

The Crawford County Board of Commissioners met on Wednesday, January 22, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis F. Weiderspahn Jr	Commissioner
Kristen Baker	Secretary
Christine Krzysiak	County Treasurer
Keith Button	County Solicitor
Stephanie Franz	CFO
Ellie Donnell	Payroll Clerk
Brittany Johnston	Human Resources Director
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Barb Smith	CCCC
Dave Powers	County Sheriff
Tracey Crawford	CCCD Director
Kevin Nicholson	Public Safety Director
Jack Greenfield	Correctional Facility Warden
Carla Smith	Domestic Relations Director
Brian Noah	Project Manager
Beth Forbes	Register & Recorder
Tim Brown	IT Director
Mark Phelan	County Maintenance Deputy Director
Zach Norwood	Planning Director
Mike Crowley	Meadville Tribune
Rick Copeland	Public
Jason McMaster	Public
Jodie Baldini	Point Security

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on January 8, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on January 15, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,428,351.98 for the period ending January 21, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the Certification of Funds for the Crawford County Ag Land Preservation Program in the amount of \$5,000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of those purchase funds (\$5,000.00) as well as the Administrative funds (4,500.00) Funds to the Crawford County Ag Land Preservation Board. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the out of state travel request for three DRS Employees to attend the Eastern Regional Child Support Association Annual Training Exposition in Savannah, Georgia. Total costs to the County - \$1207.00 which includes presenter discount for all three attendees. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 2019 Hazardous Materials Emergency Response Report. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification of the Vestige GPS Service Agreement for 42 months. This is for the 2 duress devices located in the agency. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 CYS contract amendment with Keystone Adolescent Center, Inc., adding a Diagnostic program to the list of services contracted for. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification of the CYS contract with Samantha Perrine. Ms. Perrine will be the new Multi-Disciplinary Investigation Team (MDIT) Coordinator/Child and Family Advocate. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 19/20 professional contract amendment with Watts & Pepicelli, PC for legal services when a potential conflict of interest arises with County Solicitor representation. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the CYS Contracts:

- FY 19/20 CYS contract with Auberle for the delivery of Shelter and Foster Care Services.
- FY 19/20 CYS contract with Meadville Medical Center-Mind/ Body/Wellness Center for the delivery of psychological testing, neurological testing and Court testimony.
- FY 19/20 CYS contract with The Children's Institute of Pittsburgh for the delivery of foster care services for Children with behavioral issues.
- FY 19/20 MH/ID Contract with Meadville Medical Center – Mind/Body/Wellness for counseling services.

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center's Second Addendum to the Absolute Rehabilitation & Consulting Services, Inc. contract to reduce the daily per diem rate from 39% to 38%. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center's supply agreement contract with Medline Holdings, L.P. effective 3/1/2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Care Center's beautician contract with Lauren Johnson effective 2/1/2020-12/31/2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of one Spectralink cordless phone to replace a broken one at the Care Center in the amount of \$553.75. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center purchase of one PTAC unit from Direct Supply in the amount of \$765.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify Task Force Red from Fort Lauderdale, FL for consulting, DBA, general IT support. This is the company used to build the county website in 2017. This changes their rates from \$75 per hour to \$125 per hour. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to Crawford County Historical Society for Clerk of Courts record storage 4th quarter 2019 and Register and Recorder storage 4th quarter in the amount of \$1,070.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of PA Recorder of Deeds Association 2020 Membership fee in the amount of \$625.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of Register of Wills and Clerk of Orphans' Court Assoc. of PA 2020 Membership fee in the amount of \$625.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Optical Storage Solutions for Back-scanning project; to be paid in full from ROD Records Improvement fund in the amount of \$1,000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Compucom, Inc. for Back-scanning project; to be paid in full from ROD Records Improvement Fund in the amount of \$3,107.21. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to Optical Storage Solutions, Inc., for Register & Recorder Software Support Agreement with updated language. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the increase of the weight limit for County Bridge # 19 (Finney Rd) - increase posting to: "20 TONS or COMBINATION 30 TONS." Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the increase of the weight limit for County Bridge # 29 (Depot Rd) - increase posting to: "13 TONS or COMBINATION 24 TONS." Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the increase of the weight limit for County Bridge # 41 (Craig Rd) - increase posting to: "5 TONS." Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoice to The EADS Group in the amount of \$6,788.71, for FBIP #20 – Estimate #1; paid out of Liquid Fuels Fund. Mr. Weiderspahn seconded and the motion carried

Mr. Weiderspahn made a motion to approve the Rehabilitation of County Bridge #3 – Jerusalem Road (Beaver Twp). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Rehabilitation of County Bridge #36 – Tobin Road (Venango Twp). Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoice to Scobell Company Inc. for \$3,627.90 - for work on boilers in the Courthouse. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify a resolution for signing authority delegation for Crawford County's Community Development Block Grant Program to Zachary Norwood, Planning Director. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the reimbursement to Oil Creek Township for Foote Road bridge emergency repairs in the amount of \$48,960.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Pastorius Road bridge emergency repairs in the amount of \$24,135.00 through Crawford County's Act 13 At-Risk Bridge Program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the reimbursement to Wayne Township for Sugar Lake Road bridge rehabilitation in the amount of \$98,850.00 through Crawford County's Act 13 At-Risk Bridge Program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the reimbursement to Cochranon Borough for the Foot Bridge Trail project in the amount of \$4,224.19 through Crawford County's Act 13 Environmental program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Transportation Alternatives Set-aside Program Reimbursement Grant Agreement between the Commonwealth of Pennsylvania and Crawford County for the Water Street redevelopment project between 2nd and 3rd Streets in Conneaut Lake Borough. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following invoices for the Personal Care Boarding Home in the amount of \$169,502.25.

Personal Care Boarding Home		
Meadville Tribune	\$ 91.50	Approve Payment
Meadville Redi-Mix - Dumpsters	\$ 395.00	Approve Payment
Perry application # 6	\$ 153,161.00	Approve Payment
RFI # 47, install 4 upright heads	\$ 4,790.00	Approve Amount
Additional GWB patching	\$ 8,920.00	Approve Amount
Perry - Misc. added Electrical work	\$ 1,856.00	Approve Amount
Ace Contractor Center	\$ 231.99	Approve Payment
Saegertown Hardware	\$ 52.51	Approve Payment
Winters' Plumbing and Heating	\$ 4.25	Approve Payment
Total	\$ 169,502.25	

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations (total amount \$35,590.77)

- Corrections Development Inc ~ \$5,418.00
- Corrections Development Inc ~ \$9,800.00
- Tri County Developers ~ 3,872.77
- Vision Government Solutions ~ \$8,395.00
- City of Meadville ~ \$2,000.00
- Keith Klinger ~ \$1,320.00
- PA Chiefs of Police Associations ~ \$4,785.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the appointment of Elizabeth Wilson to represent Crawford County on the NWPA Job Connect Board, effective January 22, 2020 – December 31, 2022. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list attached). Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Weiderspahn made a motion to adjourn at 9:50 AM. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

John Christopher Soff, Commissioner

Francis F. Weiderspahn, Jr., Commissioner