

The Crawford County Board of Commissioners met on Wednesday, May 26, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Tim Brown	IT
Greg Beveridge	Public Safety
Trevor Oates	APO
Heidi Shiderly	Court Admin
Zach Norwood	Planning
Mark Phelan	Maintenance
Dave Powers	Sheriff
Chris Seeley	Auditor
Keith Gushard	Tribune
Adam Alexander	Armstrong
Ryan Kebe	Armstrong
Gail Kelly- phone	Human Services
Tonya Moyer -phone	Care Center

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full meeting held on May 12, 2021. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on May 19, 2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,336,102.70 for the period ending May 25, 2021. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve the renewal of a service agreement with Mobilcom for the PSB surveillance cameras at a cost of \$806.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify an Ammunition order for 2022/ all orders are 1 year out until further notice. * Supplier stated orders are 1 year to delivery due to shortage and prices are going up May 24th and are projected to increase \$50.00 per case. Mr. Weiderspahn seconded and the motion carried.

- Federal .40 cal 165 gr. HST cases of 1000/3 cases\$978.93 - Duty/Qualify
- Federal .40 cal 165 gr FMJ cases of 1000/11 \$2935.13 – Training
- Federal 223 Rem 55 gr FMJ cases of 500/24 \$3561.60 - Training/Qualify/Duty ammo

Mr. Weiderspahn made a motion to ratify the contract with B&T Building Services, Inc. for cleaning services at MDJ Vernon for \$605 per month beginning May 14, 2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of an operational policy and procedure manual for long term care with a flash drive in the amount of \$540.00 from Med- Pass.com to be paid from administrative training & meetings, this is a non-budgeted item. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with LW Consulting for re-opening the Medicare Bad Debt Log. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an invoice from The EADS Group, Inc. – Federal Bridge Inspection Program # 20- Estimate # 12 – in the amount of \$ 8,232.79. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a proposal from Annie’s Flooring and Commercial Services - to enter into a contract to clean Public Safety for \$ 860.00/month. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay an invoice from Dell Marketing in the amount of \$8,190.00. This invoice is for 30 docking stations and 30 backpacks to be used with the 30 laptops that have been ordered through the Coronavirus Emergency Supplement Funding Grant. The full cost will be reimbursed by the grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay an invoice from Vogt Heating & Cooling in the amount of \$839.28. This is for repairs to the furnace in the APO Annex. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay an invoice from Dell Marketing in the amount of \$22,800.00. This invoice is for 30 laptops to be used by the Adult Probation/Parole and Juvenile Probation Offices. The laptops were ordered and being paid for by the Coronavirus Emergency Supplement Funding Grant. The full cost will be reimbursed by the Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify a resolution authorizing transfer of ownership of South Perry Street bridge to the Pennsylvania Department of Transportation for the South Perry Street Bridge removal project. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify a contract agreement with the Pennsylvania Department of Transportation to manage and oversee the South Perry Street Bridge removal project. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a Meadville Tribune invoice in the amount of \$1,880.50 for advertising associated with the County's CDBG Program. Paid for through the County's CDBG program. Mr. Soff seconded and the motion carried.

Advertisements included:

- Linesville Waterline Project – Invitation for Bids
- Crawford County's FY 2021 First Public Hearing Advertisement
- Crawford County's Section 504 Notice
- Crawford County's Fair Housing Notice

Mr. Soff made a motion to approve to pay an invoice in the amount of \$50,627.88 for the City of Titusville to Bob Fisher Chevrolet for the purchase of a Fire QRS Truck. Paid for through the City of Titusville's CDBGCV Program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to reimburse two small business assistance grant awards for the City of Titusville to the businesses identified below. Paid for through the City of Titusville's CDBG-CV Program. Mr. Soff seconded and the motion carried.

- Beatty's Switchblade 347 - \$3,122.22
- Bluegill Graphix, LLC. - \$10,000

Mr. Soff made a motion to approve a Meadville Tribune invoice in the amount of \$2,622.10 for the City of Meadville's FY 2021 CDBG public hearing advertisement and the City of Meadville's FY 2019 Paving project. Paid for through the City of Meadville's CDBG Program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval of a contract with the State of Pennsylvania for the County's Appalachian Regional Commission grant for \$1.5 million. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the approval of an estimate for the Conneaut Lake Transportation Set-Aside Contract in the amount of \$54,339.80. Approval authorizes Crawford County to pay Combine Construction Inc. the estimated amount upon receipt of funds from PennDOT. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Acceptance of the Crawford County Planning's recommended broadband strategy for leveraging County resources to attract and encourage the deployment of broadband to unserved and underserved areas of Crawford County. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an amendment to the subrecipient agreement with Linesville Borough for their FY2018 CDBG project. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify to pay invoices for the Conneaut Lake Phase 2 Revitalization Project in the amount of \$129,321.61 to Combine Construction Inc. The project is being covered through a Transportation Set-Aside Grant. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following Other items. Mr. Weiderspahn seconded and the motion carried.

- Purchase Requisition – Dell, Inc. (Laptop for J. Bartic)

Mr. Weiderspahn made a motion to approve the following Other items. Mr. Soff seconded and the motion carried.

- Purchase Requisition – Dell, Inc. (Tablet for D. Stallard)

Mr. Soff made a motion to approve the Other following items. Mr. Weiderspahn seconded and the motion carried.

- Purchase Requisition – National Children’s Alliance (NCATrak Annual Subscription)

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 21/22.

Mr. Soff seconded and the motion carried.

- Auberle

Mr. Soff made a motion to approve the following CYS/JP Contracts FY 21/22.

Mr. Weiderspahn seconded and the motion carried

- Keystone Adolescent Center, Inc.

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 21/22.

Mr. Soff seconded and the motion carried.

- Youth Advocate Programs, Inc.

Mr. Soff made a motion to approve the following at the Same Rates as Prior Year.

Mr. Weiderspahn seconded and the motion carried.

1. CYS/JP Contracts FY 21/22:

- Center for Family Services, Inc.
- Children’s Aid Society of Mercer County
- Crawford County Drug & Alcohol Executive Commission, Inc.
- Every Child, Inc.
- Family Pathways
- JusticeWorks YouthCare, Inc.
- Lisa Pierro
- Vocational & Psychological Services

Mr. Weiderspahn made a motion to approve the following at the Same Rates as Prior Year.

Mr. Soff seconded and the motion carried.

2. MH/ID/EI Contracts FY 21/22:

- Achievement Center of LECOM Health
- Child to Family Connections, Inc.
- Family Services of NW PA
- Next Step Therapy, Inc.
- Northwest Tri-County Intermediate Unit 5
- Positive Steps Therapy, LLC
- Regional Counseling Center, Inc.

Mr. Soff made a motion to approve the following at the Same Rates as Prior Year.

Mr. Weiderspahn seconded and the motion carried.

3. Professional Contracts FY 21/22:

- Shannon Criado

Mr. Weiderspahn made a motion to approve Purchase Requisitions for the following in the amount of \$206,737.00. Mr. Soff seconded and the motion carried.

- MaherDuessel 15,000.00
- US Postal Service 2,000.00
- Pitney Bowes 3,000.00
- Community Health Services 42,643.00
- PCORP 144,094.00

Mr. Soff made a motion to ratify Purchase Requisitions for the following in the amount of \$152,944.93. Mr. Weiderspahn seconded and the motion carried.

- CNB Bank 86,947.84
- CNB Bank 64,364.09
- Dale Dunkle 1,633.00

Mr. Weiderspahn made a motion to ratify the American Rescue Plan Acceptance of Award Terms. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Meeting will be held on meeting will be held on June 2, 2021. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner