

The Crawford County Board of Commissioners met on Wednesday, September 11, 2019, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Kristen Baker	Secretary
Keith Button	Solicitor
Denise Mason	Finance Clerk
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services
Zach Norwood	Planning Director
John Boeckman	Juvenile Chief Probation Officer
Tim Kelley	IT
Ken Saulsbery	Crawford County Correctional Facility
Mark Phelan	Maintenance
Stephen Wilson	Point Security
Keith Gushard	Meadville Tribune
Kevin Tommaney	Armstrong
Eric Henry	Citizen

The meeting was opened at 9:31 AM with the Pledge of Allegiance.

Mr. Weiderspahn asked for a moment of silence for those who lost their lives as a result of the terrorist attack on 09/11/01.

Mr. Amato read a statement regarding the terrorist attack on 09/11/01.

Mr. Amato made a motion to approve the minutes from the meeting on August 28, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on September 4, 2019. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$1,929,155.85 for the period ending September 10, 2019. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the Amendment to the Value Payment Service Agreement to allow for PayPal as an additional form of payment of court ordered child support obligations. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the payment for Refurbished Control Board (Boiler) – Water Heater Distribution, LLC. Pittsburgh, PA - \$950.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment for Two (2) T3630 Dell workstation upgrades to replace current Windows 7 platforms to Windows 10 platform (Video Camera System)- MOBILCOM, Meadville, PA - \$5,025.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve renewal of annual extended warranty and support services agreement between BI Incorporated and Crawford County Juvenile Probation, for 9 electronic monitoring systems with total cost of \$2,436.00. Monthly payments of \$203.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Purchase Requisition – Crawford Central School District (Restraint-Free Crisis Intervention Shields). Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Purchase Requisition – Keymark IMR (On Base 12/1/19 – 11/30/20). Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve Travel Request – Charleston, WV – Joe Barnhart & 3 Consumers 10/15/19 – 10/18/19. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Outside In School of Experiential Education, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following contracts:

Same Rates as Prior Year

A. MH/ID/EI Contracts FY 19/20

- Erie Homes for Children and Adults, Inc.
- Interim HealthCare of Pittsburgh, Inc. DBA Interim HealthCare of Erie
- Merakey Pennsylvania
- Supports, Inc.
- The CARE Center, Inc.
- Touch-Stone Solutions, Inc.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following contracts:

B. Professional Contracts FY 19/20

- Melvin J. Strathen, Jr.
- PSY Services
- Sign Language Interpreting Professionals, LLC
- Titusville Area Hospital
- United Way of Western Crawford County, Inc.

- Watts & Pepicelli, PC

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the procurement of a block of 30 support hours from Landis Technologies LLC at a cost of \$165.00 per hour. Total cost for the procurement is \$4,950.00. Landis Technologies provides IT support for maintaining the county phone system. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the reimbursement of 2018 ESG July 2019 expenses for the Rapid Rehousing program in the amount of \$2,323.65; reimbursed to CHAPS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the reimbursement of 2018 Shelter + Care July 2019 expenses for the Rental Assistance in the amount of \$14,088.00 and Administration in the amount of \$755.12; reimbursed to CHAPS. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve payment of Bridge Inspection for Center Road Bridge Replacement to EADS Group in the amount of \$2,774.42, paid with Act 13 At-Risk Bridge Funding. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to table point D, approve a 5 year LERTA for Adams Place Associates, LP for the development 39 affordable residential units on 1.7 acres in Cochranon Borough. This will be tabled until further notice. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the invoice for Courthouse Renovation – Old 911 Office (new PD Office) – Home Depot - \$80.25. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the invoice for The Wilkins Co., Inc. – contracted inspection fee per agreement for Fire Alarm System -\$760.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the invoice for Guzik Concrete & Masonry – Courthouse Waterproofing Project - \$11,320. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payments for General Operations (total amount \$120,774.79):

- Titusville Herald ~ \$6,614.00
- Crawford County Legal Journal ~ \$3,967.50
- US Postal Service ~ \$5,000.00
- PCORP ~ \$81,817.00
- Lexis Nexis ~ \$3,302.75
- Powell Sanitation ~ \$785.00
- Oris Partners ~ \$750.00
- Prime Care Medical ~ \$18,538.54

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify payments for General Operations (total amount \$403,902.63):

- RBA Professional Data System ~ \$1,791.53
- City of Titusville Airport ~ \$3,000.00
- PNC Bank ~ \$398,440.89
- Saegertown Area Sewer Authority ~ \$670.21

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment to Palmetto Posting for cost of posting properties for the 2019 Tax Upset Sale and the Notice of Claims for 2018 delinquent taxes in the total amount of \$62,130.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Perry's July invoice for Lots #2 and #3 in the amount of \$4,279.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Powell's Portable Toilet invoice for the Personal Care Boarding Home in the amount of \$75.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 2019 Reschini Agreement for reporting and filing of 1095's. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Proclamations to recognize September 2019 as National Recovery Month. Mr. Soff seconded and the motion carried.

County Solicitor Keith Button added that an item that was previously discussed at a work session was now finalized and ready for action to be taken. Mr. Soff made a motion to approve an ordinance to approve weight limits for County Bridges. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner