

The Crawford County Board of Commissioners met on Wednesday, December 23, 2019, for a regular meeting, with the following present:

Francis F. Weiderspahn Jr	Chairman
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Kristen Baker	Secretary
Stephanie Franz	CFO
Heidi Shiderly	Court Administration
Betty Waite	Deputy Court Administration
Sue Watkins	Human Services
Mark Phelan	Maintenance
Brian Noah	Project Manager
Kevin Nicholson	Public Safety
John Boeckman	JPO
Eric Henry	Public
Stephen Wilson	Point Security

The meeting was opened at 9:31 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on December 11, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on December 18, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$5,297,448.05 for the period ending December 20, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the reappointment of Steve Cappellino (Erie Bank) and Mark Weindorf (ARC of Crawford County) to serve on the board from 1/1/2020-12/31/2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the replacement of RMS Server including configuration and migration. From IN-SYNCH Systems of Zelenople \$4,795.00. Paid with Act 17 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS contract with Avanco International for implementation of the CWIS contract for the Child Accounting Profile System (CAPS). Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS contract with A Second Chance, Inc. for the delivery of foster care services. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS contract amendment with Youth Advocate Programs, Inc. This amendment is adding a new service to their contract. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 professional contract amendment with Parkside Psychological Associates, LLC for the delivery of staff trauma informed case management and self-care consultation. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase for a new blower heater motor and commercial belt in the amount of \$1,202.71. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve MDJ Lincoln Zilhaver request to purchase a hand gun storage locker from storemorestore.com in the amount of \$685.01. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve MDJ Lincoln Zilhaver request to purchase two window kits to be installed in conference room doors in the amount of \$830.00 being purchased from Builder's Hardware. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the reimbursement to the City of Meadville for their Act 13 park project at H.P. Way Park in the amount of \$13,435.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the reimbursement to the Crawford County Historical Society for their Act 13 park signage project at Bicentennial Park in the amount of \$880.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the reimbursement for the 2019 November Invoice from CHAPS for 2018 ESG program in the amount of \$4,633.90.

- Rapid Rehousing Rental Assistance - \$2,914.00.
- Rapid Rehousing Services - \$1,570.96.
- Administration - \$148.94.

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify an invoice to EADS Group for \$ 10,879.59 – for Finney Rd – Bridge # 19 – professional engineering services - paid out of Liquid Fuels. - Act 44 Funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify an invoice to EADS Group for \$ 16,464.65 – for Craig Rd – Bridge # 41 – professional engineering services - paid out of Liquid Fuels. - Act 44 Funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve an invoice to Scobell Company, Inc. in the amount of \$3,350.00 – for discussion on how building heating system and service of 3 boilers. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made the motion to approve an invoice for Mercer Co Bridge – amount of \$876.67 (for Crawford County’s portion) for bridge inspection of a shared bridge. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the hiring of Bob Keister to put new clay on the pulling track at the Fairgrounds in the amount of \$3,500.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve:

Personal Care Boarding Home:

- Invoices in the amount of \$19,540.32.

Courthouse Upgrade Project:

- Invoices in the amount of \$3,202.00.

Public Defender’s Office:

- Invoices in the amount of \$13,500.04.

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations (total amount \$205,22.01)

- Tyler Technologies ~ \$55,208.57
- Parkside Psychological Associates ~ \$1,200.00
- Crawford County Scuba Team ~ \$4,000.00
- Crawford/Venango Fire School ~ 2,500.00
- Emil M. Spadafore, Jr ~ 4,500.00
- Iron Mountain ~ 1,704.94
- PCoRP ~ 1,447.00
- PCoRP ~ 1,714.00
- Community Health Services ~ \$127,836.00
- Svetz Energy Services ~ \$1,714.00
- Sterling Solutions ~ \$750.00
- NMS Labs ~ \$2,629.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the resolution to establish county millage rates for 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of County Membership Dues in the amount of \$1,775.00 for National Association of Counties. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the list from Human Resources/ Payroll. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the notice of plans to change to the Authority’s by-laws to reduce the number of Board Members from 7 to 5. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the PA Health and Wellness Contract for CHC Signing. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the UPMC CHC Contract Signing. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the AmeriHealth Caritas CHC Contract Signing. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the Relias Education contract \$9,095.64 for all education required by DOH. Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to recess until December 31, 2019 @ 2:30 PM. Mr. Weiderspahn seconded at 9:50 AM and the meeting was recessed.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

ABSENT

John Amato, Commissioner