

The Crawford County Board of Commissioners met on Wednesday, October 14, 2020, for a regular meeting, with the following present:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Kristen Williams	Deputy Chief Clerk
Stephanie Franz	CFO
Christine Krzysiak	Treasurer
Ben Fair	CCCF
Tim Brown	IT
Heidi Shiderly	Court Admin
Zach Norwood	Planning
Mark Phelan	County Maintenance
Joe Galbo	Assessment
Tonya Moyer	CCCC
Carla Szalewicz	Domestic Relations
Holly Varndell	JPO
Gail Kell	Human Services
Greg Beveridge	Public Safety
Keith Gushard	Meadville Tribune
Sydney Herdle	Titusville Herald
Kevin Tommey	Armstrong
Phil Davis	Public - Post 52

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on September 23, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on October 7, 2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,266,150.55 for the period ending October 13, 2020. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry announced there were no executive session.

Public Comment:

None

Official Business:

Mr. Weiderspahn made a motion to approve the ratification for the purchase of COVID-19 related items- bouffant caps, shoe covers, gowns, masks, face shields in the amount of \$11,023.32 and \$19,498.28 from Medline Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the IGT money Agreement with Department of Long-Term Living- Contract Signing. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a backpack sprayer and tablets for COVID in the amount of \$2,114.98 from Direct Supply. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Point Security Contract. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Sheriff Contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the IV-D Attorney Contract. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Solicitor Contract. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of an annual membership to NENA (National Emergency Number Association) for the DPS at a cost of \$700.00. 2020 Interconnectivity Funds shall be used at no additional expense to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase/installation of two monitors in the 911 center for the AVL project. Mobilcom will perform the work at a cost of \$2552.40. 2020 Interconnectivity Funds shall be used at no additional expense to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a roll-up metal ramp for the DPS MPV at a cost of \$3750.00 from the First Line corporation. Funding provided by the Hazardous Materials funds at no additional expense to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of twenty (20) DeWalt tough Chest Mobile boxes from the Home Depot for the DPS MPV to be utilized for equipment deployment. Funding provided by the Hazardous Materials funds at no additional expense to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a will-burt light-tower/camera system for the DPS MPV. Funding provided from the 20/21 HMRF Grant (17,217.00) with the balance (7,118.00) covered by Haz-Mat Tier II Fees. No additional expense to the county. This upfit will also be handled by Kolaja Fire Equipment. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 2020 Federal Homeland Security Grant Program Agreement administered by PEMA with a total available funds of \$358,288.00 used to support emergency preparedness activities in Crawford, Erie, Forest and Warren counties. This is a reduction of \$40,866 from the 2019 grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve a ratification for the BI Incorporated 2020-2021 Annual Contract in the amount of \$2,436.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of three Bullet Proof Vests in the amount of \$1,716.33. Mr. Soff seconded and the motion carried.

Ms. Kelly presented the following contracts:

Other

- Mr. Soff made a motion to approve the LINSTAR, Inc. Contract for 10/14/20 – 10/13/21- for the period 10/14/20 to 10/13/21. This agreement covers preventative maintenance and on-call remedial maintenance service for all of the door security equipment that we have installed. This total contract amount is for \$2,200.00 which is a \$25.00 increase over last year's contract. Cost to the county - \$334.36. Mr. Weiderspahn seconded and the motion carried.
- Mr. Weiderspahn made a motion to approve the Pennsylvania Care Partnership Agreement 9/30/20 – 9/29/21 - for 9/30/20 - 9/29/21 for the delivery of the Systems of Care grant funds in the amount of \$350,000.00. There is no county match on these funds. Mr. Soff seconded and the motion carried.
- Mr. Soff made a motion to approve the Purchase Requisition – Dell, Inc. (Tablet for M. Damico) - replacement tablet for Mary Damico EI Service Coordinator. Total cost - \$1,984.24. Cost to the county - \$198.42. Mr. Soff seconded and the motion carried.
- Mr. Soff made a motion to approve the Purchase Requisition – Dell, Inc. (Tablet for K. Fischer) - replacement tablet for Kendra Fischer, ID Supports Coordinator. Total cost - \$1,984.24. Cost to the county - \$105.94. Mr. Weiderspahn seconded and the motion carried.
- Mr. Weiderspahn made a motion to approve the Purchase Requisition – Keymark IMR (Maintenance Agreement for OnBase 12/1/20 – 11/30/21) - for the maintenance agreement for the OnBase software. Contract runs 12/1/20 – 11/30/21. Total cost – 11,835.00. Cost to the county - \$1,798.70. Mr. Soff seconded and the motion carried.

CYS/JP Contracts FY 20/21

- Mr. Soff made a motion to approve the Bethany Christian Services of Central Pennsylvania - for the delivery of various levels of foster care. County costs range from \$3.49 per day to \$15.08 per day. Mr. Weiderspahn seconded and the motion carried.
- Mr. Weiderspahn made a motion to approve the Blended Spirits Ranch Equine Assisted Therapy Center - These are the same services we contracted for last year and delivered at the same rates. This provider is located in Fairview, PA. Mr. Soff seconded and the motion carried.
- Mr. Soff made a motion to approve the Meadville Medical Center Mind Body Wellness Center - for various psychological testing, interviews and court testimony. These are the same services we contracted for last year and delivered at the same rates. Mr. Weiderspahn seconded and the motion carried.

Professional Contracts FY 20/21

- Mr. Weiderspahn made a motion to approve the Crawford Central School District - for partial salary support for a school-based prevention

specialist. This is the same service we contracted for last year and at the same cost. Maximum contract amount is \$7,000.00. Cost to the county - \$373.72. Mr. Soff seconded and the motion carried.

- Mr. Soff made a motion to approve the Hand In Hand Christian Counseling, LLC - for the management of 2 MH group homes, a 15 -bed personal care home and the delivery of Psychiatric Rehabilitation services. These are the same services that we contracted for in FY 19/20. Current contract max is \$366,196.16. Cost to the county - \$19,55.80. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of invoice from Blue Jeans Network Inc. in the amount of \$7,664.00 for video conferencing license for all MDJ offices, the jail and the Courts for the period covering October 1, 2020 to September 30, 2021.

Mr. Soff made a motion to approve the repair the 2013 Ford Escape's HVAC stand pipe and EVAP Temperature sensor in the amount of \$1,793.29 to French Creek Auto Repair. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification for the purchase of Unitrend backup and recovery solution from Unitrend for \$85,895.75. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice from the from the EADS Group - this is for FBIP # 20 -Estimate # 8 (Federal Bridge Inspection Program) - \$ 26,475.80 - this will be paid with Liquid Fuels monies - 80% reimbursed by PennDot. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice from the EADS Group - this is for Design work for the Rehab of Bridge # 36 - Tobin Rd - \$ 7,819.34 - this will be paid with Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification to hire - Scobell Company Inc.- to repair boiler breeching - \$4,400.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice from Dennis Archacki Excavating - \$ 3,000.00 - this is for grading and compacting on Independence Drive - this will be paid for by Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice from Tower Engineering, Inc. - HVAC Assessment of Courthouse - \$6,800.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification to pay an invoice from Devine Insulation, Inc. - insulate boiler breeching - \$4,116.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the ratification to pay an invoice from Rabe Environmental Systems, Inc. - repairs made to fix the hot water problems at the New Life Haven - \$ 7,160.00 - this is being paid by Human Service. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the ratification to pay an invoice from The Wilkins Co, Inc. – Fire Alarm Inspection at former “Quality Living Center” - \$ 600.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution for Dotyville Rd Bridge – Time Extension until December 31, 2022. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Small Business Assistance Grants of up to \$10,000.00 for the following businesses under the respective funding programs. Approval of CRBG business awards includes passage of a resolution awarding funds.

Community Development Block Grant Program (CDBG)

1. D&B Custom Wiring, Inc.
2. Lakeside Dance, LLC.
3. Ridge Road Taxidermy

County Relief Block Grant Program (CRBG)

1. Bayfront Brewing Co./DBA: Roff School Tavern
2. Bill Lawrence's Personal Fitness, LL
3. Chalk Artful Conceptions Co
4. Evolution Printing Systems
5. G.O.II Enterprises, LLC
6. Holeva Liquidation Warehouse LLC
7. Hyde Special Tools
8. Irish Cove
9. Lost Lanes Inc
10. Plaza Barbershop
11. Robert Paul Shaffer
12. Runamuck, Inc.
13. RUSTIC INN RESTAURANT & BAR, INC.
14. TEAM LAKE ROAD AUTO SALES, LLC
15. Ten-Hut Productions LLC
16. The Java Tree Cafe LLC
17. Voodoo Brewing Co., INC

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoice #2939 to the City of Meadville for the County 1/3 share of the City Treasurer Office Wages for tax Collection 1/1/2020 – 6/30/2020 in the amount of \$17,182.68. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of invoice #2940 to the City of Meadville for the County 1/3 share of the City Treasurer costs of postage/ mailing/phones 1/1/2020 – 6/30/2020 in the amount of \$1,964.42. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Non-Profit 501c3 and 501c19 organizations not to exceed funding amounts based on their profit/loss records for COVID related and operating expenses:

- Meadville Salvation Army \$20,000.00
- United Way of Titusville \$10,000.00

• Center for Family Services	\$30,000.00
• Meadville Rotary Club	\$ 476.25
• Crawford County Humane Society	\$25,000.00
• FCCA	\$ 3,279.27
• Titusville YWCA	\$10,000.00
• Meadville YMCA	\$25,000.00
• CCSEA	\$ 7,123.62
• SETON School	\$25,000.00
• Creating Landscapes/The Learning Center	\$25,000.00
• French Creek Valley Mid-East Little League	\$ 2,378.00
• French Creek Valley Conservancy	\$ 5,000.00
• Pymatuning Community Hall	\$ 6,381.32
• Post 52 VFW	\$ 4,090.63
• Linesville Community Public Library	\$ 1,069.25
• Saegertown Area Library	\$ 3,924.10
• Cambridge Springs Public Library	\$ 4,836.71
• Meadville Community Theater	\$ 6,612.12
• Academy Theater	\$ 9,183.00
• Meadville Council on the Arts	\$ 8,751.04
• St. Peter/St. Phillip Church	\$10,000.00
• St. Brigid's Church	\$10,000.00
• St. Agatha's Church	\$10,000.00
• St. Mary's Church	\$10,000.00
• Crawford County Historical Society	\$10,000.00
• Conneaut Lake Historical Society	\$ 4,203.74
• Oil Creek Railway Historical Society	\$10,000.00
• Titusville Historical Society	\$ 5,567.55

TOTAL AMOUNT IN FIRST ROUND DISTRIBUTIONS: \$302,876.60

There are still 12 organizations in review with the auditors. Once the above not to exceed amounts are approved, contracts will be sent to the approved organizations and any organizations who did not include full receipts in their original submission application will need to submit receipts for their approved expenses and be reimbursed based on the receipts provided.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following General Operations invoices for approval in the total amount of \$541,455.91:

• MaherDuessel	\$10,022.56
• Penn State Extension	\$72,500.00
• Svetz Energy Services	\$1,714.00
• CYS	\$457,219.35

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following Ratification invoices for approval in the total amount of \$694,218.69:

- PCHIPC

\$694,218.69

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the new hires and transfers list. Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

John Christopher Soff, Commissioner

Francis F. Weiderspahn, Jr., Commissioner