

The Crawford County Board of Commissioners met on Wednesday, December 11, 2019, for a regular meeting, with the following present:

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| Francis F. Weiderspahn Jr | Chairman |
| John Christopher Soff | Commissioner |
| John M. Amato | Commissioner |
| Gina Chatfield | Chief Clerk |
| Kristen Baker | Secretary |
| Christine Krzysiak | Treasurer |
| Keith Button | Solicitor |
| Stephanie Franz | CFO |
| Ellie Donnell | Payroll Clerk |
| Brittany Johnston | Human Resources |
| Heidi Shiderly | Court Administration |
| Nick Hoke | Sheriff |
| Deb Curry | Register and Recorder |
| Sue Watkins | Human Services |
| Phil Baranyai | GIS |
| Mark Peaster | Procurement |
| Emmy Arnett | Prothonotary |
| Pattie Wetherbee | Clerk of Courts |
| Wes Rowden | Public Defender |
| Mark Phelan | Maintenance |
| Leighann Steak | Care Center |
| Kathie Roae | Auditors |
| Tracey Crawford | Conservation Department |
| Francis Shultz | District Attorney |
| Keith Gushard | Meadville Tribune |
| Eric Henry | Public |
| Jason McMaster | Public |
| Rick Copeland | Public |
| Ken Klock | Public |
| Jodie Baldini | Point Security |
| Kevin Tommaney | Armstrong |

The meeting was opened at 9:31 AM with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on November 27, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on December 4, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,601,924.19 for the period ending December 10, 2019. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve two new board members Steve Kightlinger and Steve Carr. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request to purchase Stand Up Lift, Sabina by Hillroom in the amount of \$3925.41. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request to purchase a Medium Sling in the amount of \$466.99 and a Large Sling in the amount of \$488.43. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the IGT Money Agreement with PACAH Contract Signing. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the IGT Money Agreement with Department of Long Term Living Contract Signing. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Grant Contract for Crawford Area Transportation Authority (CATA) FY 19/20 –This amendment is increasing the contract maximum from \$3,000.00 to \$4,000.00, as the HSDF retained revenue plan was recently approved by the state. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS/JP Contract for Community Specialists Corporation DBA the Academy –These are the same services that we contracted for in FY 18/19; the rates are 3.3 – 3.5% higher than the prior year. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS/JP Summit School, Inc. DBA Summit Academy. – These are the same services that we contracted for in FY 18/19; the rate for SR remains the same as the prior year, while DA has increased by 3.5%. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS/JP for Hermitage House Youth Services, Inc.—These are the same services that we contracted for in FY 18/19. The residential program rates are all 4.7 – 5.8% higher than the previous year. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the:

- FY 19/20 CYS/JP Contract with Families United Network, Inc.
- FY 19/20 CYS/JP Contract with Family Pathways
- FY 19/20 CYS/JP Contract with LifeSpan Family Services of PA.

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the request to create a part-time position in Register and Records Office effective January 6, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the three-year contract with Thompson Reuters for Westlaw online services at the new rate of \$2,657.16 a month with a 3% increase year over year. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the two-year contract with Point Security for security services at Meadville MDJ office from Jan. 2, 2020 through December 31, 2021 at a cost of \$ 23.61/hour Reg hours/\$ 32.50 OT hours. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of ArcGIS contract with ESRI through December 31, 2020 in the amount of \$22,537.95. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the renewal of Pictometry software with Pictometry International, Corp through December 31, 2020 in the amount of \$3,300.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay FBIP # 19 - Estimate # 8 - Invoice for \$ 22,393.21 – EADS Group – this is for bridge inspection – paid out of Liquid Fuels Fund. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the annual service agreement with Linstar for Courthouse access-control system, totaling \$4,009.86 for Jan. 1–Dec. 31, 2020. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the contract extension with Waste Management for refuse and recyclables collection at County facilities for calendar years 2020 and 2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the resolution for sale of industrial food-service equipment at the former Quality Living Center. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Perry's Change Order Request in the amount of \$1,187.00 for ceramic tile modifications. This amount was accounted for in the budget. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Perry's November invoices in the amount of \$317,293.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify purchase of cabinets and countertops from Home Depot in the amount of \$11,050.00. These will be funded by Human Services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the agreement between Crawford County and SEIU Healthcare Pennsylvania for the period of January 1, 2020 – December 31, 2022. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the 2019 PCOMP Safety Improvement Program Grant Application. The \$20,000.00 will be used to help offset the cost of the new HVAC system in areas of the ground floor of the Courthouse. Mr. Soff seconded and the motion carried.

Mr. Amato made the motion to approve the request for signatures on the Request for Consent to Assignment of Contract from C.S. McKee L.P. to CSM Advisors. LLC, an affiliate of North Square Investments, LLC. CSM Advisors, LLC recently acquired C.S. McKee, L.P. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payments for General Operations (total amount \$460,505.91):

- Saegertown Area Sewer Authority ~ \$6,412.91
- CCAP Pcomp ~ \$454,093.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payments for Ratification (total amount \$653,637.36)

- PCHIPC ~ \$642,701.80
- Crawford County Drug & Alcohol ~ \$10,935.56

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the agreement with Point Security for Courthouse security services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the consideration of a half day for the 24th of December with closing county offices at noon. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato also added that he would like to thank all the department head for supporting him and helping him over the last four years as a commissioner. He would also like to thank the county employees for everything they've done and he's very thankful to have been apart of the county for the last four years.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded at 9:50 AM and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner