

The Crawford County Board of Commissioners met on Wednesday, February 26, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis F. Weiderspahn Jr	Commissioner
Kristen Baker	Secretary
Christine Krzysiak	County Treasurer
Keith Button	County Solicitor
Stephanie Franz	CFO
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Jack Greenfield	CCCCF
Kenny Johnston	Vantage
Diana Perry	Auditor
Kathie Roae	Auditor
Barb Smith	CCCC
Dave Powers	County Sheriff
Kevin Nicholson	Public Safety Director
Brian Noah	Project Manager
Zach Norwood	Planning Director
Beth Forbes	Register & Recorder
Brenda Schmidt	CCSWA
Tony Digiacomo	Veterans Services
Mike Crowley	Meadville Tribune
Rick Copeland	Public
Jason McMaster	Public
Stephen Wilson	Point Security

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on February 12, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on February 19, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,722,144.06 for the period ending February 25, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there were no executive session:

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the annual bill for retainer of Forensic Pathologist per contract with Erie County Coroner, in the amount of \$7000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the 2020 Emergency Operations Plan. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 1 replacement exterior security cameras, from MOBILCOM not to exceed \$1,000. Purchase and installation. Paid with Act 17 funds. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the reappointment of Mitra Reese to the Solid Waste Authority Board. The position was advertised and we had just one response. This appointment is for a 5-year term. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve 15,120 12x18 American flags, in the amount of \$9,072, to be placed on Veteran's graves from Memorial Day to Veterans' Day. Flags will be purchased from Flag Zone in Gilbertsville, PA. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification for the of purchase 24 Ruskin Fusible Link Assemblies from The Fireline Group in the amount of \$1,320.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the selling of a 1923 Kimball Player Piano on the public surplus auction website, the piano is also getting appraised. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Infocon Corporation contract for microfilming the Register of Wills records from 1989-1992 and year 2017 and the Recorder of Deeds records for the year 2018 in the amount of \$5,575.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve PCCD Grant award notification. This grant is for support of the Child Advocacy Center and will be used to fund the Family Advocate position, membership fees, supplies, and conference expenses related to the CAC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase requisition – CCAP CAPS IT Support Fee for 19/20 - \$799.11. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve FY 19/20 contract with The Arc of Crawford County, Inc. for costs associated with a Community Coordinator position that is shared with SOC, the ARC and the Meadville Neighborhood Center. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS/JPO contract with Taylor Diversion Programs, Inc. for the delivery of a Residential Independent Living program for 14-21-year-old children. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the Teleosoft Software Maintenance contract in the amount of \$6,314.00 due 1/1/2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the repayment of Community Development Block Grant (CDBG) funds from Fiscal Year 2012 to Crawford County local CDBG account in the amount of \$99,114.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the subrecipient agreement with Cochran Area Revitalization Effort (CARE) for the 2018 CDBG Adams Place Project. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the developer’s agreement with Adams Place Associates LP. for the 2018 CDBG Adams Place Project. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the ratification of the payment of \$115,000.00 to Pepicelli, Youngs & Youngs, P.C. for the 2018 CDBG Adams Place Project. Expenses will be reimbursed through CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the professional services contract with Denny Puko, Planning Consultant LLC to develop a strategic plan for Crawford County Planning in an amount not to exceed \$7,040.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve reimburse CHAPS for their January 2020 expenses for the 2018 Emergency Solutions Grant Program in the amount of \$3,302.18.

- Rapid Rehousing Rental Assistance - \$2,018.00
- Rapid Rehousing Services - \$1,222.11
- Administration - \$62.07

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve –

Personal Care Boarding Home: Approve the payment of invoices in the amount of \$9,621.44

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve –

Personal Care Boarding Home: Approve the Perry’s Change Order request in the amount of \$2,997.00 for the electrical work associated with the kitchen.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve –

Public Defender’s Office: Approve the payment of H. F. Lenz’s final invoice in the amount of \$1,500.00.

Mr. Soff seconded and the motion carried.

2/19/20 Commissioner's Work Session - Detail from Project Manager		
Personal Care Boarding Home	Approve Payment in the Amount of:	Payment by
Stantec December Invoice	\$ 7,311.00	Human Services
Uhlig Lock & Safe - Hardware	\$ 969.65	Human Services
Ace Contractor Center	\$ 353.36	Human Services
Winters Plumbing & Heating Supplies	\$ 23.46	Human Services
Saegertown Hardware	\$ 199.86	Human Services
Mayer-BP Erie Supply	\$ 144.07	Human Services
Weber Electric	\$ 22.69	Human Services
Sherwin Williams	\$ 205.45	Human Services
Home Depot	\$ 246.06	Human Services
Auto Value	\$ 6.50	Human Services
Windstream	\$ 139.34	Human Services
Personal Care Boarding Home - APPROVE PAYMENT TOTAL	\$ 9,621.44	
Public Defender's Office		
H. F. Lenz Final Pay Application	\$ 1,500.00	County
Public Defender's Office Total	\$ 1,500.00	

Mr. Weiderspahn made a motion to approve the ratification for the agreement between Crawford County and PSSU, Local 668, SEIU Court Related for the period of January 1, 2019 – December 31, 2022. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification for the agreement between Crawford County and PSSU Local 668 SEIU Professional Residual for the period of January 1, 2019 – December 31, 2022. Mr. Weiderspahn seconded and the motion carried

Mr. Soff made a motion to approve the ratification for the agreement between Crawford County and PSSU, Local 668, SEIU Residual for the period of January 1, 2019 – December 31, 2022. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payments for General Operations (total amount \$50,946.00)

- Crawford County Convention & Visitors Bureau ~ \$3,000.00
- Crawford County Regional Airport Authority ~ \$40,000.00
- Crawford County Scuba Team ~ \$4,000.00
- Social Security Administration ~ \$3,946.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of delivery trailer from Fame RV in the amount of \$6,167.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list attached). Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Weiderspahn made a motion to adjourn at 9:45 AM. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

John Christopher Soff, Commissioner

Francis F. Weiderspahn, Jr., Commissioner