

The Crawford County Board of Commissioners met on Wednesday, October 23, 2019, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Kristen Baker	Secretary
Keith Button	Solicitor
Stephanie Franz	CFO
Heidi Shiderly	Court Administrator
Zach Norwood	Planning
Mark Phelan	County Maintenance
Jen Bradley	Crawford County Care Center
Jack Greenfield	Crawford County Correctional Facility
Mark Peaster	Procurement
Gail Kelly	Human Services
Mark Phelan	Maintenance
Kathy Roae	Auditor
Diana Perry	Auditor
Chris Seeley	Auditor
John Williams	Point Security
Eric Henry	Citizen
Rick Copeland	Citizen
Kevin Tommaney	Armstrong
Mike Crowell	Tribune

The meeting was opened at 9:34 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on October 9, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on October 16, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,356,627.54 for the period ending October 22, 2019. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the Diamond Pharmacy Contract for pharmacy services for the Crawford County Care Center beginning November 1, 2019. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the invoice for \$ 5,496.86 - Laurel Highlands Structural Consulting, LLC – this is for updating Crawford County Bridge Weight

Limit Posting Ordinance - paid out of Liquid Fuels Fund. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the ratification for the invoice for \$ 140,983.00 - Shingledecker's Welding, Inc. – Rehab of Bridge # 19 – Finney Rd – paid out of Liquid Fuels Fund. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the invoice for Scobell Company Inc. for \$1,395.79 – repairs to Courthouse rooftop A/C unit. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the invoices for renovation in new Public Defender's Office:

- Carpet Glow - \$70.00
- Weber Electric - \$3.80
- Uhlig Lock & Safe - \$21.50
- Home Depot - \$87.07
- Invoice Total - \$182.37.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the work for Telliho Tree Service for \$2,400.00 for removal of 3 trees and grind two stumps at Fairgrounds. There is no county match on these funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase from L.B. Water for meters and valves for the former Quality Living Center for \$ 5,486.02. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the purchase from L.B. Water for meters and valves for the Crawford County Care Center for \$ 4,688.5. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Wm T. Spaeder to install water meters and valves at the former Quality Living Center for \$ 3,594.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Wm. T. Spaeder to install water meters and valves at the Crawford County Care Center for \$ 2,396.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Trinity Food Group Contract for 60 months expiring December 01, 2024. Mr. Amato seconded and the motion carried

Mr. Soff made a motion to approve the Addendum– Economic Progress Alliance of Crawford County – The addendum is to add the cost of renovations to the lease, as well as to adjust the monthly rent expense for the additional space. All costs for the renovation and additional rent will be funded by CYS. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – National Children's Alliance – NCATrak Subscription from May 2019 to April 2020. This is the National data base system that tracks all CIC interviews, allegations and charges. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 19/20 CYS/JP Contract with Bethany Christian Services of Central Pennsylvania-- These are the same services that we contract for in FY 18/19; the rates are 1.75 – 2.00% higher than last year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS/JP Contract with Child to Family Connections, Inc. - These are the same services that we contracted for in FY 18/19; the rates for FF and GG remain the same as the prior year, while the rates for AA – EE received a 3.0 – 4.7% increase. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 19/20 CYS/JP Contract with the Bair Foundation of Pennsylvania - These are the same services that we contracted for in FY 18/19; the rates for BG and Best for Families remain the same, while the remaining foster care rates increased by 1.5 – 4.2%. The increases were to support the cost of all families and supervisors being certified in Structured Analysis Family Evaluation (SAFE), an evidence-based assessment tool. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 MH Contract with Family Services of Northwestern Pennsylvania – Both FBMH rates remain the same as the prior year. We are increasing the contract maximum for FBMH from \$5,578.20 to \$17,209.71, as the program has not been operating at capacity, but the provider is hoping to be fully staffed with four teams in FY 19/20. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 CYS/JP Contract with Children’s Aid Society of Mercer County - Services and rates are the same as FY 18/19. This agency provides foster care services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 CYS/JP Contract with Edmund L. Thomas Adolescent Center - Services and rates are the same as FY 18/19. This agency provides Detention Center services. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 CYS/JP Contract with Vocational and Psychological Services – Services and rates are the same as FY 18/19. This agency provides intellectual evaluations, neuropsychological evaluations, psychological evaluations, and bonding assessments. Rates are also included for write up time, court testimony and court disposition. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 19/20 MH contract with Achievement Center – Services and rates are the same as FY 18/19. This agency provides Family Based Mental Health Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of September 2019 invoice from CHAPS for the Emergency Solutions Grant (ESG).

- Rapid Rehousing Financial Assistance - \$1,654.00
- Rapid Rehousing Rental Assistance - \$3,613.00
- Rapid Rehousing Services - \$1,966.35
- Administrative - \$198.59
- Invoice Total - \$7,431.94
- Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of Centerville CDBG Blight Demolition project to R&C Contracting, Plowing, and Excavating, Inc. for \$11,250.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Subrecipient Agreement with Richmond Township for an FFY 2018 CDBG project to remove architectural barriers at the Richmond Township Recreation Building. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Act 13 At-Risk FFY 2019 Grant Agreement with Oil Creek Township for emergency replacement of Foote Road Bridge. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Act 13 At-Risk Bridge FFY 2019 Grant Agreement with Oil Creek Township for emergency replacement of Pastorious Road Bridge. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution for authorizing the Crawford County Planning Office to submit an application to PennDOT for the 2019 Multimodal Transportation Fund (MTF) program for the French Creek Heritage and Entertainment District's Multimodal Corridor project in the amount of \$1,075,859.50. Mr. Amato seconded and the motion carried.

Mr. Amato made the motion to approve the ratification for the work done on network to set up for multicast equipment. This was done by Dagostino Electronic Services at a cost of \$1,250. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the annual support for Proxy Pro Software used by the IT Office for remote support. This support is provided by Proxy Networks for the cost of \$2,411.76. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payments for General Operations (total amount \$1,144,996.20):

- PCoRP- ~ \$6,866.50
- Matthew Bender ~ \$1,537.07
- Bob Barker Company Inc ~ \$962.00
- Schindler Elevator Corp ~ \$1,114.76
- The Meadville Tribune ~ \$1,298.25
- Community Health Services ~ \$59,136.00
- Thomson Reuters ~ \$2,579.77
- Crawford County Historical Society ~ \$2,000.00
- US Postal Service ~ \$2,000.00
- Crawford County Human Services ~ 52,106.92
- Crawford County Human Services ~ 513,952.17
- Crawford County Human Services ~ 501,442.76

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Shred-It for document destruction services through the U.S. Communities purchasing cooperative. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the Memorandum of Agreement (MOA) for Wes Rowden as the Interim Chief Public Defender starting October 14, 2019 and not to extend beyond January 14, 2020. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the ratification for the gas agreements for six County facilities thru December 2022. We are projecting increase gas costs. These gas contracts fix the pricing and allow full requirements of usage flexibility to accommodate any future facility changes. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the travel request for Francis Weiderspahn and possibly two other Commissioner's to attend the 2019 CCAP Newly Elected Officials Workshop and CCAP Fall Conference, in Hershey, PA. Total to be announced at the November 13, 2019 Commissioner's Meeting with Travel Request Forms. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn abstained from voting, being he is the one going to the conference.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded at 9:50 AM and the meeting was adjourned.

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Francis F. Weiderspahn, Jr., Chairman

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John Christopher Soff, Commissioner

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John Amato, Commissioner