

The Crawford County Board of Commissioners met on Wednesday, September 28, 2022 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Dave Powers	Sheriff
Jack Greenfield	CCCF
Tracey Crawford	Conservation District
Betty Waite	Court Admin
Tim Brown	IT
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Brittany Johnston	Human Resources
Ellie Donnell	HR/Payroll
Keith Gushard	Tribune
Kevin Tommaney	Armstrong Cable

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on September 14, 2022.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on September 21, 2022.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,347,608.65 for the period ending September 27, 2022. Mr. Weiderspahn seconded and the motion carried

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to re-activate the Conservation District's Nutrient Management Technician position.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of building-to-building network hardware from Ubiquiti Inc. for \$532.62.

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of three Netgear 8 port switches from Amazon for \$524.77.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the proposal from Mobilcom to move the radio systems to the new backup site at a cost of \$10,204.00. Wireless legacy funds will be used to fund this project at no additional expense to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the renewal agreement with Genasys for the Mass Notification system at a cost of \$4,749.50 per year for three years. This is a budgeted item. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the cost difference on the Dell Laptop for the Mobile License to Carry. Total cost is \$903.74 an increase of \$27.55 from the previously approved amount of \$876.19. This is Not a budgeted item. This item should be paid for with monies from the abandon Firearms sales from 2022, at no cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment to Crawford County Legal Journal in the amount of \$4,730 for advertisement cost of the 2022 Tax Upset Sale. This is a budgeted item. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment to The Meadville Tribune in the amount of \$5,626.75 for advertisement cost of the 2022 Tax Upset Sale. This is a budgeted item. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment of \$2,212.00 to Cleveland Brothers for the required annual generator test. This is a budgeted item. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Maintenance Agreement with STVS Secured Technology Value Solutions for a three-year plan covering repairs and parts for CCCF's full body scanner. Cost of the plan is \$25,650.00. To be paid with commissary funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment of Application of Payment from A&MP Electric, Inc. in the amount of \$2,000.00 for Removal of Architectural Barriers at Crawford County Municipal Facilities at Steuben Township Municipal Building in August 2022. This is paid for out of Crawford County's FY 2019 CDBG program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment of Application of Payment from A&MP Electric, Inc. in the amount of \$4,500.00 for Removal of Architectural Barriers at Crawford County Municipal Facilities at Richmond Township Municipal Building in August 2022. This is paid for out of Crawford County's FY 2018 CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve payment of Application for Payment No. 1 from Joseph McCormick Construction Co. Inc. in the amount of \$99,600.00 for partial payment for resurfacing of trail at Roche Park. This is paid for out of Crawford County's FY 2020 Vernon Township CDBG program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payment of Application for Payment No. 1 from Joseph McCormick Construction Co. Inc. in the amount of \$3,172.99 for partial payment for resurfacing of trail at Roche Park. This is paid for out of Crawford County's FY 2020 Vernon Township CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval to pay invoices from Courthouse Remodeling Project – Steam Trap Project – \$ 1,431.57. Mr. Soff seconded and the motion carried.

- Sullivan Supply Company - \$ 1,382.18
- Winters' Plumbing & Heating - \$ 49.39

Mr. Soff made a motion to approve to pay invoices from Courthouse Remodeling Project – HVAC Project – \$ 910.25. Mr. Weiderspahn seconded and the motion carried.

- Meadville Redi-Mix Concrete Inc. - \$ 769.00
- Microbac - \$ 141.25

Mr. Weiderspahn made a motion to ratify approval to purchase a high temperature sump pump for the boiler room at the Courthouse – Grainger - \$ 515.82. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay A&MP Electric, Inc.- electrical work at Fairgrounds –\$ 26,585.00 - this will be reimbursed by Fair Board. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval to pay invoices from New Backup 911 Center Project at Fairgrounds - \$ 98.22 from Weber Electric. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve invoices # 9 & # 10 from Stiffler & McGraw & Associates, Inc. – Professional Services for ADA ramp at Courthouse - \$ 4,070.33. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the BHC/Advanced Services, Inc. Contract for FY 22/23. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the EI I&E Report – Revision 1 for FY 20/21. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the HSBG I&E Report – Revision 1 for FY 20/21. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the PCCD Grant – CAC/CIC 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Payment to Center for Family Services, Inc. for (ERAP91622-2), (ERAP91622-HN). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – Dell, Inc. (Laptop for S. Hornstein). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – McCandless Ford (Repairs for #9 – Amended). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Purchase Requisition – Angela Holt (Lodging and Meals for Dayton, OH Transport on 9/21/22 – 9/22/22). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Travel Request – Holly Bunce to Dayton, OH on 9/21/22 – 9/22/22. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 22/23 from Auberle. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contracts FY 22/23 from C.H.I.L.D., Inc. – Amendment F-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 22/23 from Perseus House, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contracts FY 22/23 from Regional Counseling Center, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Early Intervention Provider Contracts FY 22/23 from the following. Mr. Weiderspahn seconded and the motion carried.

1. Amanda Gadsby
2. Ashley Mahrs – Amendment C-1
3. Bliss Nutrition Services, LLC
4. Catherine Alfery-Darling – Amendment C-1
5. Community Rising Therapy, LLC – Amendment C-1
6. Kara Smith
7. Little Steps Physical Therapy, LLC – Amendment C-1
8. Next Step Therapy, Inc. – Amendment C-1
9. Northwest Tri-County Intermediate Unit 5 – Amendment C-1
10. Positive Steps Therapy, LLC – Amendment C-1
11. Sands Speech Therapy – Amendment C-1
12. Shannon Criado
13. Sonja Eckstrom – Amendment C-1
14. Therapy House, LLC

Mr. Weiderspahn made a motion to approve the Same Rates as Prior Year from the follow. Mr. Soff seconded and the motion carried.

- MH/ID/EI Contracts FY 22/23
  1. Community Counseling Center of Mercer County
  2. Interim HealthCare of Pittsburgh, Inc. DBA Interim HealthCare of Meadville
- Professional Contracts FY 22/23
  1. Karrail Phillips

Mr. Soff made a motion to approve Purchase Requisitions in the amount of \$54,146.25. Mr. Weiderspahn seconded and the motion carried.

• Community Health Services	46,446.00
• Svetz Energy Services	1,714.00
• Chad Templin	5,486.25
• LSSE Civil Engineers & Surveyors	500.00
	<hr/>
	\$ 54,146.25

Mr. Weiderspahn made a motion to approve the 2022 Reschini Agreement for reporting and filing of 1095's. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment of the Campbell, Durrant & Beatty invoice #74599 in the amount of \$6,590.65 for special labor counsel. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Temporary Office Lease Agreement with The Economic Progress Alliance of Crawford County. Lease began on 9/26/2022 and continue through on a day-to-day basis at the rate of \$250.00 per day. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

The next Meeting will be held on meeting will be held on Wednesday, October 5, 2022. There being no further items to address, Mr. Weiderspahn made a motion to adjourn. Mr. Soff seconded and the motion carried.

---

Eric Henry, Chairman

---

Francis F. Weiderspahn, Jr., Commissioner

---

John Christopher Soff, Commissioner