

The Crawford County Board of Commissioners met on Wednesday, June 26, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Christopher Soff	Commissioner
Keith Button	Solicitor
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Frances Schultz	District Attorney
Nick Hoke	Sheriff
Kathie Roae	Auditor
Ken Saulsbery	Warden
Tim Kelley	ITS Director
Zach Norwood	Planning Director
Brittany Johnston	Human Resources Director
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Mark Phelan	Assistant Maintenance Director
Jennifer Bradley	Care Center Administrator – Affinity
John Williams	Point Security
Mike Crowley	The Meadville Tribune
Kevin Tommaney	Armstrong
Eric Henry	Public
Chris Parker	Public
Dr. Thomas Barrett	Public

The meeting was called to order at 9:30 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on June 12, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on June 19, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,338,662.33 for the period ending June 25, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

Mr. Weiderspahn announced no one from the public requested to speak.

Official Business:

Mr. Soff made a motion to approve the creation of a new Corporal supervisory position for the Sheriff Department with a \$.50 per hour salary increase. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to postpone the voting on the alcohol policy on the Fairgrounds for a concert in 2020 sponsored by the ARC, ONE Federal Credit Union and FOP Lodge 97 as a fundraiser until a detailed plan is presented. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Human Resources payment of the Campbell, Durrant & Beatty invoice for special counsel in the amount of \$9,591.20. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the recruiting event at the Care Center for staffing LPNs, CNAs and RNs in the amount of \$2,380.00. Mr. Weiderspahn seconded and the motion carried.

Item #10. B was removed from the agenda.

Mr. Soff made a motion to approve the creation of four per diem RN Manager positions for the Care Center. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the creation of three full time RN Manager positions for the Care Center. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase a new Jail Management System from Central Square Technologies, Zuercher Suite, with installation and training and the first year's maintenance fee in the total amount of \$174,069.00; paid with Inmate Commissary funds. After the first year, there will be an annual maintenance fee beginning with \$20,608.00 and increasing 4% annually for five years, which is \$23,856.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the Mobilcom radio maintenance agreement for the Correction Facility from July 31, 2019 through July 31, 2020 in the amount of \$3,723.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve a contract with Peterson's Property Maintenance Inc. to provide janitorial services twice a week at the Vernon MDJ office in the amount of \$125.00 per week. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a replacement video recorder from Mobilcom for the Linesville MDJ office in the amount of \$1,335.00, with Tier 2 extended warranty in the amount of \$119.11 per year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 MH/ID/EI contract with Crawford County Mental Health Awareness Program, Inc, (CHAPS) Amendment C-1, for the addition of the services support in a medical environment, level 3. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 MH/ID/EI contracts with The CARE Center, Inc, Amendment C-1, for the delivery of long term structured residential services. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 MH/ID/EI contracts with Titusville Area Hospital DBA Meadville Community Health Center Behavioral Health for outpatient services, effective May 1, 2019 through June 30, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 CYS contracts with Youth Advocate Programs, Inc. for truancy prevention and a positive parenting program. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 MH/ID/EI contract with Crawford County Mental Health Awareness Program, Inc. (CHAPS) to provide mental health services to the community. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 Professional contract with Family Services & Children's Aid Society of Venango County, Inc. for a Community Resource Coordinator for Titusville Area School District who works to identify students/families struggling with various issues. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 Professional contract with Jill M. Kish for a liaison between secondary schools and community mental health services. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 Professional contract with Julie M. Brooks as a Mental Health Intervention Specialist to Penncrest and Titusville School Districts. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 CYS contract with Center for Family Services, Inc. to help those struggling with life's essentials: food, clothing, shelter, and utilities as well as other programs that provide parenting and financial guidance; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 CYS contract with Community Alternatives, Inc. for Behavioral Health Rehabilitation Services; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 MH/ID/EI contract with Next Step Therapy, Inc. for speech, physical, occupational therapies, special instruction and nutrition services to children ages birth to 3; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 MH/ID/EI contract with Northwest Tri-County Intermediate Unit 5 for vision screening and hearing impairment service; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 MH/ID/EI contracts with Regional Counseling Center, Inc. outpatient therapy and psychiatric services in the Titusville School District for students with a mental health diagnosis; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 19/20 Professional contract with Little Steps Physical Therapy, LLC, for early intervention physical therapy; same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the ITS purchase of the CCAP SMAK Cyber program, a cooperative program with CCAP counties to have Sylint, an internationally recognized cyber security and digital data forensics firm, whose cyber security practice is global, focusing on mitigating data intrusions and responding to malicious cyber events for clients and government agencies. The program would review the cyber posture of counties, recommend remediation measures and provide a pool of hours that can be used to look at cyber incidents. The cost to non-core counties is \$5,200.00; reimbursed by a PCoRP grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve ITS renewal of the Oracle Enterprise Licensing Agreement from August 2019 through August 2020 in the total amount of \$22,340.53; ITS budget is funding 50% and remaining is split by Assessment, Planning and Public Safety. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify ITS purchase order for Zito Business to move their equipment from the old 911 office to the County server room in the amount of \$1,200.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve ITS quote from Cox & Kanyuck to remove the obsolete Eaton Unity UPS and the Liebert UPS in the 911 office, then pull out the Eaton Unity from the server UPS room and rewire the Liebert UPS in the server room in the estimated amount of \$932. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's payment of the 2017 ESG Rapid Rehousing Grant for May 2019 expenses in the amount of \$6,857.15; reimbursed to CHAPS. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's payment of the 2018 ESG Rapid Rehousing Grant for April 2019 expenses in the amount of \$1,358.10; reimbursed to CHAPS. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's payment of the 2017 Shelter +Care grant for May 2019 rental assistance expenses in the amount of \$17,324.00 and the 2017 Shelter +Care grant for

May 2019 Admin expenses in the amount of \$610.52; both reimbursed to CHAPS. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's Cooperation Agreement between Crawford County and Vernon Township for CDBG Program Administration, for which the County will be reimbursed by Vernon Township. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's revision of the 2017 CDBG Contract requesting reallocation of \$14,945.00 from the Linesville Waterline Replacement project to Administration. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's 2016 CDBG Sub-recipient Agreement with Centerville Borough for the additional allocation of funds toward the blight project. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's 2017 Act 13 At-Risk Bridge program for the Center Road Bridge #3 in Cussewago Township replacement project in the amount of \$140,000.00; reimbursed to Cussewago Township. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's Closeout Agreement for the 2016 Shelter+ Care grant in the amount of \$170,199.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Planning's FFY 2018 Shelter+ Care Sub-recipient Agreement between the County and CHAPS from July 1, 2019 to June 30, 2020 in the amount of \$184,551.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify Planning's 2018 Shelter+ Care Grant Agreement in the amount of \$184,551.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations totaling \$52,582.75:

- Crawford County Solid Waste Authority for Remaining portion of 2019 Budget Allocation – Sanitation ~ \$50,000.00
- The Meadville Tribune for Ad for Public Judicial Sale – Tax Claim ~ \$734.25
- Titusville Herald for Ad for Public Judicial Sale – Tax Claim ~ \$518.50
- DDC Distribution, LLC for DNA Analyses – DA ~ \$1,330.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations totaling \$2,533.59:

- Crown Benefits Administration for week ending May 31, 2019 – Various ~ \$462.27
- Crown Benefits Administration for week ending June 7, 2019 – Various ~ \$71.32
- US Postal Service for Replenish postage meter – DJ Meadville ~ \$2,000.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the contract to extend the Maximus Professional Consulting Services for an additional two years in the amount of \$7,450.00; at the same price as prior year. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payments of the following Personal Care Boarding Home invoices in the total amount of \$9,574.50:

- Meadville Tribune for advertisements ~ \$1,074.50
- Construction Code Inspectors for building permit ~ \$8,500.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify a contract with Perry Construction Group for the Crawford County Personal Care Boarding Home Project in the amount of \$1,068,750.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff stated the County has had lots of work done by Perry Construction Group and is looking forward to another project done by them.

Mr. Soff made a motion to ratify the TEFAP (The Emergency Food Assistance Program) for the Center for Family Services. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Dominion Voting Systems in the amount of \$201,447.88 for the new voting equipment. Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn at 9:55 AM. Mr. Weiderspahn seconded and the motion carried.

Francis F. Weiderspahn, Jr., Chairman

ABSENT

John M. Amato, Commissioner

John Christopher Soff, Commissioner