

The Crawford County Board of Commissioners met on Wednesday, March 9, 2022 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary
Stephanie Franz	Chief Financial Officer
Matt Digiacomio	Voters Services/IT
Tim Valencic	JC Maintenance
Carla Smith	Domestic Relations
Beth Forbes	Register & Recorder
Jack Greenfield	CCCCF
Bettie Waite	Court Admin
Mark Phelan	Maintenance
Sue Watkins	Human Services
Zach Norwood	Planning
Dave Geer	Sheriff's Office
Tonya Moyer	Care Center Director
Greg Beveridge	Public Safety
Kevin Tommaney	Armstrong Cable
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on February 23, 2022. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on March 2, 2022. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,224,376.60 for the period ending February 22, 2022. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve and sign an invoice/contract from Schneider Electric in the amount of \$5,374.00 for UPS Maintenance. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve attendance at the Eastern Regional Child Support Association Annual Training Exposition in New Orleans at an estimated cost to the County in the amount of \$2,550.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment of the invoice for the Optical Storage Solutions software support agreement in the amount of \$18,824.00 effective March 1, 2022 for a period of 12 months. This support is used by the R & R office, Clerk of Orphans' Court office, Assessment office, and the Court Administrator. This is a budgeted item. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of the Home Depot invoice in the amount of \$716.57 for shelving supplies for additional record storage at the QLC. The current shelving is full. This invoice will be paid with Recorder Records Improvement funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of \$2,190.00 to LSSE Civil Engineers for their continued work on the Greiser Rd Tower project. This is an approved item paid out of ARPA funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the approve the payment of \$15,000.00 to Mobilcom as Project Manager for the Greiser Rd Tower Project. This is an approved item paid out of ARPA funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 8 outside building replacement LED lights. Purchased and replaced by Cox & Kanyuck at the cost of \$2574.00. This is a budgeted item. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to update current ExacqVision camera system software to latest version. Update and training to be completed by Johnson Controls at the cost of \$983.00. This is a budgeted item. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the renewal of the PACAH Patient Trust Fund Bond renewal effective 04/01/2022 with no change. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the quote for roof inspection and test from Farrell Roofing in the amount of \$1597.00 to be paid from Maintenance Inspections. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the policy update for Per-Diems to receive Overtime after 40 hours in a week instead of over 8 hours in a day. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve for Scobell to fix air conditioning unit in I.T. server room - \$ 765.60. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify an invoice from Courthouse Remodeling Project - New Assessment Office - in the amount of \$ 754.65. Mr. Soff seconded and the motion carried.

- Ace Contractor Center - \$ 317.63
- The Home Depot - \$ 227.82
- Sherwin-Williams - \$ 209.20

Mr. Soff made a motion to ratify an invoice from Courthouse Remodeling Project - New Register & Recorder Remodel - in the amount of \$ 10,843.47. Mr. Weiderspahn seconded and the motion carried.

- Ace Contractor Center - \$ 4,100.79
- The Hite Company - \$ 787.50
- The Home Depot - \$ 225.99
- Mark A Johnson Electrical - \$ 5,520.00
- Sherwin-Williams - \$ 209.19

Mr. Weiderspahn made a motion to ratify the payment to Motorola Solutions, Inc. for the City of Titusville's Fire Department Radios in the amount of \$20,299.00. This is paid for through the City of Titusville's FY2020 CDBG program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay an invoice from Meadville Tribune in the amount of \$800.50 for East Street Paving project advertising. This is paid for through the City of Meadville's FY 2019 CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to reimburse Crawford Area Transportation Authority for their January 2022 invoice for the Rural Family Workforce Transit Program (RFWTP) in the amount of \$56.70. This is paid for through Crawford County's FY 2019 CDBG program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the invoices from the Meadville Tribune in the amount of \$1,609.75 for the following project advertisements. This is paid for through the County's FY 2018 CDBG program. Mr. Weiderspahn seconded and the motion carried.

- Rocky Glenn Road ERR Final Notice Advertisement - \$411.75
- Rocky Glenn Road ERR NOI/RROF - \$463.50
- Municipal Building Architectural Barrier Removal Invitation for Bids - \$734.50

Mr. Weiderspahn made a motion to approve the following cooperation agreements with municipalities for assistance with administration of their American Rescue Plan Act (ARPA) funding. Mr. Soff seconded and the motion carried.

- Cochranon Borough
- Conneaut Lake Borough
- Saegertown Borough
- City of Meadville
- Linesville Borough
- Spartansburg Borough

Mr. Soff made a motion to approve the Erikson Institute Agreement for Facilitating Attuned Interactions (FAN) Training Level I and II for Supervisors. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Pennsylvania State University Data Release Agreement for 3/3/22 – 3/2/27. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – Journey to a Trauma Informed Life, LLC (Consultation Services for an LGBTQ+ Community Needs Assessment). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Invoices/Purchase Requisitions in the amount of \$30,419.00 from Community Health Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify Invoices/Purchase Requisitions in the amount of \$674,161.18 from PCHIPC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Soff seconded and the motion carried.

The next Meeting will be held on meeting will be held on Wednesday, March 16, 2022. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner