

The Crawford County Board of Commissioners met on Wednesday, July 12, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Keith Button	Solicitor
Courtney Stirling	Recording Secretary
Brendan Peters	Sheriff Deputy
Joe Galbo	Assessment
Beth Forbes	Register and Recorder Director
Betty Waite	Court Admin
Wes Rowden	Public Defender
Greg Beveridge	Public Safety Director
Zach Norwood	Planning Director
Mark Phelan	Maintenance Director
Kelly Schawb	Human Services Deputy
Matt Digiacommo	IT/Voters Services
Scott Schell	Coroner
Denise Mason	Deputy CFO
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on June 28, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on July 5, 2023. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,487,307.79 for the period ending July 11, 2023. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to ratify the planned maintenance agreement with Cummins Sales and Service, in the amount of \$6,912.60. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to renew the contract with Permittium (On-Line). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the tax refunds to Keyser, Cornell, Garzony, Scobie, and Fritz for an overpayment in past taxes. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the monthly contract for Kevin Burke, in the amount of \$3,000.00 and the hourly contracts for Ed Hatheway, Joe Ferguson and Jaclyn Millin in the amount of \$75.00 per hour, to provide legal representation on a temporary basis. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Merchant Agreement with AllPaid to provide credit card services in the Register & Recorder's office at no cost to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the annual maintenance agreement with Brightspeed for the two Command Post phone systems at the backup center in the amount of \$6,613.08. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to COMMSYS Inc. for the ASAP to PSAP system which went live on June 19th, in the amount of \$9,594.81. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve three DPS-911 employees' attendance at the PA NENA conference in State College, in the amount of \$768.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to invoice from Porter Consulting Engineers, Inc for Huidekoper Park Improvements, in the amount of \$11,195.39. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of invoice from Stiffler McGraw & Associates, Inc. for the Church Run Flood Mitigation Plan, in the amount of \$5,770.50. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of invoice from Michael Baker International, for contracted services for the 2024 County Comprehensive Plan Project, in the amount of \$9,703.58. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the appointment of Kristin Hauser, by resolution, to serve on the Northwest Commission Transportation Advisory Committee as a representative of the Crawford County Planning Commission. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval to pay invoices from Courthouse Remodeling for the HVAC project, in the amount of \$12,776.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the approval of invoice from Courthouse Remodeling Project for the New GIS Office, in the amount of \$23.88. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify of invoice from Courthouse Remodeling Project, for the Treasurer's Office Remodel, in the amount of \$16.70. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the approval of invoice from Courthouse Remodeling Project, for Voters Services, in the amount of \$289.46. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to Brian J. Noah, project manager, for professional services from June 1, 2023 through June 30, 2023, in the amount of \$1,368.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the award contract for Mealy Excavation & Construction to relocate water line for the Care Center, in the amount of \$58,957.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase requisition to Leonard's Auto for a spare tire kit for vehicle #18. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requisition to Leonard's Auto for a spare tire kit for vehicle #40. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase requisition to the Titusville Housing Authority for registration and lodging for Pennsylvania Association of Housing Redevelopment agencies joint Spring Conference and Expo. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contract FY 23/24 for Crawford County Drug & Alcohol Executive Commission, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contract FY 23/24 for the Edmund L. Thomas Adolescent Center. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contract FY 23/24 for the Family Service & Children's Aid Society of Venango County, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contract FY 23/24 for the JusticeWorks YouthCare, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contract FY 23/24 for Merakey Pennsylvania. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contract for Eric Nikolaison. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the follow contracts with the same rates as prior year. Mr. Weiderspahn seconded and the motion carried.

1. CYS/JP Contracts FY 23/24
 - Center for Family Services, Inc.
 - Community Alternatives, Inc.
 - Lisa Pierro
 - Vocational & Psychological Services
2. MH/ID/EI Contracts FY 23/24
 - Center for Family Services, Inc.

Mr. Weiderspahn made a motion to approve the purchase of a Scanner in the amount of \$1,364.79. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the reappointment of Victoria Dickson as Crawford County's private sector representative to the Northwest Commission for the term July 1, 2023 through June 30, 2025. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the new hires/transfers. Mr. Soff seconded and the motion carried.

After all requests were made Mr. Henry invited all who would like to, to attend the Townville Home Days this Friday July 14th and Saturday July 15th.

Mr. Weiderspahn made a motion to adjourn the meeting at 9:50AM. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner