

The Crawford County Board of Commissioners met on Wednesday, September 25, 2019, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Kristen Baker	Secretary
Keith Button	Solicitor
Stephanie Franz	CFO
Kevin Nicholson	Public Safety
Brian Noah	Project Manager
Heidi Shiderly	Court Administrator
Nick Hoke	Sheriff
Zach Norwood	Planning
Debbie Curry	Register & Recorder
Joe Galbo	Assessment
Brittany Johnston	Human Resources
Nicole Graham	Human Resources
Matt Pierce	APO
Lisa Youngs	CCIDA
Scott Hatton	IT
Gail Kelly	Human Services
Ken Saulsbery	Crawford County Correctional Facility
Mark Phelan	Maintenance
Kathy Roae	Auditor
Diana Perry	Auditor
John Williams	Point Security
Scott Schell	Coroner
Eric Henry	Citizen
Kevin Tommaney	Armstrong

The meeting was opened at 9:33 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on September 11, 2019. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on September 4, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,846,518.09 for the period ending September 24, 2019. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the reappointment of Steve Jackson and Jill Withey to serve as directors for a 5-year term for Crawford County Industrial Development Authority. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the appointment of MaryAnn Hewston to fill the unexpired term of Ms. Euler, ending December 31,2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the LTS Quick Print System \$2,328.18-Including: Printer, 2 rolls of labels, Mini keyboard, Resin Ribbon for Printing, and the LTS Heat Press. Includes a 3-year warranty on the Heat Press (Parts and Labor). Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment to National Seating & Mobility Company for a wheelchair for resident at the cost of \$18,346.40. The residents Medicaid has reimbursed Crawford County Care Center \$18,207.29 for the cost of the wheelchair. Crawford County Care Center's co-pay responsibility for the resident's chair is \$139.11. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ratification replacement of the Fire Alarm System Power Supply – The Wilkins Co., Erie, PA - \$1,081.86. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Annual Generator Load Test – Cleveland Brothers., Erie, PA - \$2,100.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve Scott Schell, Mike Betts, Alison Piatt to attend Continuing Education Class in Gettysburg, PA with travel expenses in the amount of \$1,267.80. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the appointment of Greg Beveridge assistant to coroner, paid per call. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase requisition for Bonded Services - Carpet cleaning. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 SOC professional contract with Crawford County Area Transportation Authority for the expansion of the CATA Life Line transportation services to include bus route services to Meadville from Cambridge Springs, Cochranton, and Conneautville. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the FY 19/20 CYS contract with Bethesda Lutheran Services. These are the same services that we contracted for in FY 18/19; the foster care and ITU Aftercare rates remain the same as the prior year, while all other services received a 5% increase. Mr. Soff seconded and the motion carried

Mr. Amato made a motion to approve the FY 19/20 MH/ID Contract with Vallonia Industries, Inc. These are the same services that we contracted for in FY 18/19. The rate for CPS is \$.18/15 min less than the prior year, while the rate for Transportation – Zone 1 is \$2.01/trip higher. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 Professional Contract with Ashley Mahrs. Ashley is a new service provider who will be providing Occupational Therapy services to our Early Intervention population as needed. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn made a statement that he would have to abstain from voting, stating he knows Ashley Mahrs personally.

Mr. Amato made a motion to approve the following contracts:

Same Rates as Prior Year

CYS/JP Contracts FY 19/20

- Parkside Psychological Associates, LLC for the delivery of Trauma Assessments, Treatment and Training/Consultation.

MH/ID/EI Contracts FY 19/20

- Arc Human Services, Inc. located in Washington, PA for the delivery of Supports in a medical environment.
- Human Services Center located in New Castle, PA for the Room and Board Costs associated with Edgewood- Their Long Term Structured Residential program.

Professional Contracts FY 19/20

- Eric J. Nikolaison for the delivery of constable services.
- Mill Run Apothecary, Inc. DBA Mill Run Community Pharmacy for co-pays for medication program.
- Parkside Psychological Associates, LLC for the delivery of Trauma Assessments, Treatment and Training/Consultation.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MOU with Vernon Township Fire Department for use of trailer. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase through the offender supervision fee account, of a Taser 7 unlimited plan for 20 tasers, to provide to all of the firearm's carrying officers. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the payment for Fujitsu Scanner service agreement. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Board of Revisions recommendation that Sammartino & Stout once again be retained to advise their solicitor regarding matters of real estate effective September 1, 2019 to August 31, 2020. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the procurement for 22 Oracle Named User Plus Licenses to move Landex Users (Clerk of Courts and Register and Recorders) from Oracle Enterprise to Oracle Standard Edition 2. The cost of this is \$6,857.62 and was quoted by DLT Solutions using the OMNIA contract. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the procurement for 12 Oracle Named User Plus Licenses to move District Attorney Users from Oracle Enterprise to Oracle Standard Edition 2. The cost of this is \$3,736.25 and was quoted by DLT Solutions using the OMNIA contract. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the invoice for Clarion Environmental Services for Asbestos Removal - \$ 1,577.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for invoice for Bridge # 19 – Finney Rd. Rehab Project – change order - \$ 12,983.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the ratification for invoice for Bridge # 41 – Craig Rd. Rehab Project – change order - \$ 10,347.11. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoice for Dengler’s Farm Garage - \$ 1,541.00 for repairs on 706 Tractor. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the invoice for Smith-Gray Buick-GMC, Inc. – \$ 670.00 for repairs to Liquid Fuel Chevy Dump truck – this will be paid using Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of the Campbell, Durrant & Beatty invoice #66849 in the amount of \$5,244.47 for special labor counsel. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Perry’s August invoice in the amount of \$99,031.00, for the Personal Care Boarding Home. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Perry’s Change Order request to replace the existing nonfunctioning valves at the Personal Care Boarding Home in the amount of \$8,444.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoice for air sampling work to Microbac in the amount of \$650.00, for the new Public Defender’s Office. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payments for General Operations (total amount \$87,447.68):

- Thomson Reuters – West ~ \$1,170.57
- Thomson Reuters – West ~ \$4,288.20
- Community Health Services ~ \$67,670.00
- Titusville Herald ~ \$520.00
- Meadville Tribune ~ \$6,495.50
- Keefe Commissary Network ~ \$3,420.00
- Zito Business ~ \$2,199.65
- Witmer Public Safety Group ~ \$1,683.76

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Act 13 At-Risk Bridge Grant Agreement with Hydetown Borough. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the Amendment of the Continuum of Care Grant agreement with U.S. Department of Housing and Urban Development. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the proclamation to recognize September 20, 2019 as POW/MIA DAY in Crawford County and request all Crawford County citizens to observe this day of appreciation for the heroism, honorable and faithful service shown by each of these Americans. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn also indicated the SCUBA Team is having their 50<sup>th</sup> Anniversary Celebration Open House on September 28, 2019 on Ryan Road starting at 4PM.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded at 9:50 AM and the meeting was adjourned.

---

Francis F. Weiderspahn, Jr., Chairman

---

John Christopher Soff, Commissioner

---

John Amato, Commissioner