

The Crawford County Board of Commissioners met on Wednesday, April 27, 2022 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Terri Chimiak	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacomo	Voters Services/IT
Heidi Shiderly	Court Admin
Trevor Oates	APO
Brittany Johnston	HR Director
Ellie Donnell	HR/Payroll
Mark Phelan	Maintenance
Sue Watkins	Human Services
Zach Norwood	Planning
Dave Powers	Sheriff
Tonya Moyer	Care Center Director
Greg Beveridge	Public Safety
Dean Maynard	CC Fair Board
Tim Brown	IT
Rita Preston	ABATE
Kevin Tommaney	Armstrong Cable

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on April 13, 2022. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on April 20, 2022. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$4,167,199.15 for the period ending April 26, 2022. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to ratify the Application for the 2022-2023, Drug and Alcohol RIP/Intermediate Punishment Grant in the amount of \$270,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Hazardous Material Emergency Preparedness (HMEP) Grant application in the amount of \$12,475.00. Grant provides 80% funding of projects with the remaining 20% covered by Tier II fees. \$9980.00 = 80%, \$2,495.00 = 20%. Funding will be used to conduct a Commodity Flow Study and provide nine Hazardous Materials Operations classes over a 36-month period. There is no additional expense to Crawford County. *****The application is online, with digital signatures required***** Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment of bill to Clayton's Auto Specialties for the body and mechanical repairs to the Coroner's Office 2012 Chevrolet Van totaling \$3,742.07. This will be paid with Vital Statistics Money. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay invoice #1 from Fred L. Burns Inc. \$19,072.55 for Beaver Township Community Development Block Grant (CDBG) project. This is paid for out of Crawford County's FY 2019 CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to execute a cooperation agreement between Crawford County and Sparta Township for assistance with Administration of their APRA funding. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of Two DELL Laptops and accessories for HR Department from DELL for \$2,858.04. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of a DELL Laptop and accessories for Commissioners Office from DELL for \$1,448.86. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a new five-year internet service agreement from Armstrong for \$925 monthly. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve creation of five (5) additional PRN Activity Aide positions. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Alliance Purchasing Network to sponsor the Care Center as a Sponsored Member for senior services group purchasing. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval to pay HI-T-Fence Systems, Inc. - to rent perimeter fence behind the Courthouse for lay down area - \$ 2,567.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify approval to pay Johnson Controls – to repair heating system at Renewed Life Haven - \$ 1,605.60 – this will be paid by Human Services monies. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify invoices from Courthouse Remodeling Project- New Assessment Office - in the amount of \$ 5,173.55. Mr. Soff seconded and the motion carried.

- Bulldog Lock and Safe LLC - \$ 21.50
- The Home Depot - \$ 23.35
- Meadville Redi-Mix - \$ 128.70
- RW Construction - \$ 5,000.00

Mr. Soff made a motion to ratify invoices from Courthouse Remodeling Project-Register & Recorder Remodel - in the amount of \$ 470.80. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice for The Meadville Tribune - advertisement of bid invitation for the Vertical Plane Lift in basement of Courthouse - \$ 406.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve a quote from Guzik Masonry - for limestone repair at North entrance of Courthouse - \$ 2,500.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a proposal from Accessibility Advantage LLC to install Vertical Plane Lift in basement of Courthouse - \$ 16,345.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Annie's Flooring and Commercial Services Service Agreement for FY 22/23. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Avanco International, Inc. CWIS Agreement for FY 22/23. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Avanco International, Inc. ICAMS Provider Agreement for FY 22/23. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Payments to Center for Family Services, Inc. through 4/11/2022. Mr. Soff seconded and the motion carried. (Combined items D -H)

Mr. Soff made a motion to ratify the SOC Contract FY 21/22 from Daniel V. Dubovsky. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – Keymark (Maintenance Support Renewal 7/1/22 – 6/30/23). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contract FY 21/22 from Crawford County Mental Health Awareness Program, Inc. – Amendment C-1. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contract FY 21/22 from Titusville Area Senior Citizens Corporation – Amendment C-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Contract FY 21/22 from St. James Haven, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contract FY 21/22 from Women's Services Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Contract FY 21/22 from YWCA Titusville. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Purchase Requisitions in the amount of \$47,184.85. Mr. Soff seconded and the motion carried.

- Community Health Services 42,745.00
- Clayton's Auto Specialties, LLC 4,439.85

Mr. Weiderspahn made a motion to approve the contract with AMP Electric for work to be done in preparation for and during the Crawford County Fair for the Fair Board. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with Valentis Security Services for security beginning Wednesday, August 17, 2022 through Saturday night, August 27, 2022 for the Fair Board. Mr. Soff seconded and the motion carried.

Mr. Henry presented a Proclamation to Rita Preston from ABATE declaring May 2022 as Motorcycle Safety Awareness month in Crawford County.

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Meeting will be held on meeting will be held on Wednesday, May 4, 2022. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner