059’s for Human Resources. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve employment categories policy for Human Resources. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the subrecipient agreement between CHAPS and the County for the 2017 Continuum of Care Grant Program in the amount of $170,199.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the 24 month renewal of Audiocodes Support, procured through CDWG, in the amount of $2,065.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a Dell EqualLogic Controller from SPS Pros in the amount of $1,945.70. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the four-hour Audiocodes Remote Configuration from CDWG in the amount of $1,310.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the annual SmartCAT software renewal from Neutrino Group for a court reporter in the amount of $645.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of equipment needed to synch the video play on Jury Assembly Room digital signage for juror orientation from Signarama in the amount of $1,170.99; installed Friday, September 8, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of an outside sign for DJ Titusville’s Building from Sign Designery in the amount of $636.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to purchase of courtroom nine microphones and charging stations in the total amount of $26,857.00 plus shipping and handling. Mr. Soff seconded and the motion carried.

Ms. Shiderly told the Board the Jury Donation Program has been a great success thus far with 24 out of 98 jurors donating their funds.

Mr. Soff made a motion to approve the contract with Avanco International, Inc. – ICAMS Upgrades for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Safe Schools Healthy Students contract for FY 17/18 with Joseph H. Markiewicz for Human Services. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a Dell computer for Human Services employee Tracy Held in the amount of $128.37; county portion. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve purchase three new Human Services offices at additional charges to the Economic Progress Alliance in the amount of $268.69; county portion. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services Transportation Plan with Corry Area School District for Human Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the travel request for Human Services employee Josh Knapp to attend the Mental Health First Aid Instructor Certification course in Arlington, VA from 9/17/17 to 9/22/17; no cost to the county. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 16/17 CYS contract with Taylor Diversion Programs, Inc. for independent living ages 14 – 21 in the amount of $22.42 per day; county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 16/17 CYS contract amendment F-2 for Family Services of NW PA. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 17/18 Professional Contract with Watts & Pepicelli, PC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following Public Safety Building payments; paid from Act 12 funds:

* Caliber for Relocation of CAD to PSB ~ $4,290.00
* Zito for Relocation of fiber to PSB ~ $4,025.00
* Hollabaugh Glass and Mirror for six pieces of glass for radio console surfaces ~ $688.90

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of three desktop computers and three monitors form Dell for the Amateur Radio Room at the Public Safety Building in the amount of $1,954.98; paid from Tier II funds. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Public Safety Building in the total amount of $36,024.05:

* PJ Dick Inc. for Construction Mgmt Fee & Expenses – July 16 to Aug 15, 2017 ~ $10,526.05
* ~~Perry Construction Group for General Trades (Final) ~ $5,000.00~~
* McCurley Houston Electric for Electrical (Final) ~ $25,498.00

Mr. Soff seconded and the motion carried

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of $42,513.73:

* W.B. Mason Co. Inc. for 16 Benches, Arconas Bernu, Wood Seats ~ $17,087.68
* Delaney & Associates, Inc. for Installation of Bookcases ~ $14,300.00
* Meadville Overhead Door Company, LLC for Furnish & Install 3900 PLD list-master sidemount opener ~ $600.00
* PJ Dick Inc. for Clerk of the Works Fee & Expenses – Juley 16 to Aug 15, 2017 ~ $10,526.05

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for General Operations in the total amount of $66,725.83:

* Lornat, Inc. for Construction Works a S. Main Emergency Shelter – 2016 ESG grant award ~ $65,599.58 - Planning
* Porter Consulting Engineers, PC for Demolition to Old County Jail ~ $738.75 – Parking Project
* Porter Consulting Engineers, PC for Demolition to Chancery Lane Residential Bldgs ~ $387.50 – Parking Project

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of $273,079.74:

* Crown Benefits Administration for Weekly Claims Remittance, Week Ending 8/18/17 – Various ~ $86,992.47
* Crown Benefits Administration for Weekly Claims Remittance, Week Ending 8/25/17 – Various ~ $171,096.27
* City of Meadville, Stormwater Program for Stormwater Mgmt Permit Application Fee ~ $25.00 – Parking Project
* City of Meadville for Stormwater Escrow Review Fee ~ $1,000.00 – Parking Project
* City of Meadville for New Construction Fee ~ $8,966.00 – Parking Project
* John F Mizner, Esq. for Legal Settlement ~ $5,000.00 – Liability Insurance

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment for the final invoice on the Center Street Bridge rehab in Conneautville to the EADS Group in the amount of $4,024.42; paid from Liquid Fuels funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the payment for the final work done for Mead Ave Bridge in the amount of $12,000.00; paid from Liquid Fuels funds, to be reimbursed. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the agreement with Weber Murphy Fox for payment to carpenters to expand Jury Boxes in Courtroom 1 in the Judicial Center. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the agreement with Brian Noah for Project Manager for three years in the amount of $105,000.00 per year. Mr. Amato seconded and the motion carried. Mr. Weiderspahn confirmed Mr. Noah does an outstanding job and is confindent he will be a great help to the county.

Mr. Amato made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced the POW/MIA event and ride will be held on Saturday, September 16, 2017 at Diamond Park hosted by VFW Post 52.

Mr. Soff made a motion to bring West Fallowfield Township real estate taxes on property back on the table. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the exoneration of tax parcels for West Fallowfield for years 2014 and 2015 as the property doesn’t exist. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner