

The Crawford County Board of Commissioners met on Wednesday, November 12, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Kelsey Zimmerman	Deputy Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	County Solicitor
Mark Phelan	County Maintenance
Scott Hatton	Network Administrator
Tonya Moyer - phone	CCCC Administrator
Jack Greenfield	Correctional Facility Warden
Kelly Schwab	Deputy Director Human Services
Greg Beveridge	Director of Public Safety
Heidi Shiderly	Court Administrator
Janel Dunkerly	JPO Victim/Witness Coordinator
Tracey Crawford	Conservation District Director
Brian Cagle, Esq.	CCIDA Solicitor
Keith Gushard	Meadville Tribune
Sydney Herdle	Titusville Herald
Kevin Tomney	Armstrong
Paul Brockway	Point Security

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on November 4, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on October 28, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,699,095.77 for the period ending November 11, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there was one executive session with the Commissioners for potential litigation.

Public Comment:

None

Official Business:

Mr. Weiderspahn made a motion to approve the resolution to facilitate a tax-exempt loan project for Bethesda Children's Home. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of COVID related items for the Care Center, blood pressure monitor kits, oral thermometers, sheath covers and isolation linen carts from Medline, in the amount of \$4,811.63, to be paid with COVID funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 5 Dell laptops in the amount of \$4,990.31. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of 5 MS Office licenses from CDW in the amount of \$1,606.70. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase and installation of a cab and slide-out bed for the EMA Dodge pickup from Fame RV Center in the amount of \$4,657.00, paid by Haz-Mat Safety Fund, no cost to the County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve creation of a GIS Technician/Addressing Specialist position with joint oversight by DPS and Planning. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the elimination of the current GIS/Addressing/CAD position at DPS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Nu-Tech services agreement payment by the Correctional Facility, in the amount of \$1,200.00, for the annual inspection required by DEP. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the comprehensive Health Care Services Renewal Agreement with Prime Care Medical. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the appointment of Scott Preston and Richard Muir as Farm Directors on the Crawford County Conservation District Board of Directors, for the period of January 1, 2021 to December 31, 2024. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Northwest Behavioral Health Partnership, Inc. contract with Human Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to the Crawford County General Fund and Social Security Administration for Human Services expenses for the period of July 1, 2020 to September 30, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS contract with Taylor Diversion Programs, Inc. for FY 20/21. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services Professional Contract with Jill M. Kish. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the CJAB Coronavirus Supplemental Funding Grant Modification with Juvenile Probation in the amount of \$34,517.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 1yr remote access server license and maintenance from Proxy Network in the amount of \$2,532.33. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the addition of 3 security cameras at the Fairgrounds from Canadohta Security in the amount of \$3, 785.00, paid by grant money. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of a forced air furnace for the County Maintenance shop from R.E. Michael Company in the amount of \$730.14. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of 4 skids of Ice Melt from DeSantis Solutions in the amount of \$355.25 each for a total cost of \$1,421.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of the Actuarially Determined Contribution for 2020 to the Retirement Fund in the amount of \$2,625,980.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following General Operations invoices for approval in the total amount of \$99,221.16:

- |                             |             |
|-----------------------------|-------------|
| • NACo                      | \$ 1,775.00 |
| • PA Unemployment Comp Fund | \$45,273.16 |
| • Community Health Services | \$52,173.00 |

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following Ratification invoices for approval in the total amount of \$50,059.05:

- |            |             |
|------------|-------------|
| • CNB Bank | \$50,059.05 |
|------------|-------------|

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the new hires and transfers list. Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

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Eric Henry, Chairman

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John Christopher Soff, Commissioner

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Francis F. Weiderspahn, Jr., Commissioner