The Crawford County Board of Commissioners met on Wednesday, September 27, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn Chairman

John Christopher Soff Commissioner

John Amato Commissioner

Christine Krzysiak Treasurer

Gina Chatfield Chief Clerk

Brigid Winsor Deputy Chief Clerk

Scott Schell Coroner

Nick Hoke Sheriff

Keith Button County Solicitor

Brian Connolly Chief Financial Officer

Heidi Shiderly Court Administrator

Gail Kelly Human Services Director

Tim Kelley ITS Director

Joe Galbo Chief Assessor

Zach Norwood Planning Director

Kevin Nicholson Public Safety Director

Kathie Roae Auditor

Seth Jones Point Security

Jeff Cory Armstrong

Lorri Drumm The Meadville Tribune

Sean P. Ray The Titusville Herald

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on September 13, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on September 20, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of $2,787,193.46 for the period ending September 26, 2017. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the purchase of registration, books, meals and six nights at hotel during Coroner’s Basic Education Class in Hershey, PA for two employees for the total amount of $4,590.00; paid from Act 122 funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the creation of two new positions in the Sheriff’s Office; one Full-time Deputy and one Part-time Deputy. Mr. Soff seconded and the motion was tabled.

Mr. Soff made a motion to approve the purchase of 15 more Yondr pouches, to secure juror’s cell phones during deliberations, and one unlocking base plus shipping in the amount of $569.53. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the auto-renewal portion of the Westlaw Contract for the Law Library; approved August 30, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a Dell OptiPlex and monitor for DJ Marwood’s Office in the amount of $1,173.16. Mr. Amato seconded and the motion carried. This will have the front office connected to the county network and VOlP.

Mr. Amato made a motion to approve purchase of a Dell monitor height-adjustable dual arm wall mount for DJ Marwood’s Office in the amount of $180.59, and a Dell 27” monitor in the amount of $311.99. Mr. Soff seconded and the motion carried. These will be located in the courtrooms to help the views at all seating arrangements.

Mr. Soff made a motion to approve the purchase of a Dell Latitude and docking port in the amount of $1,537.06. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Sammartino & Stout agreement and retainer fees for the Assessment Office, with the same fees since 1991. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the replacement of the High Availability Sophos Firewalls with Sophos SG 450 models, due to end of life with current firewalls, in the amount of $27,585.62 from Candoris Technologies with three years of TotalProtect support. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the replacement of the LiveScan and CLEAN Sophos Firewalls with Sophos SG 125 models, due to end of life with current firewalls, in the amount of $1,606.38 each from Candoris Technologies with three years of TotalProtect support. One is for Public Safety and the other is for Adult Probation. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the replacement of the DMX High Availability Sophos Firewalls with Sophos SG 230, due to end of life and support with current firewalls, in the amount of $6,679.72 from Candoris Technologies with three years of TotalProtect support. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the PCCD Grant for Human Services to purchase new recording equipment and kid furniture. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Annual OnBase Software Agreement purchase for Human Services from Highmark in the amount of $11,156.70. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Mercer County Behavioral Health Commission, Inc. contract for Human Services for blended case management. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 16/17 CYS contract for Auberle. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following Human Services FY 17/18 CYS contracts for out-patient services:

* A Place for Hope, Healing, and Transformation, LLC
* Counseling and Assessment Services, LLC
* Project Point of Light, Inc.
* Vocational & Psychological Services

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following Human Services FY 17/18 CYS contracts for daycare services:

* Meadville YMCA
* Sonlight Child Learning Center
* Stone UMC Children’s Center

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 MH/ID/EI contract for Child to Family Connections, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY/18 MH/ID/EI contract for Easter Seals Western and Central Pennsylvania. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY/18 MH/ID/EI contract for Erie Homes for Children and Adults, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 MH/ID/EI contract for Vallonia Industries, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY/18 professional contract for Bonnie Van Nort. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 professional contract for Counseling and Assessment Services, LLC. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY/18 professional contract for Crawford County Consumer Satisfaction Team. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following Human Services FY 17/18 professional contracts:

* Eric J. Nikolaison
* Melvin J. Strathen Jr.
* Walter J. Miller

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following Human Services FY 17/18 professional contracts:

* Jill M. Kish
* Julie M. Brooks

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 professional contract for Mill Run Apothecary, Inc. DBA Mill Run Community Pharmacy. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Annual OnBase Software Agreement purchase for Human Services from Highmark in the amount of $11,156.70. Mr. Amato seconded and the motion carried. *This item was previously approved earlier during this meeting.*

Mr. Amato made a motion to approve the payment to Mobilcom for six radio console installation, parts and one year maintenance in the amount of $26,538.50; paid from Act 12 funds. This purchase was approved 1/10/17 for the Public Safety Building. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the updated payment amount to Zito Media for the reinstallation of fiber at the Public Safety Building in the total amount $4,236.31, this included the addition of PA Gross Receipts Tax in the amount of $211.31; paid from Act 12 funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of Mobilcom Govt. N/W 100 Watt UHF Repeater for Public Safety in the amount of $6,770.00; paid from Act 12 funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of Mobilcom Govt. N/W installation in the amount of $6,599.49; paid form Act 12 funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FFY 2017 EMPG Agreement in the amount of $95,780.00 to pay 50% of EMA employee salaries. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Point Click Care Eligibility Verification and General Ledger Integration for the Care Center in the amount of $2,325.66; paid from maintenance agreement budget. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the award of Act 137 funding for the Evans Square Senior Housing Project for the Planning Office. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the CDBG allocation commitment letter for Adams Place Senior Housing Development in Cochranton Boro for the Planning Office. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the Conneaut Lake’s PennDOT Construction Drawings for Water Street Streetscape Improvements for the Planning Office. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the County Transportation Priorities for 2019-2022 Transportation Improvement Program (TIP) for the Planning Office. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of three Microsoft Surface Studios for the Planning Office in the total amount of $10,497.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Proclamation for October 2017 as National Planning Month. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Public Safety Building in the total amount of $7,018.36:

* Weber Murphy Fox, Inc. for Architectural Services through 8/31/17 ~ $2,018.36
* Perry Construction Group for General Trades (Final) ~ $5,000.00

Mr. Amato seconded and the motion carried

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of $36,975.06:

* The HON Company, LLC for 6 Meeting Tables ~ $2,979.60
* Ratigan-Schottler Mfg for Courtroom Attorney Tables ~ $6,000.00
* Ratigan-Schottler Mfg for Courtroom Gallery seating ~ $27,995.46

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for General Operations in the total amount of $18,802.58:

* Laurel Highlands Structural Consulting, LLC for engineering fees for Firth Road Bridge replacement – 2013 CDBG ~ $4,11.66 – Planning
* Tetra Tech, Inc. for Environmental Services – Act 2 closure of Talon facility ~ $4,981.52 – Planning
* US Postal Service for postage meter fees ~ $2,000.00 – DJ Meadville
* The Meadville Tribune for advertising for 2017 Tax Upset Sale ~ $7,702.40 – Tax Claim

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of $318,834.90:

* Crown Benefits Administration for Weekly Claims Remittance, Week Ending 9/1/17 – Various ~ $138,885.93
* Crown Benefits Administration for Weekly Claims Remittance, Week Ending 9/8/17 – Various ~ $103,884.22
* Stantec for parking project – design – construction – bid phase services ~ $76,064.75

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the energy supplier agreement with Open Flow Energy for the Public Safety Building and the Judicial Center from 1/1/18 to 12/31/20. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the six month service agreement with Point Security from 7/31/17 to 1/31/18. Previously approved was the letter of understanding. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a GIS Manager position. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced the second work session in October has been moved Thursday, October 19, 2017 at 9:30 a.m.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner