

The Crawford County Board of Commissioners met on Wednesday, July 8, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
Francis F. Weiderspahn Jr	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Christine Krzysiak	County Treasurer
Keith Button	County Solicitor
Stephanie Franz	CFO
Gail Kelly	Human Services
Kim Shay	Court Admin
Mark Phelan	County Maintenance
Jack Greenfield	CCCCF
Dave Powers	Sheriff
Kevin Tommaney	Armstrong
Keith Gushard	Tribune
Travis Palmer	Mobilcom
Janel Dunkerley	CJAB
Tonya Moyer	CCCC
Joe Galbo	Assessment
Trevor Oats	APO
Kenny Johnston	Vantage

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on June 24, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on July 1, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,710,906.57 for the period ending July 7, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there were no executive session.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the grant application of Crawford County CJAB for federal Coronavirus Emergency Supplemental Funding (CESF) through Pennsylvania Commission on Crime and Delinquency (PCCD). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the renewal contract with Smartlinx in the amount of \$1,430.00/month. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a high efficiency hot water tank from Grainger in the amount of \$7,220.00 to be paid from the Funded Depreciation. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the repair and labor for 2006 Chevrolet Trail Blazer required to pass annual inspection in the amount of \$909.75. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice from Appraiser Bob Stout in the amount of \$2,300 to formulate an appraisal for use in the county's successful defense of the real estate appeal of Lucy's Laundry Basket before a Board of View. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Senior Judge John C. Reed issued a ruling regarding Summit VFD appeal of parcel #55-0-109942 denying the exemption except for the portion of the property where training exercises are performed and where equipment is stored. Finding no evidence of training on the grounds. an adjustment was made to this tax account removing the assessment of the basement area with a resulting refund in order for the 2019 taxes that were paid in full at Face Value. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice from CSS, LLC in the amount of \$26,355.97 this is for drug patches for drug and alcohol RIP Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the invoice for new vest, in the amount of \$1,071.78 – half the Money will be reimbursed with Grant Money. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice from The EADS Group - this is for FBIP # 20 – Estimate # 4 (Federal Bridge Inspection Program) in the amount of \$ 36,976.87 - this will be paid with Liquid Fuels monies – 80% reimbursed by PennDot. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice from Courthouse Remodeling Project for new Auditor's Office in the amount of \$2,000.00 from Foulk's Flooring America. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Kelly Young, P.E. – Young Structural LLC – to do a load analysis on the floor in the Register & Recorder's Office – not to exceed \$ 2,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay Robert Humphrey's Architect, LLC – design services for handicap ramp at Adult Probation Annex in the amount of \$ 1,250.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to hire KSG Concrete & Masonry for concrete work for handicap ramp at Adult Probation Annex in the amount of \$ 2,900.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of audio video intercom system for entry door from Mobilcom at a cost of \$4,555.00 for the MDJ Vernon office. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the bill from Cressman Erde Ferguson Law Firm in the amount of \$3,000.00 for services provided by Attorney Noah Erde as Solicitor for The Crawford County Sheriffs' Office. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with Cressman Erde Ferguson Law Firm for contracting Attorney Noah Erde to be the Crawford County Sheriff Solicitor for a period of the present term of office for David L. Powers as Sheriff. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Rapiscan Systems Service Contract for Judicial Center X-Ray machines in the amount of \$4,620.00 – each total \$9,240.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Rapiscan System Service Contract for Courthouse X-Ray machine in the amount of \$5,060.00. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the contract with Axon Enterprise for the purchase of 6 Taser 7s in the amount of \$21,600.00. This purchase is through the PCOMP grant to be made in installments for \$4,320.00 per year for 5 years. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services Block Grant Plan FY 20/21 - Total grant amount is \$4,456,641.00. Cost to the county - \$243,274.00. This is the primary non-waiver funding for our Mental Health and Intellectual Disabilities programs as well as some flow through dollars for Drug and Alcohol. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Language Line Services, Inc. Master Service Agreement and Statement of Work. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the BHC/Advanced Services, Inc. Contract for FY 19/20 – for reimbursement to Human Services for the delivery of Boundary Spanner services. (Mental Health forensic case management). The Boundary Spanner assists in the coordination of services between the behavioral health system and the criminal justice system for individuals with a mental health diagnosis that are involved in the criminal justice system. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – Crisis Prevention Institute (Trainer Renewal Certification) - This certification is good for 2 years and allows for certified training delivery in Non-Violent Crisis Intervention. Mela Calomino is the staff to be re-certified. Total cost - \$1,090.00. Cost to the county is \$ 0. Paid with SOC grant funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to RATIFY – Purchase Requisition – Dell, Inc. (Laptop for Presentation Center) - for the purchase of a Dell Latitude 3500 laptop computer for the Presentation Center. Total cost - \$741.29. Cost to the county - \$113.16. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – Hearst Newspapers, LLC (Legal Publication for Hearing) - for and advertisement in a legal publication for the purpose of locating a parent for an involuntary termination hearing. Total cost - \$1,256.43. Cost to the county - \$275.74. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to RATIFY – Purchase Requisition – McCandless Ford Meadville, Inc. (Vehicle #4 Repairs) - for vehicle repairs on a 2017 Ford Escape. (transmission replacement). Total cost - \$5,655.74. Cost to the county - \$1,290.73. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – Streamline Verify (OIG Compliance Software) - for the use of OIG Compliance software needed to check providers and staff against MA exclusion lists as required per our funding streams. Total annual cost \$695.00. Cost to the county - \$105.07. Mr. Soff seconded and the motion carried.

#### CYS/JP Contracts FY 19/20

Mr. Soff made a motion to approve the Bethesda Lutheran Services – Amendment F-2 - for the addition of a certificate to a shelter rate. The rate is not changing. Total rate is \$197.82/day. Cost to the county - \$11.37/day. Mr. Weiderspahn seconded and the motion carried.

#### MH/ID/EI Contracts FY 19/20

Mr. Weiderspahn made a motion to RATIFY – The Arc of Crawford County, Inc. – Amendment C-1 - for vehicle modifications for an ID consumer. This is to add a lift to a van the family will be purchasing. Total cost - \$15,000.00. Cost to the county - \$800.83.

#### CYS/JP Contracts FY 20/21

Mr. Soff made a motion to approve the Adelphoi Village, Inc. - for the delivery of foster care and residential program delivery. These are the same services we contracted with plus the addition of Teen Focused Foster Care. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the City Mission – Living Stones, Inc. - The ASPIRE Youth Center is a short-term detention center for youth ages 10-17. This provider is located in Uniontown, PA. We have not utilized this provider before but anticipate using them in the future. Total daily cost is \$305.00. Daily cost to the county is \$152.50/day. Mr. Soff seconded and the motion carried.

Mr. Soff made the motion to approve the Bair Foundation of Pennsylvania. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve The Children’s Home of Pittsburgh. Mr. Soff seconded and the motion carried.

#### MH/ID/EI Contracts FY 20/21

Mr. Soff made a motion to approve the Achievement Center - The MA billable state match rate is determined by the state and is adjusted every October 1st. these are the same services and the same rates we contracted for last year. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Family Services of NW PA. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Regional Counseling Center, Inc. - for the delivery of outpatient services for children and families within the Titusville School District. These are the same services we contracted for last year. These services are delivered on the grounds of the school. Mr. Weiderspahn seconded and the motion carried.

Professional Contracts FY 20/21

Mr. Weiderspahn made a motion to approve the Crawford County Consumer Satisfaction Team - for the delivery of focus groups and surveys to assist with quality enhancement and program monitoring. The total contract is \$1,037.81 higher than last year. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Hunting License Issuing Agent Agreement with the Commonwealth of Pennsylvania Game Commission. The item #45 has been stricken from the contract by agreement of both parties. Solicitor Keith Button has reviewed this contract and approved with the change to item #45. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoices for the General Operations in the total amount of \$898,477.83:

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|----------------------------------|--------------|
| • Crawford County Commissioners  | \$863,897.83 |
| • Crawford County Humane Society | \$4,000.00   |
| • TJS Insurance Group            | \$30,000.00  |
| • Meadville Plate Glass Co       | \$580.00     |

Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Ratifications in the total amount of \$673,840.47:

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|---------------------------------|--------------|
| • Crawford County Commissioners | \$673,840.47 |
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Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the new hires and transfers list. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry briefly talked about the Cares Funding.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

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Eric Henry, Chairman

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John Christopher Soff, Commissioner

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Francis F. Weiderspahn, Jr., Commissioner