

The Crawford County Board of Commissioners met on Wednesday, August 12, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Stephanie Franz	CFO
Christine Krzysiak	Treasurer
Gail Kelly – via phone	Human Services
Heidi Shiderly	Court Admin
Mark Phelan	County Maintenance
Greg Beveridge – via phone	Public Safety
Trevor Oates	APO
Rebecca Little	Director of Elections
Joe Galbo	Assessment
Tim Brown	IT
Zach Norwood	Planning
Brittany Johnston	HR
Bruce Harlan	Woman Services
Tonya Moyer	CCCC
Sydney Herdle	Titusville Herald
Sean Ray	Meadville Tribune
Anita Robinson – via phone	Drug & Alcohol
Kevin Tommey	Armstrong
Paul Brockway	Point Security

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on July 22, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on August 5, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$5,514,005.10 for the period ending August 11, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there were no executive session.

Public Comment:

None

Official Business:

Mr. Weiderspahn made a motion to approve the STOP Violence Against Women Grant Project - One-year extension for FY 2020-21 Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Department of Drug and Alcohol Programs (DDAP) 2020-2025 Grant Agreement. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification for the purchase of PPE in the amount of \$59,290.00 from The Shamrock Company. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the purchase of replacement appliances for the Public Safety Building from Fullerton Appliances in the amount of \$2,476.00. Purchase is funded by 2020 Interconnectivity Fees at no expense to the county. (Refrigerator, oven, microwave, installation and removal). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the BHC/Advanced Services, Inc. Contract for FY 20/21 - The Boundary Spanner assists in the coordination of services between the behavioral health system and the criminal justice system for individuals with a mental health diagnosis. This contract is maxed at \$116,051.00. There is no cost to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CWIS Data Sharing Agreement for 10/1/20 – 9/30/21 - This agreement establishes the terms and conditions in which the Child Welfare Information Solution (CWIS) will disclose and exchange certain information with the County Children and Youth agency. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Payment to Crawford County General Fund (4/1/20 – 6/30/20 Expenses) and Social Security Administration (Overpayment) - for 4/1/20 to 6/30/20 expenses incurred and funds due from the social security office (1,536.00) and funds due back to the general fund for Social Security Administration overpayment. (682.00) Funds are received from the social security office for payment for care of children in CYS placements. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – CDW-G, LLC. (SAP Crystal Reports Licenses) - purchase of 2 Crystal Reports licenses. Total cost - \$1,017.12. Cost to the county - \$165.29. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the:

Purchase Requisition – Dell, Inc. (Laptop for J. Gunsallus) - Dell Laptop for CYS program Specialist – COVID expense. Total cost – 787.27. Mr. Weiderspahn seconded and the motion carried.

Purchase Requisition – Dell, Inc. (Tablets for L. Galbo, R. SanFelice and K. Onspaugh) - purchase of 3 surface computers for 3 ID support coordinators - COVID expense. Total cost - \$4780.29.

Purchase Requisition – Dell, Inc. (Tablets for B. Mushrush and T. McClay) - purchase of 2 replacement surface computers. Total cost – 3186.86. Cost to the county - \$477.16.

Purchase Requisition – Dell, Inc. (Tablets for S. Pisegna and S. Bradley) - purchase of 2 surface computers for 2 CYS case workers. Total cost - \$3,186.86. Cost to the county - \$699.39.

Mr. Weiderspahn seconded and the motion carried.

CYS/JP Contracts FY 19/20

Mr. Weiderspahn made a motion to approve the Auberle – Amendment F-1 - This program is a structured group home for girls. GATE (Girls Adjusting to Treatment and Education program) is for girls 12 – 16 years old, while Bloom is for girls 16 and older who need to be prepared for independent living. Daily Rate - \$280.41. Cost to the county - \$26.84 per day. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Family Services of Northwestern PA, Inc. – Amendment F-1 - This amendment is increasing the contract maximum for Intensive Family from \$89,783.10 to \$91,778.28. We have the funding to cover this. The cost to the County for the additional \$1,995.18 of funds is \$399.04. Mr. Weiderspahn seconded and the motion carried.

Grant Contracts FY 20/21

Mr. Weiderspahn made a motion to approve the Center for Family Services, Inc. (Rental Assistance & Case Management “Coronavirus Relief Fund” for 3/1/20 – 11/30/20) - This is additional funding that can only be used for expenses from March 1, 2020 to November 30, 2020 for Rental Assistance and Case Management related to Coronavirus Relief. These are CARES Act HAP funds. Total contract - \$82,500. No cost to the county. Mr. Soff seconded and the motion carried.

CYS/JP Contracts FY 20/21

Mr. Soff made a motion to approve the Children’s Aid Society of Mercer County - For pre-adoptive foster care. This is the same service we contracted for last year and at the same rate. Total cost - \$70.00/day. Cost to the county - \$6.79/day. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Every Child, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Harborcreek Youth Services - Youth Services at the Liberty House. This the same service delivered at the same rate as last year. Liberty House is a residential facility for 14-18-year-old boys who have delinquency and/or dependency issues. Rate - \$275.00/day. Cost to the county - \$62.32/day. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the JusticeWorks YouthCare, Inc. - This is an intensive program that helps youth meet the conditions of their probation and become productive members of the community. They are located in Pittsburgh, PA. Rate - \$77.00/hour. Cost to the county - \$7.70/hour. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Keystone Adolescent Center, Inc. - for the delivery of various levels of foster care, group home care, transitional living settings, diagnostic programming and One-on One Coaching counseling. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Pressley Ridge - This is the same service we contracted for last year with a 4% increase. This program serves children 6-21 who have developmental disabilities and or mental health concerns. Total cost per day - \$403.16. Cost to the county - \$41.59 per day. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the Drug and Alcohol Restrictive Intermediate Punishment/Probation with Restrictions Grant in the amount of \$269,999.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification for the Cooperative Agreement beginning October 1, 2020 – September 31, 2025, which facilitates flow of federal funding under Title IV-D of the Social Security Act and assures the DRS is compliant with state and federal regulations. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of one-year software license and support renewal for Oracle Database Standard Edition from DLT for \$2,094.40. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of two-year SSL renewal from GoDaddy for \$739.98. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made the motion to approve Scott, Mark & Bret McNamara parcel #31-0-015272 are entitled to a refund on the cement floor portion of the 2019 taxes per Title 53Pa. C.S.A. 8816 of the annotated statutes. The assessment for this cement floor area is \$1,800.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the construction contract with Combine Construction Inc. of Sharon, PA. for the Conneaut Lake Revitalization Phase 2 project in the amount of \$392,725.83. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve submission of the County's CDBG-CV application in the amount totaling \$618,698.00, which includes the City of Meadville, Titusville, and Vernon Township. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice from The EADS Group - this is for FBIP # 20 – Estimate #5 (Federal Bridge Inspection Program) – \$57,145.88 - this will be paid with Liquid Fuels monies – 80% reimbursed by PennDot. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice from The EADS Group - this is for FBIP # 20 – Estimate # 6 (Federal Bridge Inspection Program) – \$26,895.39 - this will be paid with Liquid Fuels monies – 80% reimbursed by PennDot. Mr. Soff seconded and the motion carried.

Mr. Soff made the motion to approve an invoice from the Courthouse Remodeling Project – New Auditor's Office - \$181.21 – Home Depot. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made the motion to approve an invoice from The EADS Group – this is for Design work for the Rehab of Bridge # 36 – Tobin Rd - \$4,781.50 – this will be paid with Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Soff made the motion to approve an invoice from The EADS Group – this is for Design work for the Rehab of Bridge # 3 – Jerusalem Rd - \$13,557.05 – this will be paid with Liquid Fuels monies. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made the motion to approve the ratification to hire Roger Gordon Clockmakers, Ltd – this is to repair the Simplex Clock at the Courthouse – not to exceed \$4,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made the motion to approve the ratification for an invoice from Scobell Company Inc. – to repair rooftop air conditioning at Courthouse – \$1,295.80. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made the motion to approve the ratification for an invoice from The Wilkins Co., Inc. – Fire Alarm Inspection – \$760.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made the motion to approve an invoice from Hasbrouck Sand & Gravel, Inc. – this is for gravel for the driveway repairs at Independence Drive – \$5,683.88 - this will be paid by Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Soff made the motion to approve an invoice from Guzik Concrete & Masonry – this is for limestone step repair on front of Courthouse - \$900.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve invoices for the General Operations in the total amount of \$240,889.00:

- Maher Duessel \$15,000.00
- Community Health Services \$50,695.00
- Reserve Account \$3,000.00
- US Postal Service \$2,000.00
- CATA \$50,000.00
- Bayshore – The Truck Store \$120,194.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve invoices for Ratification in the total amount of \$1,369,953.26:

- City of Meadville \$2,000.00
- City of Meadville \$2,000.00
- County Relief Block Grant Public Safety \$670,000.00
- PCHIPC \$693,166.88
- US Treasury \$2,786.38

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to appoint Bill Winters as Honorary Fair Board Member. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Creation of a Fairgrounds Advisory Committee. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution to give trailer to Amateur Radio Station. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the new hires and transfers list. Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

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Eric Henry, Chairman

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John Christopher Soff, Commissioner

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Francis F. Weiderspahn, Jr., Commissioner