

The Crawford County Board of Commissioners met on Wednesday, December 9, 2020, for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Theresa Chimiak	Secretary/Open Records Officer
Stephanie Franz	Chief Financial Officer
Scott Hatton	IT
Christine Krzysiak-phone	Treasurer
Tonya Moyer - phone	CCCC Administrator
Gail Kelly - phone	Human Services
Carla Smith-phone	Domestic Relations
Trevor Oates- phone	APO
John Swick -phone	Shafer Law Firm/Hospital Authority
Tim Geibel- phone	CATA
Tracey Crawford -phone	Conservation District
Keith Gushard	Meadville Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on November 25, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on December 2, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,668,766.42 for the period ending December 8, 2020. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Soff made a motion to approve the re-appointment of Steven B. Carr to the Crawford County Hospital Authority for a 4-year term - 1/1/2021-12/31/2024. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the board appointment of Travis Palmer to the CATA Board of Directors for a 4-year term – 1/1/2021-12/31/2024. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve re-appointment of John Tautin, Richard Ferguson and Bob Hopkins to the Crawford County Agricultural Land Preservation Board. Terms to begin January 1, 2021 and continue through December 31, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Provider Enrollment Revalidation Application with Early Intervention. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Family Services of NW PA – Amendment F-1
Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of two Dell Latitude 3510 laptops at a cost of \$843.00 each, plus Software required by IT Department of \$322.00 per computer for a total cost of \$2330.00. Total cost to the county \$792.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoice totaling \$1,440.00 from B&T Enterprises for carpet cleaning. Total cost to the county of \$489.60. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Prisoner Transport of Offender from Hopewell NJ back to Crawford County (CCCF). In the amount of \$2,103.00, this was a budgeted item. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Renewal of the electronic monitoring agreement with COSTARS. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of COVID related items – Lysol Wipes- from The Shamrock Co. in the total amount of \$13,908.00 to be paid with COVID funds. THIS IS NOT A BUDGETED ITEM. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of COVID related items- Nitrate Gloves- from The Shamrock Co. in the total amount of \$5,600.00 to be paid with COVID funds. THIS IS NOT A BUDGETED ITEM. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of COVID related items- Gowns- from The Shamrock Co. in the total amount of \$33,000.00 to be paid with COVID funds. THIS IS NOT A BUDGETED ITEM. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of COVID related items-two Thermal Scanners- from Mobilcom in the total amount of \$7,251.76 to be paid with COVID funds. THIS IS NOT A BUDGETED ITEM. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion approve the purchase of an E-Stim machine from Medline in the amount of \$2,898.00 to be paid from Nursing Minor Equipment. THIS IS NOT A BUDGETED ITEM. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the labor and material to fabricate 1 salt bin for chain fall hoist using thick steel from Edinboro Industries in the total amount of \$685.00 to be paid from Maintenance outside services. THIS IS A BUDGETED ITEM. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 1 auto scrubber floor scrubber in the amount of \$8,750.00 from DeSantis to be paid from Funded Depreciation. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the contract with Quest Diagnostics for COVID-19 testing. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the addendum to the Absolute Therapy contract to include C.N.A. work due to COVID-19. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the change in FTE for RNAC Positions 3604-002 from 100% to 80%, 3604-003 from 60% to 40% and 3604-004 from 100% to 80%.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval of the following Purchase Requisitions:

- Teleosoft \$ 15,584.00
- Teleosoft \$ 6,478.00
- Community Health Services \$ 49,415.00
- PCORP \$ 100,664.00
- \$ 172,141.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the Purchase Requisitions for Ratification:

- PCHIP \$699,424.91

Mr. Weiderspahn seconded and the motion carried.

The 2021 Preliminary Budget in the amount of \$72,408,137.00 with the general Fund total of \$34,095,365.00 and the deficit of \$82,365.00 were presented for "Information Only".

Mr. Weiderspahn made a motion for the approval for the Courthouse to close at noon on December 24th. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the Recess Meeting to be held on December 31, 2020 at 2:30 pm to approve the 2021 budget. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion for approval of the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Work Session will be held on December 16, 2020 at 9:30 am. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

John Christopher Soff, Commissioner

Francis F. Weiderspahn, Jr., Commissioner