

The Crawford County Board of Commissioners met on Wednesday, November 25, 2020, for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Theresa Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Tim Brown	IT
Keith Button	County Solicitor
Tonya Moyer - phone	CCCC Administrator
Dave Powers	Sheriff
Gail Kelly - phone	Human Services
Greg Beveridge- phone	Director of Public Safety
Zach Norwood- phone	Planning
Bruce Harlan	Women's Services
Betty Waite- phone	Courts
Shawn Ray	Meadville Tribune

The meeting was opened with the Pledge of Allegiance. Moment of Silence for those suffering from loss of loved ones.

Mr. Soff made a motion to approve the minutes from the meeting on November 12, 2020.
Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on November 18, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$10,042,157.50 for the period ending November 24, 2020. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Soff made a motion to approve the Project modification request for the STOP Grant.
Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of COVID related items – 3 electrostatic sprayers from Direct Supply in the amount of \$1,868.97 to be paid with COVID funds.
Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of COVID related items – 2 Hoyer Full Body Lifts, 1 small sling, 2 medium slings, 2 large slings and 1 extra-large sling from Direct Supply in the amount of \$3,809.92 to be paid with COVID funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of COVID related items – 2 Sabina Mobile Lifts, 2 medium slings, 2 large slings and 2 leg support straps from Hill Rom in the amount of \$9,923.12 to be paid with COVID funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of COVID related items- 2,000 N-95 masks from The Shamrock Company in the amount of \$8,800.00 to be paid with COVID funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the annual, self-renewing contract with Meadville Area Ambulance Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with ECHO Nursing Home COVID Action Network. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the HSBG I&E Report for FY 19/20 – Revision 1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requisition- Dell Inc. (Tablet for l. Singo) Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the SOC Contract with Parkside Psychological Associates, LLC for FY 20/21 with Human Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the SOC Contract with Women’s Services Inc. for the FY 20/21. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contract with George Junior Republic in Pennsylvania for FY 20/21. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contract with Mid-Atlantic Youth Services Corp. for FY 20/21. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contract with Tradewinds Counseling Services, LLC for FY 20/21. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contract with Positive Steps Therapy, LLC for FY 20/21. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contracts with Little Steps Physical Therapy, LLC–Amendment C-1 for FY 20/21 Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the additional upfitting of External electrical outlets on the DPS MPV by Kolaja Fire Equipment at a cost of \$1,189.00. Paid by Haz-Mat Safety Fund with no additional expense to the County. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to have Mobilcom install mobile radio, shoreline, siren and lightbar on EMA Dodge Ram at a cost of \$3022.00. Paid by Haz-mat Safety Fund with no additional expense to the County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of three-year service contract of Courthouse UPS from Nationwide Power for \$7,231.32. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of Oracle Database Standard Edition for APO database from DLT for \$2,108.47. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval of Magistrate Zilhaver's request to purchase 2 canvas sides with zip windows for the front entrance of the building from Erb's Canvas in the amount of \$715.00. This amount includes measurement and install. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification resolution approving Small Business Assistance Grants of up to \$10,000.00 for the following businesses through Crawford County's County Relief Block Grant (CRBG) program:

- Sign Savers
- Halsit Holdings, LLC
- Hair Designs by Kim Harrington
- Beginnings and Endings LLC DBA Vacavi Café
- Sewing Alterations & More by Melissa
- D&J Cauvel Inc.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification resolution approving Municipal Assistance Grants for the following municipalities for the identified amounts through Crawford County's County Relief Block Grant (CRBG) program:

- Cambridge Springs Borough - \$39,374.32
- Cochranon Borough - \$17,894.75
- Conneaut Lake Borough - \$352.04
- Conneaut Lake Regional Police Dept. - \$62,389.95
- City of Meadville - \$505,867.89
- City of Titusville - \$160,492.08
- Linesville Borough - \$27,347.84
- Vernon Township - \$84,195.76
- West Mead Township - \$29,703.33

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for approval of an October invoice from Economic Progress Alliance of Crawford County in the \$1,100 for assistance with the Small Business Assistance Grant program. Paid for with CDBG grant funding. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify an Adobe Inc. invoice in the amount of \$599.88 for a license renewal of the Adobe Creative Cloud program. This is a budget item. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for approval of an invoice from the Meadville Tribune for advertising a public notice for Linesville's environmental review in the amount of \$404.25. Paid for with CDBG grant funding. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval of a final invoice from Denny Puko, Planning Consultant LLC in the amount of \$2,660.00 for development of the County's planning agency's strategic plan. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for approval a resolution adopting the Crawford County Planning Agency Strategic Plan. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval of the invoice for – The EADS Group – this is for design work for the Rehab of Bridge # 3-Jerusalem Rd - \$ 8,247.33 – this will be paid with Liquid Fuels monies – THIS IS A BUDGETED ITEM. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for approval of an invoice for - The EADS Group – this is for design work for the Rehab of Bridge # 36-Tobin Rd - \$ 6,385.55 – this will be paid with Liquid Fuels monies – THIS IS A BUDGETED ITEM. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval of the invoice for – Scobell Company Inc. – this is for yearly boiler maintenance at the old Quality Living Center - \$ 1,691.30 – THIS IS NOT A BUDGETED ITEM. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for purchase ratifications of requested budgeted items from finance. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval of the Ordinance for the Hotel Room Rental Tax. This will allow a “Booking Agent” to collect and pay hotel room rental tax. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for approval of the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list attached to the minutes)

Due to continued occupancy restrictions ordered by the Governor, attendance for future meetings will continue to be virtual and restricted. All participants will continue to call in rather than appear in person.

The next Work Session will be held on December 2, 2020 at 9:30 am. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

John Christopher Soff, Commissioner

Francis F. Weiderspahn, Jr., Commissioner