

The Crawford County Board of Commissioners met on Wednesday, March 14, 2018 for a regular meeting with the following present:

Francis F. Weiderspahn Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Keith Button	Solicitor
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Scott Schell	Coroner
Ken Saulsbery	Warden
Heidi Shiderly	Court Administrator
Joe Galbo	Chief Assessor
Tim Kelley	ITS Director
Mark Phelan	Assistant Maintenance Director
Gail Kelly	Human Services Director
Shayne Long	Care Center Environmental Services Director
Mark Peaster	Assistant to the Commissioners
Jeff Cory	Armstrong
Seth Jones	Point Security
Keith Gushard	The Meadville Tribune
Mark Heim	The Stream

The meeting was opened at 9:34 am with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on February 28, 2018. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on March 7, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$3,317,657.90 for the period ending March 13, 2018. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there was one executive session held on March 2, 2018 regarding Care Center personnel.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the renewal the Erie County Pathology Services for the Coroner's Office in the amount of \$7,000. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Extended Service Agreement (third year – 1/16/16 through 1/16/19) with InterTech for security cameras at the Correctional Facility in the amount of \$16,343.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the LexisNexis Law Library, the transition of law library books to computers at the Correctional Facility, in the amount of \$3,900.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services "Too Good for Drugs" training from Crawford County Drug & Alcohol Executive Commission using training from the Mendez Foundation. The rate is \$4,517.12; paid with Safe Schools Healthy Students grant funds, with no County portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services Jamestown Area School District's December and January transportation in the amount of \$2,519.60, with \$242.79 County portion. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of Roach Reid Office Systems audio/video recording system and installation for Human Services in the amount of \$14,550.00, with no County portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 17/18 CYS Contract for LifeSpan Family Services of PA covering foster care. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 17/18 MH/ED/EI Contract for The ARC of Crawford County, Inc. – Amendment C-2. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 17/18 MH/ID/EI Contract for Youth Advocate Programs, Inc. – Amendment C-1. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Care Center's five year Contract with Retirement Home TV in the amount of \$944.87 per month. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center's three year Contract with Aetna Health Inc. effective April 1, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to create two per diem RN manager positions at the Care Center. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the Zito Business amendment #1 to TSA #1 for an increase of \$150.00 per month for 10 POTS/Fax lines and a one-time cost of \$345.00 for five analog telephone adapters at \$69.00 each. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify Zito Business amendment #2 to TSA #1 to move redundant fiber line to Judicial Center for a one-time cost of \$1,250.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approved the purchase of four Alcatel-Lucent OS6350 gigabit PoE switches for \$1,622.50 each, two SPF-10G-ZR transceivers at \$1,950.00 each, and four SPB-GIG-LX transceivers at \$100.00 each for a total amount of \$10,790.00; from Dagostino Electronic Services, from the PEPPM contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of Sophos FullGuard 24/7 support for the Sophos SG 450 at the Public Safety Building for three years from CDWG using the COSTARS software contract for the amount of \$18,430.30. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the refund of real estate tax overpayment from Chad M. Cobb for a clerical error in the Assessment Office in the amount of \$732.72; which he is entitled to a six year refund in accordance with Title 53 PA CSA 8816 of the annotated statutes; and has been corrected for 2018 tax year. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the Letter of Support for Adam's Place Senior Housing Development in Cochran. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the Supplement C Proposal Request by The EADS Group for the work to rehabilitate Wightman Road Bridge in the amount of \$24,270.86, paid from Liquid Fuels. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payments for the Judicial Center in the total amount of \$1,571.67:

- Ace Contractors for lumber for shelving – Clerk of Courts ~ \$153.96
- Mark A. Johnson for Electrical contracting – Electric pole move ~ \$1,320.00
- Saegertown Hardware for Supplies-shelving-Clerk of Courts ~ \$12.69
- Saegertown Hardware for supplies-shelving-Clerk of Courts ~ \$21.47
- Sherwin Williams for stain-shelving-Clerk of Courts ~ \$63.55

Mr. Amato seconded and motion carried

Mr. Amato made a motion to approve payments for General Operations in the total amount of \$45,982.64:

- Maher Duessel for progress billing-audit for year end 12/31/17 ~ \$10,500.00 – Finance
- Treasurer-City of Meadville for stormwater fees ~ \$5,115.56 – Various
- Stantec for parking project-progress billing-design through construction administration ~ \$27,616.68 – Project

- Foreman Building Construction for commissioning services ~ \$2,210.00 – Jud Ctr Maintenance
- Meadville Tribune for public notice-bid solicitation-sale of Talon Bldg ~ \$540.40 – Commissioners

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations in the total amount of \$690,515.17:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 2/16/18 (runoff) – Various ~ \$25,192.18
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 2/23/18 (runoff) – Various ~ \$1,559.09
- PCHIP for monthly premiums and estimated claims ~ \$663,763.90 – Various

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of 4 replacement UHF Repeaters from MOBILCOM in the amount of \$8,180.00 each, for the Public Safety Building; two paid from Act 12 funds, and two paid from EMMCO West. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of 4 requested replacement vehicles for 2018 under the CoStars-26 Contract for passenger vehicles for a total of \$92,675:

- Adult Probation/Parole — one 2018 Ford Explorer 4WD Base Sport Utility at \$27,185 and one 2018 Dodge Grand Caravan SE minivan at \$22,030, both from Tri-Star Motors
- Juvenile Probation — one 2018 Chevrolet Equinox LS AWD crossover at \$22,520 from Apple Automotive and one 2018 Dodge Grand Caravan SE minivan at \$22,030 from Tri-Star Motors

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the demolition of 364 Walnut Street structure to be awarded to KC Transportation in the amount of \$7,250.00. Mr. Amato seconded and the motion carried.

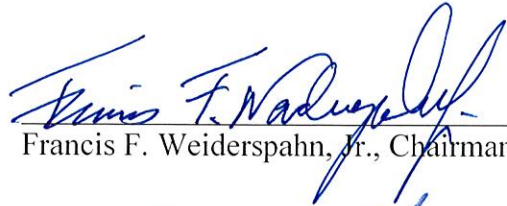
Mr. Amato made a motion to approve the payment to The EADS Group for Wightman Road Project – Est. #23 – Part 1, for \$42,417.20; paid from Liquid Fuels. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Amato seconded and the motion carried.


Mr. Weiderspahn stated the St. Patrick's Day parade will be downtown this Saturday and the Commissioners will be dressed in their kilts.

Mr. Weiderspahn stated the Courthouse will be closed Friday, March 30, 2018 for Good Friday with all meetings on their normal schedule.

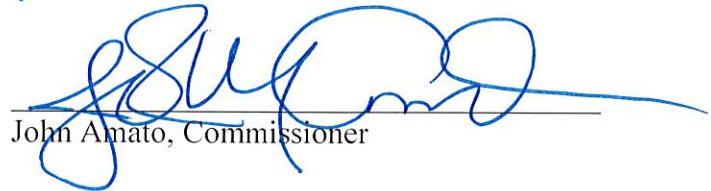
There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded at 9:54 am and the meeting was adjourned.



Francis F. Weiderspahn, Jr., Chairman



John Christopher Soff, Commissioner



John Amato, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
1	Purchase Requisition Crawford County Drug & Alcohol Executive Commission, Inc. (Trainings from the Mendez Foundation)	P.R.	\$4,517.12 total	n/a	\$0.00 total	17/18
2	Purchase Requisition Jamestown Area School District (December and January Transportation)	P.R.	\$2,519.60 total	n/a	\$242.79 total	17/18
3	Purchase Requisition Roach-Reid Office Systems (Audio/Video Recording System & Installation)	P.R.	\$14,550.00 total	n/a	\$0.00 total	17/18
4	LifeSpan Family Services of PA Contract Foster Care Level FC: Foster Care Foster Care Level EP: Emergency Foster Care Foster Care Level KN: Kinship Care Foster Care Level MN: Medically Needy Foster Care Level BC: Behaviorally Challenged Foster Care Level RP: Short Term Care Foster Care Level DC: Teenage Parent with Child		\$67.36/day \$94.37/day \$58.50/day \$86.70/day \$85.16/day \$94.37/day \$112.76/day	\$66.48/day \$94.10/day \$58.29/day \$86.45/day \$84.91/day \$94.10/day \$112.44/day	\$6.58/day \$9.12/day \$5.66/day \$8.38/day \$8.23/day \$9.12/day \$10.90/day	17/18
5	The ARC of Crawford County, Inc. Amendment C-2 Support (Medical Environment) - Level 2 (W7307)		\$5.41/15 min	n/a	\$0.29/15 min	17/18
6	Youth Advocate Programs, Inc. Amendment C-1 In-Home and Community Supports - Level 2 (W7060)		\$8.08/15 min	n/a	\$0.43/15 min	17/18

3/7/2018

Legend:

- Rate = Increased From Prior Fiscal Year
- Rate = Same As Prior Fiscal Year
- Rate = Decreased From Prior Fiscal Year
- Rate = Adjusting to Actuals
- Rate = New Program

{Provider Name} = Not Used During Prior Fiscal Year or Current FY

Requests of New Hires and Employee Transfers

March 14th 2018

For Information Only

Correctional Facility

The New Hire of Alex Tsangning, Full-time Correctional Officer, transferring from Per Diem replacing Kevin Keener, effective 03/19/2018.

The New Hire of Chris Millhorn, Full-time Correctional Officer, transferring from Per Diem replacing Brian Palmer, effective 03/19/2018.

Care Center

The New Hire of Christa Venard, Emergency New Hire, Per Diem CNA, effective 03/05/2018.

The New Hire of Jade Willey, Per Diem Nutrition Aide, effective 03/19/2018.