

The Crawford County Board of Commissioners met on Wednesday, July 27, 2022 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacommo	Voters Services/IT
Dave Powers	Sheriff
Heidi Shiderly	Court Admin
Jack Greenfield	CCCF
Scott Schell	Coroner
Greg Beveridge	Public Safety
Carla Szalewicz	Domestic Relations
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Krysta Simons	Human Services
Nicole Graham	Human Resources
Ellie Donnell	HR/Payroll
Sean Ray	Meadville Tribune
Kevin Tommaney	Armstrong Cable

The meeting was opened with the Pledge of Allegiance.

Mr. Weiderspahn made a motion to approve the minutes from the full session meeting held on July 13, 2022. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on July 20, 2022. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of bills in the amount of \$3,20,732.16 for the period ending July 26, 2022. Mr. Henry seconded and the motion carried

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve to lease property from the Meadville Housing Corporation for use during the 2022 Crawford County Fair for a cost of \$2,600. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the renewal of the CRITICAL software renewal at a cost of \$1,495.00. This is a budgeted item. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve for Coroner Schell and Deputy Piatt to attend the 2022 PA State Coroner's Association Conference and Continuing Education Seminar. Conference and overnight accommodations total \$1,460.00. This is a budgeted item to be paid out of the fees/report's funds. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of a Dell Latitude 3520, total cost of \$ 1097.43, cost to the county is zero, this will be purchased with incentive funds. This is to replace the DOMREL08LT, it is not able to be repaired per County IT. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of \$ 2,553.00 for the annual maintenance agreement with Mobilcom. Covering CCCF's 34 radio units. This is a budgeted item. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an amendment to the cooperation agreement between Crawford County and the City of Meadville for CDBG program administration. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a resolution authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED) for \$1,500,000.00 through their competitive Community Development Block Grant Coronavirus (CDBG-CV) program for public facility improvements at Huidekoper Park in the City of Meadville. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment for a portion of invoice #77113 from the Meadville Tribune in the amount of \$238.50 for the CDBG-CV competitive public hearing notice. This is paid for out of the County's CDBG program. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment for a portion of invoice #77113 from the Meadville Tribune in the amount of \$237.00 for the public hearing notice on the City of Meadville's FY 2019 and FY 2020 contract modifications. This is paid for out of the City of Meadville's CDBG program. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment of invoice # 5029 from Crawford Area Transportation Authority (CATA) in the amount of \$260.00 for their June Rural Family Workforce Transit Program expenses. This is paid for out of Crawford County's CDBG program. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the re-title of the Planning Secretary position to Office Manager position in the Planning Office. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay invoice from Courthouse Remodeling Project – Courthouse Window Replacement Project - \$ 206,355.60. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval to pay invoices from Courthouse Remodeling Project - HVAC Project – in the amount of \$ 30,530.00. Mr. Henry seconded and the motion carried.

- Foreman Group - \$ 11,000.00
- Meadville Redi-Mix - \$ 720.00
- Tower Engineering - \$ 18,810.00

Mr. Weiderspahn made a motion to ratify approval to pay invoices from Courthouse Remodeling Project – Wall Heaters/Steam Trap Project - \$ 2,101.01. Mr. Henry seconded and the motion carried.

- Grainger - \$ 2,054.64
- Winters' Plumbing & Heating Supplies - \$ 46.37

Mr. Weiderspahn made a motion to ratify approval of invoices from Courthouse Remodeling Project- New Assessment Office - in the amount of \$ 225.00 from Steve Staats Painting Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval of invoices from Courthouse Remodeling Project – Register & Recorder Office Remodel – in the amount of \$ 225.00 from Steve Staats Painting Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay Brian J. Noah, Project Manager – Professional Services for June 2022- \$ 1,611.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval of invoice from New Backup 911 Center Project at Fairgrounds - \$ 25.74 from The Home Depot. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval to pay Powell Sanitation-to clean sewer lines and lift station at the Fairgrounds - \$ 3,258.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval of 50% down payment to Canadohta Security- to install 6 new security cameras in Exhibit # 1 Building at the Fairgrounds-\$ 1,625.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify payment to Center for Family Services, Inc. for (ERAP63022), (ERAP-263022) (ERAP-263022-HN). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – CDW Government (52 9-Month Adobe Acrobat Pro Subscriptions). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 22/23 from Cornell Abraxas Group, LLC. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 22/23 from Edmund L. Thomas Adolescent Center. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 22/23 from Pathways Adolescent Center, Inc. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 22/23 from Summit School, Inc. DBA Summit Academy. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following CYS/JP Contracts FY 22/23 from The Children’s Home of Pittsburgh. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contracts FY 22/23 from Parkside Psychological Associates, LLC. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following Same Rates as Prior Year CYS/JP Contracts FY 22/23. Mr. Henry seconded and the motion carried.

- Community Specialists Corporation DBA The Academy
- Family Development Services
- Parkside Psychological Associates, LLC
- Youth Advocate Programs, Inc.

Mr. Weiderspahn made a motion to approve Purchase Requisitions in the amount of \$409,798.62. Mr. Henry seconded and the motion carried.

- CC CYS \$409,798.62

Mr. Weiderspahn made a motion to approve to change the title of Payroll Clerk to Payroll Specialist in the Human Resources Office. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to change the title of Finance Clerk to Payroll/Benefits Specialist in the Human Resources Office. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to change the title of Temp Payroll Clerk to Temp Payroll/Benefits Specialist in the Human Resources Office. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Amendment 2 to the Managed Services Agreement between Crawford County and Dominion Voting Systems, Inc. Mr. Henry seconded and the motion carried.

Mr. Henry made a motion to approve the appointment of Travis Crytzer to the Workforce Development Board. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Henry seconded and the motion carried.

The next Meeting will be held on meeting will be held on Wednesday, August 3, 2022. There being no further items to address, Mr. Weiderspahn made a motion to adjourn. Mr. Henry seconded and the motion carried.

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Eric Henry, Chairman

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Francis F. Weiderspahn, Jr., Commissioner

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ABSENT  
John Christopher Soff, Commissioner