

The Crawford County Board of Commissioners met on Wednesday, August 10, 2022 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacombo	Voters Services/IT
Dave Powers	Sheriff
Paula DiGiacomo	District Attorney
Heidi Hunter	DA Victim Witness Assistant
Jen Obenrader	JPO
Mark Peaster	Procurement
Heidi Shiderly	Court Admin
Jack Greenfield	CCCF
Tim Brown	IT
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Brittany Johnston	Human Resources
Ellie Donnell	HR/Payroll
Kevin Tommaney	Armstrong Cable
Bill Hohlmann	Connect 55+ Resident
Chris Jonas	Connect 55+ Resident
Colleen Kucharsh	Connect 55+ Resident
Judy Good	Connect 55+ Resident
Joanne Dunlap	Connect 55+ Resident
Roy Tniford	Connect 55+ Resident
Naomi Stewart	Connect 55+ Resident
Sylvia Dranko	Connect 55+ Resident
Frank Dranko	Connect 55+ Resident

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on July 27, 2022.
Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on August 3, 2022.
Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,067,634.98 for the period ending August 9, 2022. Mr. Weiderspahn seconded and the motion carried

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to ratify the RASA Grant Application in the amount of \$129,926.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the 2022 PCCD VOJO grant which aids the Victim of Juvenile Offenders (VOJO) Program within the Juvenile Probation Department. The grant runs from 01/01/2023-12/31/2024 for a total support amount of \$40,944 (\$20,472 per year). The VOJO program provides services to crime victims within the juvenile justice system. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the membership in Choice Partners, a national purchasing cooperative of the Harris (Texas) County Department of Education, making supply and service contracts available to other governmental entities via interlocal/interstate agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment of \$13,792 to Travelers Casualty and Surety Company for renewal of Tax Collectors Bond for the 4-year period of 2022-2025. This is the County's portion of the blanket bond. The remaining cost will be split between the municipalities and school districts. This is a budgeted item. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Video Conferencing Upgrade project at the MDJ Vernon office for a total cost of \$1384 from Warrant Fee Split funds: 1) additional video conferencing station, \$1106.16; 2) additional courtroom microphone \$79.99; 3) additional video monitor for courtroom \$197.85. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of \$3579.00 to MOBILCOM of Meadville for the relocation of CCCF's radio repeater. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of \$1924.79 to Howick's Garage for transmission repairs to the 2014 Ford Explorer. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of two-year SSL renewal from GoDaddy for \$899.98. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 5 hours of SharePoint technical support from Task Force Red for \$675.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of one-year software licenses and support renewal for Oracle Database Standard Edition from DLT for \$2,576.78. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval of a non-disclosure agreement between Crawford County and the Northwestern Rural Electric Co-operative Association, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an amendment to the cooperation agreement between Crawford County and the Crawford Area Transportation Authority (CATA) regarding the Rural Family and Workforce Transit Program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment of pay application number 1 from Construction Services of Pennsylvania in the amount of \$10,782.50 for work completed at the Richmond Township CDBG project. This is paid for by Crawford County FY 2018 CDBG program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment of pay application number 1 from Construction Services of Pennsylvania in the amount of \$10,782.50 for work completed at the Steuben Township CDBG project. This is paid for by Crawford County FY 2019 CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment of invoice number 10231 from Protech Asphalt Maintenance Inc. in the amount of \$112,841.95 for work associated with the City of Meadville's FY2020 paving projects. This is paid for by the City of Meadville's 2020 CDBG program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve reimbursement request from Western Pennsylvania Conservancy in the amount of \$9,378 for their Tyron-Weber Woods Natural Area Access Improvements project. This is funded through Crawford County's Act 13 program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval to pay Rabe Environmental Systems, Inc. – service call to fix boilers at Renewed Life Haven - \$ 843.75. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to hire Scobell Company, Inc. – to install new sections in boiler at the Courthouse - \$ 9,680.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to purchase new sections and gaskets for the boiler in the Courthouse – from Scobell Company, Inc. - \$ 16,700.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay The EADS Group – Federal Bridge Inspection Program # 20 – Estimate # 17 - \$ 25,588.67. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay Gildea Group – ADA Ramp at the Courthouse – \$ 130,050.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify approval of invoice from New Backup 911 Center Project at Fairgrounds – \$ 26.98 from Saegertown Hardware. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CWIS Data Sharing Agreement for 10/1/22 – 9/30/23. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services Block Grant Plan for FY 22/23. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify payment to Center for Family Services, Inc. for (ERAP71522), (ERAP71522-2), (ERAP71522HN), (ERAP72722), (ERAP72722-2), (ERAP72722-HN). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – Leonard’s Auto Service (Repairs for #22). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – McCandless Ford Meadville (Repairs for #35). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contracts FY 21/22 from Crawford County Mental Health Awareness Program, Inc. – Amendment C-2. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contracts FY 21/22 from Youth Advocate Programs, Inc. – Amendment C-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Contracts FY 21/22 from Family Service & Children’s Aid Society of Venango County, Inc. – Amendment C-1. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the SOC Contracts FY 22/23 from Joseph C. Barnhart. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 22/23 from Child to Family Connections, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contracts FY 22/23 from The Arc of Crawford County, Inc. – Amendment C-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Contracts FY 22/23 from Titusville Area Hospital. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Purchase Requisitions in the amount of \$98,090.00. Mr. Soff seconded and the motion carried.

- Community Health Services 49,590.00
- MaherDuessel 38,500.00
- Women's Services 10,000.00

Mr. Soff made a motion to ratify Purchase Requisitions in the amount of \$694,220.24. Mr. Weiderspahn seconded and the motion carried.

- PCHIPC \$ 694,220.24

Mr. Weiderspahn made a motion to ratify the payment of the Campbell, Durrant & Beatty invoice #74597 in the amount of \$6,296.56 for special labor counsel. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Meeting will be held on meeting will be held on Thursday, August 18, 2022. There being no further items to address, Mr. Weiderspahn made a motion to adjourn. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner