

The Crawford County Board of Commissioners met on Wednesday, January 10, 2018 for a regular meeting with the following present:

Francis F. Weiderspahn Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Nick Hoke	Sheriff
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Gail Kelly	Human Services Director
Susan Lotarski	Human Resources Director
Zach Norwood	Planning Director
Tim Kelley	ITS Director
Betty Waite	Deputy Court Administrator
Trevor Oates	Assistant Adult Probation Chief
Diana Perry	Fair Board Treasurer/Secretary
Luigi DeFrancesco	Penncrest School Board
Seth Jones	Point Security
Jeff Cory	Armstrong
Keith Gushard	The Meadville Tribune
Sean P. Ray	The Titusville Herald
Mark Heim	The Stream

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on December 27, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on January 3, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$4,303,052.82 for the period ending January 9, 2018. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to ratify the professional service contract with 4Ward Planning, for the countywide housing study, in the amount of \$56,440.00; only \$3,000.00 is funded from the general fund and the remaining amount is from grant funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Courts Titusville MDJ office cleaning contract with Diane Childers for the amount of \$450.00 per month. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the Adult Probation purchase of drug test patches from PharmChek in the amount of \$2,422.80; paid from RIP grant. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the reappointment for Diana Perry to the Crawford County Fair Board for a five year term. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the reappointment for Bill Winters to the Crawford County Fair Board for a five year term. Mr. Amato seconded and with a two to one vote the motion carried.

Mr. Soff made a motion to approve the creation of a new full-time Sheriff's Deputy position. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a new part-time civilian position in the Sheriff's Office to overlook the control room. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of one laptop and four desktop computers from Dell in the total amount of \$8,783.07. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of one APC Smart-UPS X 220VA Rack/Tower LCD from CDWG for the Care Center in the amount of \$1,290.68. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services HealthChoices Reinvestment Agreement with Northwest Behavioral Health Partnership, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services Pennsylvania System of Care Partnership Agreement. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 CYS Contract with Adelphoi Village, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS Contract with Bethany Christian Services of Western Pennsylvania. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS Contract with Edmund L. Thomas Adolescent Center. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 CYS Contract with Keystone Adolescent Center, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$2,432.54.

- Porter Consulting Engineers, PC for Former County Jail Demo ~ \$2,279.77
- Porter Consulting Engineers, PC for Chancery Lane Building Demo ~ \$152.77

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for General Operations in the total amount of \$12,272.00:

- Active Aging, Inc. for 2018 Budget Allocation ~ \$10,000.00 – Adult & Aging
- Meadville Plate Glass Co. Inc. for Fabricate glass table top protectors ~ \$558.00 – Veterans
- Svetz Energy Services for Energy Procurement Services 2018 1st Qtr ~ \$1,714.00 – Bldg & Grounds

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the following payments for General Operations in the total amount of \$155,736.95:

- Crown Benefits Administration for week ending 12/15/17 ~ \$68,092.30 – Various
- Crown Benefits Administration for week ending 12/22/17 ~ \$87,644.65 – Various

Mr. Soff seconded and the motion carried

Mr. Amato made a motion to ratify the French Creek COG Delegate as Commissioner Soff and Alternate #1 as Commissioner Weiderspahn and Alternate #2 as Commissioner Amato. Mr. Weiderspahn seconded and the motion carried.

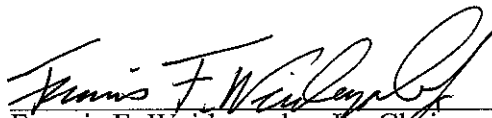
Mr. Soff made a motion to approve the Cappex Fund Resolution for the Capital Reserve funds for 2018 with itemized list for possible purchases in the amount of \$880,791.00. Mr. Amato seconded and the motion carried.

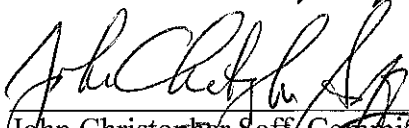
Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced the Courthouse will be closed January 15, 2018 for Martin Luther King, Jr. Day.

The Board gave thanks for the Jury Commissioners, David Kennedy and Samantha Staab, for all their hard work with the County.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.


Francis F. Weiderspahn, Jr., Chairman


John Christopher Soff, Commissioner


John Amato, Commissioner