

The Crawford County Board of Commissioners met on Wednesday, January 13, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Tim Brown	IT
Mark Peaster	Procurement
Dean Maynard	Fair Board
Stella Ruggiero	Plot Twist Farm
Keith Gushard	Meadville Tribune
Dave Powers -phone	Sheriff
Zack Norwood -phone	Planning
Greg Beveridge -phone	Public Safety
Jack Greenfield -phone	CCCF
Gail Kelly -phone	Human Services
Mark Phelan -phone	Maintenance
Leighann Steck -phone	CCCC Controller

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on December 31, 2020.  
Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on January 6, 2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$5,342,351.15 for the period ending January 12, 2021. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Soff made a motion to ratify a bill to Horizon for the repair of the S-2 system totaling \$5,954.00.

- Service call for the problem and check cameras that no longer work \$ 560.00
- Service 12/21/2020 install parts and program S-2 \$ 855.00
- Travel \$ 210.00
- Parts and support \$4,127.00
- Field replacement \$ 202.00

\*Note: Repair necessary to maintain system function.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the annual service agreement with Linstar for maintenance of Courthouse access-control and photo-ID/badging systems, for Jan. 1–Dec. 31, 2021, \$3,809.37. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the renewal of Monday.com Pro license in the amount of \$1,908.00. This is a budgeted item. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of 3 Dell laptops from Dell Marketing for the backup center CAD terminals. Total cost is \$5,835.61 to be paid for out of the wireless legacy funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion approve the purchase of PPE (Gowns/sanitizer/gloves) from DeSantis in the amount of \$49,980.20. Paid for out of CARES act money. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of \$20,607.50 to Central Square for the annual maintenance fee of the jail management system for 2021. To be funded from the commissary account at no cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the annual service and maintenance contract between SAVIN and Crawford County Correctional Facility. There is no cost associated with this contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Government Software Services for 2021-2023 for computer services covering Tax Claim, Assessment Module, Tax Collectors and Titusville property and per capita taxes. No increase from previous contract. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with Government Software Services for a contract for tax billing (printing) for 2021. No increase from previous contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution of the County of Crawford Establishing Elected Real Estate and Per Capita Tax Collector Compensation for 2022-2025.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – PharmChem (Sweat Patch Box, Overlay Boxes, and CFC Forms). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the SOC Contracts FY 20/21: for Daniel Dubovsky, MSW  
Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to MH/ID/EI Contracts FY 20/21: for Community Rising Therapy, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of invoice – Dengler’s Farm Garage – this is for a new clutch and miscellaneous items on a tractor – \$ 1,400.00 – THIS IS NOT A BUDGETED ITEM. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment of invoice – Scobell Company, Inc. – this is to replace pump at old Quality Living Center - \$ 686.00 - THIS IS NOT A BUDGETED ITEM. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Time Extension on the NBIS Bridge Inspection Agreement with the EADS Group - until December 31, 2021 – this is currently set to expire on April 20, 2021. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice for Tower Engineering, Inc. – Professional services for the period of 12/1/20 – 12/19/20 - \$ 620.00 - THIS IS NOT A BUDGETED ITEM. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Time Extension for Wightman Road Bridge - Part I – Preliminary Engineering until 12/31/21. – The EADS Group. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of COVID supplies- Gowns- from The Shamrock Company in the amount of \$33,000 to be paid with COVID funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of COVID supplies- Gloves- from The Shamrock Company in the amount of \$11,945 to be paid with COVID funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of a dishwasher Motor with drive from Hobart in the amount of \$1,349.10 to be paid from dietary minor equipment. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a Bladder Scanner from Cardiac Direct in the amount of \$5,140.00 to be paid from Funded Depreciation. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the updated contract with Tri- County Waste & Recycling Removal Services for a 5-year term. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify a temporary roll off contract with Tri-County Waste & Recycling Removal Services on an as needed basis. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Purchase Requisition for Community Health Services in the amount of \$56,107.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify Purchase Requisitions in the amount of \$797,208.84 for:

- Crawford Solid Waste Authority \$ 85,000.00
- PCHIP \$709,658.84
- Extra Packaging LLC \$ 2,550.00

Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the recommendations for Cares ACT Funding payments to:

- Crawford County Fair \$150,000
- Cochranon Fair \$ 5,000
- Jamestown Fair \$ 3,000
- Crawford Co. Fair Dairy Committee \$ 30,000
- Jason Howles Maple Products \$ 20,000
- Fat Hawk Farm \$ 5,000
- Plot Twist Farm \$ 20,000
- G & J Hamilton Farm, LLC. \$ 10,000
- Wheeler Dairy, LLC. \$ 30,000
- Alexander Farm \$ 10,000

Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the recommendation for Cares ACT Funding payment to Conneaut Lake Park in the amount of \$150,000. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval of the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Meeting will be held on meeting will be held on January 20, 2021. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

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Eric Henry, Chairman

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Francis F. Weiderspahn, Jr., Commissioner

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John Christopher Soff, Commissioner