

The Crawford County Board of Commissioners met on Wednesday, August 28, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Keith Button	Solicitor
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Kristen Baker	Secretary
Denise Mason	Finance Clerk
Betty Waite	Deputy Court Administrator
Gail Kelly	Human Services Director
Zach Norwood	Planning Director
Mark Phelan	Assistant Maintenance Director
Jenifer Bradley	Care Center Administrator - Affinity
Kevin Nicholson	Public Safety
Brittany Johnston	Human Resources Director
Tim Kelley	ITS
John Swick	Solicitor for Hospital Authority
Renato Suntay	CFO, Meadville Medical Center
Stephen Wilson	Point Security
Keith Gushard	Tribune
Eric Henry	Public

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on August 14, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on August 21, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$3,454,060.89 for the period ending August 27, 2019. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

Mr. Weiderspahn announced no one from the public requested to speak.

Official Business:

Mr. Soff made a motion to approve the request from the Hospital Authority to approve a \$7 Million financing through the issuance by the Authority of tax-exempt notes. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the request from the Care Center for travel expenses to the Pennsylvania Coalition of Affiliated Healthcare & Living Communities (PACAH) 2019 Fall Conference to be held at the Doubletree by Hilton, September 23-26, 2019, at a cost of \$562, for attendance and lodging. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the request from Public Safety for the renewal of a maintenance agreement for one year with Eaton Corporation for the UPS at a cost of \$4,588.50, to be paid with Act 17 Funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the request from Public Safety to accept the Hazardous Material Response Grant for State FY 2019-2020 in the amount of \$18,556.09. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the request from Human Services to accept the Needs Based Plan & Budget FY 20/21, including the County Assurance of Financial Commitment and Participation in the amount of \$2,889,573. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request from Human Services for the purchase requisition for Creating Landscapes for Families for the Summer Parks Program. SOC (Systems of Care) Grant funds used to pay for supplies, materials and staff member to supervise. There is no cost to the County. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services for the purchase requisition for Leonard's Auto Service for Vehicle #15 Repairs at a cost of \$1,476.65, with the cost to the County of \$273.79. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services for the SOC Contract for FY 19/20, for Bethesda Lutheran Services for a 6-week Summer Camp Program. Total cost of \$42,497.54 is paid with Systems of Care Funds with no cost to the County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the request from Human Services for the SOC Contract for FY 19/20, MHY Family Services, Inc. to recruit, train, credential and maintain a High-Fidelity Wraparound (HFW) workforce. The cost of \$137,653 is paid with System of Care Funds with no cost to the County. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request from Human Services for the SOC Contract FY 19/20, for Parkside Psychological Associates, Inc. for the delivery of School Based Trauma Focused Cognitive Behavioral Treatment (TF-CBT). The cost of \$47,320, is paid with Systems of Care Funds with no cost to the County. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request from ITS to use Windows 7 Project Funds to update the Network Video Recorders in the Judicial Center from Windows 7 to Windows 10. This will be performed by Horizon at a cost of \$1,676, and includes onsite system support. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the request from ITS to use Windows 7 Project Funds to replace 2 NVR's at the Correction Facility due to incompatibility with Windows 10, and upgrade the 3rd NVR to Windows 10 and update all Exaqvision licensing for 3 years. This will be done by Horizon at a cost of \$16,414. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the request from ITS to update the Network Video Recorder in the Public Safety Building from Windows 7 to Windows 10. This work will be done by Horizon at a cost of \$754, to be paid with Act 17 funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the request from ITS to use Windows 7 funding to upgrade the Digital Recording Server software due to Windows 10 incompatibility of the current software version. This software is used by the Courts and District Attorney. The cost of this upgrade and one year of support will be \$2,850. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request from Planning for the purchase of ArcGIS Desktop Advanced Use License at a cost of \$7,369 from ESRI, Redlands, CA, and reflects the PA State Contract. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request from Planning for the Capp Road Bridge invoice reimbursement to Venango Township in the amount of \$115,000, through Crawford County's Act 13 At-Risk Bridge Program. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the request from Finance for the invoices for General Operations amounting to \$102,141.33:

- CC Drug & Alcohol ~ HSBG Match Q3 & Q4 FY 18-19 ~ \$15,792.60
- Thomson Reuters ~ West Information charges July 2019 ~ \$1,158.98
- Thomson Reuters ~ West Information charges July 2019 ~ \$2,579.77
- Community Health Services ~ MATP July 2019 Trip Reimbursements FY 19-20 ~ \$54,427.00
- CC Drug & Alcohol ~ County Match Q3 & Q4 FY 18-19 ~ \$9,712.31
- Government Software Services ~ Printing and shipment of 2019 per capita tax bills & duplicates ½ printing cost ~ \$8,367.64
- The Neutrino Group ~ Software Support contract renewal \$645.00
- Witmer Public Safety ~ Ammunition ~ \$5,221.60
- Thomson Reuters ~ Library Plan charges July 5, 2019-Aug 4, 2019 ~ \$3,043.68
- Thomson Reuters ~ monthly charges 7/5/19-8/4/19-JS ~ \$1,192.75

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the request from Finance for the invoices for General Operations amounting to \$640,430.24:

- PCHIPC Premiums & estimated claims -September 2019 – Various ~ \$623,097.00
- CDW-G MS Surface Book2 in 512G, MS Surface pro dock, surface studio 2 17 16GB ~ \$6,159.99
- Saegertown Area Sewer Authority ~ July Sewer ~ \$7,923.25
- Government Software Services ~ Contracted Services – July 2019 – Tax Claims ~ \$1,250.00

- Government Software Services ~ Contracted Services – July 2019 – Tax Collections ~ \$1,000.00
- Government Software Services ~ Contracted Services – July 2019 – Per Capita ~ \$1,000.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Resources to ratify payment of Campbell, Durrant & Beatty Invoice #66656 in the amount of \$6,701.88 for special labor counsel. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the request from Maintenance for invoices for the Courthouse Renovation totaling \$776.61 for converting the old 911 office into the new PD's office:

- Cox & Kanyuck \$766.00
- Home Depot \$10.61

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request from Maintenance for the invoices from Meadville Redi-Mix for limestone and a culvert pipe replacement at District Magistrate Zilhaver's office in the amounts of \$575.33 and \$354.04, for a total of \$929.37. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the request from the Commissioners for the Agreement between the Board of Commissioners and the Quality Living Center, terminating all activities, use, services and leases. As of the date of the agreement, QLC owes Crawford County \$44,712 for meals provided by the Care Center. All personal property left in the facility will be valued at \$44,712. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn at 9:52 AM. Mr. Soff seconded and the motion carried.

Francis F. Weiderspahn, Jr., Chairman

John M. Amato, Commissioner

John Christopher Soff, Commissioner