

The Crawford County Board of Commissioners met on Wednesday, May 27, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
Francis F. Weiderspahn Jr	Commissioner
John Christopher Soff	Commissioner
Kristen Baker	Secretary
Christine Krzysiak	County Treasurer
Keith Button	County Solicitor
Stephanie Franz	CFO
Gail Kelly – phone	Human Services
Kevin Nicholson	Public Safety
Mark Phelan	Maintenance
Tim Brown	IT Director
Heidi Shiderly	Court Admin
Barb Smith – via phone	Care Center
Zach Norwood	Planning Director
Brenda Schmidt	Solid Waste Authority
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on May 13, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on May 20, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,496,099.56 for the period ending May 26, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there were no executive session.

Public Comment:

None

Official Business:

Mr. Soff made a motion to approve the payment in the amount of \$1,725.00 to CCAP Insurance Programs for the 2020-2022 Bond Renewal. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of \$3,208.00 from The Shamrock Companies for Covid-19 related expenses of masks and gowns. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 903 Grant Application, for Crawford County Solid Waste Authority. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Designation of Brenda Schmidt as the County Recycling Coordinator. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 20/20/21 Lease agreement with James and Valerie King for the IL lab and 2 apartments. This is a 1.22% increase over last year or an additional \$20.00 per month. This lease runs from 7/1/20 to 6/30/2021. Total monthly cost - \$1640.00/month. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase requisition – Pennsylvania Association of County Human Service Administrators (PACHSA) annual membership dues. Total cost - \$1429.00. Cost to the county - \$122.71. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase requisition – Thomas Reuters - 2020 PA Statutes and Consolidated Statutes for Attorneys. Total cost - \$1771.00. Cost to the county - \$407.33. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the FY 19-20 SOC contract with Women's Services, Inc. for the delivery of the Hope Line Telephone service for 3/15/20 to 9/29/20. Total cost - \$1,800.00 all paid with SOC grant funds. No cost to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 19/20 MH/ID/EI contract amendment with Crawford County Mental Health Awareness Programs (CHAPS), Inc. for the support of their brown bag lunch program. Cost is \$3.00 per day per consumer for a maximum total cost of \$5,760.00 all paid with SOC grant funds. No cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following plans for the 2020 Community Development Block Grant (CDBG) program:

- Minority-owned Business Enterprise (MBE) and Women-owned Business Enterprise (WBE) Plan
- Anti-displacement Plan
- Language Access Plan
- Section 3 Plan

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoice to Bob Keister in the amount of \$7,900.00 - this is from the Fairgrounds Pulling Track Rework; this payment is getting split between Crawford County and the Fair Board. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment to Foulk's Flooring America in the amount of \$6,000.00 – this is for laying carpet in the Planning Office. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoice to Cummins Sales & Service in the amount of \$905.29 – this is for the Generator Maintenance Agreement. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to hire the following for the Driveway Repairs to Independence Drive, Saegertown, PA. This work will be paid by Liquid Fuels monies.

- Dennis Archacki – will grade gravel - \$3,000.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to hire the following for the Driveway Repairs to Independence Drive, Saegertown, PA. This work will be paid by Liquid Fuels monies.

- Hasbrouck Sand & Gravel – haul & deliver gravel - \$5,750.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the invoice to F3 Metalworx in the amount of \$2,235.00 – this is for Sneeze Guards. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoices to Bollinger Technical Services, Inc. in the amount of \$2,264.75 – this is for lektriever maintenance. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase from H.A. Weigand Inc. in the amount of \$1,080.00 – this is for signs and posts for Bridges – These invoices will be paid by Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the General Operations invoices in the amount of \$6,806.11. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made the motion to approve the Pennsylvania Department of Agriculture 5-year agreement for the State Food Purchase Program (SFPP). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made the motion to ratify purchase of pens and labels in the amount of \$1,180.84. Mr. Henry seconded and the motion carried.

Mr. Henry made the motion to ratify the purchase of election supplies in the amount of \$5,091.59. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff then discussed the public procedures that will be taking place on election day.

Mr. Soff made a motion to approve the cancellation of the suspension of certain requirements of the Uniform Parcel Identifier Ordinance. Mr. Weiderspahn seconded and the motion carried.

My. Henry discusses the cancelling of the Crawford County Fair. And that all three commissioners support the Fair Boards decision.

Mr. Weiderspahn made a motion to support the Crawford County Fairboards decision on the cancelation of the 2020 Fair. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the new hires and transfers list. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn also added that he would like the thank everyone for doing their pat of social distancing so that we could move into the Green Phase.

Mr. Soff also added that he wanted to thank Kevin and Steve for everything they have done over the years and all the hard work they have put into the county for 71+ years!

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

John Christopher Soff, Commissioner

Francis F. Weiderspahn, Jr., Commissioner