

The Crawford County Board of Commissioners met on Wednesday, July 24, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
Keith Button	Solicitor
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brian Connolly	Chief Financial Officer
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Zach Norwood	Planning Director
Mark Phelan	Assistant Maintenance Director
Jennifer Bradley	Care Center Administrator – Affinity
Kevin Nicholson	Public Safety
Trevor Oates	Assistant Chief Parole Officer
Diana Perry	Auditor
Kenny Johnston	Vantage/Public
Eric Henry	Public
John Williams	Point Security
Kevin Tommaney	Armstrong
Keith Gushard	Tribune

The meeting was opened at 9:32 AM with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on July 10, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on July 17, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$1,959,554.54 for the period ending July 23, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

Mr. Weiderspahn announced no one from the public requested to speak.

Official Business:

Mr. Amato made a motion to ratify the request from Adult Probation, the Grant-in-Aid continuing program for the Improvement of Adult Probation services for 2019-2020 application & agreement in the amount of \$929,058.

Mr. Amato made a motion to ratify the request from the Judicial Center Maintenance, on-site service agreement and schedule for boiler controls and pumps on the HVAC systems with U&S Services, (formerly Smartedge) for July 1, 2019 to June 30, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from the Care Center, the purchase of a Lumex "Sit to Stand" patient lift at a cost of \$1,757.30. This is a non-budgeted item. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from the Care Center, the TLC Staffing Services Agreement to provide personnel for certain labor as required by the facility. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Public Safety, the purchase of a Samsung Galaxy tablet for mobile addressing at a cost of \$734. This will be paid from Act 17 funds.

Mr. Amato made a motion to approve the request from Public Safety, the purchase of a Dell OptiPlex 7060 tower w/monitor for addresser/GIS at a cost of \$1,800. This will be paid with Act 17 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Public Safety, the purchase of a Dell OptiPlex 7060 tower for administrative assistant at a cost of \$1,100. This will be paid with Act 17 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Public Safety, the purchase of a replacement antenna, cable, assorted related parts and labor from MobilCom to boost the connection between the repeater at N. Shenango and 911, at a cost of \$1,069.10, to be paid from Act 17 funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the agreement for FY 19/20 with Butler County Health Care Quality Unit to provide training for intellectual disabilities programs and families in Western PA. There is no cost to the County. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the purchase of security cameras for the IL (Independent Living) lab on Williamson Road at a cost of \$2,485. Cost to the County \$372.75. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the purchase from Dell of a desk top computer for Mental Health Program at a cost of \$725 at a cost to the County of \$39.99, and the purchase from Dell of two (2) Dell Latitude 2-in-1 notebooks for new CYS caseworkers at a cost of \$3,122 Cost to the County of \$39.99. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the purchase of crisis management training of one (1) staff at Bethesda Lutheran Services at a cost of \$750 and three (3) staff of Crawford Central School District at a cost of \$2,250 in Ukeru July 30-31, 2019. Systems of Care funds will be used to pay for training at no cost to the County. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the purchase requisition for repairs to vehicle # 31, a 2012 Ford Fusion, done by Leonards Auto Service at a cost of \$1,602.48, with a cost to the County of \$303.15. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the purchase requisition for Meadville Chamber of Commerce for Leadership Meadville program slot for Brittany Chase. Total cost of \$900, with a cost to the County of \$207. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the purchase of crisis management training of two (2) staff of Penncrest School District at Bethesda Lutheran Services in Ukeru, as well as four (4) staff to be recertified. Systems of Care funds will be used to pay for training at \$2,900 for the two-day training, at no cost to the County.

Mr. Amato made a motion to approve the request to ratify from Human Services, the purchase requisition for the Office of Inspector General (OIG) compliant software Streamline Verify, to check all contractors and staff against to ensure they are not on an exclusion list for a federally funded program. Total cost of the software is \$695, with the cost to the County of \$102.79. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the purchase for the Titusville Housing Authority for training reimbursement for three (3) staff to attend the PA Association of Housing & Redevelopment Agencies June 2 – 5, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the FY18/19 MH contract amendment C-2 with Crawford County Mental Health in to increase the Certified Peer Specialist line item cost to \$2,000.80, and decrease the Mobile Psych Rehab/Site Based Psych Rehab to \$2,020.31, for a net decrease of \$19.52. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the FY 18/19 MH/ID Youth Advocate Program, Amendment C-1, to increase the Respite program by \$473 and decrease the Habilitation program by \$476.72 for an overall decrease in funding of \$3.72. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the CYS Contract FY 18/19 with Family Services of NW PA, Amendment F-4, that changes this back to allowable percentages on Amendment F-2, with a slight decrease to the County. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the CYS Contract FY 18/19 with Hermitage House Youth Services, for the same services as contracted in FY 17/18, with a 2% increase in residential rates, with ADAPT sexual offender treatment rate 5% higher, all others remain the same. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, the SOC (Systems of Care) Contract FY 19/20 with Soul Bird Consulting presentation and workshop, 6<sup>th</sup> Annual Trauma Informed Conference to be held October 24, 2019 at Edinboro University. This is paid by SOC funds, with no cost to the County. Mr. Weiderspahn seconded and the motion carried.



- Sherwin Williams \$86.47
- Weber Electric \$210.85

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request to ratify from Maintenance, the Clarion Environmental proposal for asbestos remove at a cost of \$1,577 (in old Prothonotary Office). Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Maintenance, to accept the proposal from Shingledecker's Welding to rehabilitate Bridge #19, Finney Road, Oil Creek Township, for a cost of \$128,000. To be paid with Liquid Fuels funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Planning, authorizing Zachary Norwood, Planning Direct, signing authority for Community Development Block Grant Program (CDBG) invoicing. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Planning, the Crawford County Community Development Block Grant (CDBG) Project for Linesville Waterline Replacement Project.

1. Request approval of 2015 subrecipient agreement with Linesville Borough for Linesville Waterline Replacement Project
2. Request approval of the 2016 subrecipient agreement with Linesville Borough for Linesville Waterline Replacement Project.
3. Request approval for payment of the invoice to Chivers Construction for the Linesville Waterline Replacement in the amount of \$232,000.74 (total project)

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Planning, the purchase of 1 Microsoft Surface Book 2, a Microsoft Surface Studio 2 and a Microsoft Surface Docking Station, for a total of \$3,718.71 for replacements required by the Windows 7 upgrade. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Planning, the authorization to closeout Crawford County's 2017 Emergency Solutions Grant (ESG) with the PA Department of Community and Economic Development. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve the request from Planning, the resolution authorizing an application due July 31 to the Commonwealth Financing Authority and Department of Community and Economic Development for a Multimodal Transportation Fund (MTF) grant of approximately \$1.8 million for the French Creek Heritage and Entertainment District Multimodal Corridor project along with a \$100 non-refundable application fee. This is a joint project between City & County and includes improvements to Bicentennial Park. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve payments for General Operations totaling \$88,075.31:

- City of Meadville for Common Area Maintenance Fee – Meadville DJ Office ~ \$1,128.00
- Matthew Bender & Co for Annual Legal Subscriptions – Oct 2019 – Sept 2019 ~ \$6,963.66
- Community Health Services for MATP Trips Reimbursement for June 2019 ~ \$76,521.00
- ZITO Media for SIP Trunking, Internet Access, PRI Trunking & Installation ~ \$3,462.65

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to ratify payments for General Operations totaling \$81,425.00:

- John Newborg, Esq. for Separation and Release Agreement including legal fees ~ \$50,000.00
- FR Conversions, Inc. for 2018 Dodge Grand Caravan SXT – Purchase and Conversion (Previously approved at June 12 mtg, Ratification of payment from funded depreciation account) ~ \$31,425.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve for the Project Manager, the payment of Microbac's invoice in the amount of \$1,378.50 for the Crawford County Personal Care Boarding Home. Mr. Weiderspahn seconded and the motion carried.

Mr. Amato made a motion to approve a job title change from Deputy Chief Clerk to Secretary/Assistant Open Records Officer. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification of the separation and release agreement. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn at 9:56 AM. Mr. Weiderspahn seconded and the motion carried.

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Francis F. Weiderspahn, Jr., Chairman

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John M. Amato, Commissioner

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John Christopher Soff, Commissioner