

The Crawford County Board of Commissioners met on Wednesday, May 10, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Terri Chimiak	Secretary
Christine Krzysiak	Treasurer
Matt Digiacommo	IT/Voters Services
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Dave Powers	Sheriff
Jack Greenfield	CCCF
Trevor Oates	APO
Heidi Shiderly	Court Admin
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Scott Schell	Coroner
Brenda Schmidt	Solid Waste Authority
Brittany Johnston	HR
Ellie Donnell	HR/Payroll
Kevin Tommaney	Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on April 26, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on May 3, 2023. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,691,275.42 for the period ending May 9, 2023. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve to pay the Erie County Coroner's Office in the amount of \$7,000.00 for the 2023 retainer fee for Forensic Pathologist services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Application for the 2023-2024, Drug and Alcohol RIP/Intermediate Punishment Grant in the amount of \$270,000.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval of the 2023-2024 Hazardous Materials Response Fund grant from PEMA in the amount of \$18,786.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of \$4,800.00 to Gildea Construction for approximately 92 additional tons of Number 1 stone at the Greiser Rd. Tower site. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the designation of Brenda Schmidt as the County Recycling Coordinator. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify permission to apply for the 903 Grant to cover the approved expenses of the 2022 County Recycling Coordinator position. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion approve to pay invoice #170062 from HRG, Inc. in the amount of \$6,000.00 for engineering and design services for the East Branch & Knox, and Kane Trails. This is a nonbudgeted item. This item is to be paid for out of the ARC Power Grant. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay invoices 13905, 13964, and 14012 from Porter Consulting Engineers, P.C. in the amount of \$12,167.33 for engineering and design services for Huidekoper Park. This is a non-budgeted item. This is to be paid for out of the County CDBG-CV3 Competitive Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify payment to the Economic Progress Alliance of Crawford County in the amount of \$250.00 for rental of a conference room for the Comprehensive Plan Project. This is a nonbudgeted item. This is to be paid for out of the State Facility Closure Program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify approval to pay invoices from Courthouse Remodeling Project -HVAC Project – \$154,866.00. Mr. Weiderspahn seconded and the motion carried.

- Perry Construction – Application # 11 - \$154,706.00
- Powell’s Portable Toilets - \$160.00

Mr. Weiderspahn made a motion to ratify approval of invoices from Courthouse Remodeling Project – Courthouse Window Replacement – United Contractors, Inc. – Total of \$76,150.76. Mr. Soff seconded and the motion carried.

- Application # 5 - \$8,155.80
- Application # 6 - \$39,440.20
- Application # 7 - \$28,554.76

Mr. Soff made a motion to ratify approval to pay Penelec for work to bring in new electrical service into the Courthouse - \$55,897.14. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify approval of Invoices from Courthouse Remodeling Project – Treasurer’s Office Remodel – Total \$3,849.36. Mr. Soff seconded and the motion carried.

- Mark A. Johnson - \$3,840.00
- Saegertown Hardware - \$ 9.36

Mr. Soff made a motion to approve to pay Brian J. Noah, Project Manager – for Professional Services from 4/1/23 to 4/30/23 - \$2,110.50. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay Otis Elevator – for the yearly maintenance agreement at the Courthouse - \$11,503.68. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay Dengler’s Farm Garage for work done on Farmall 706 Tractor - \$540.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay Powell’s Sanitation and Construction to clean out grease trap at the Renewed Life Haven - \$800.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay Shingledecker’s Welding 50% of Project – to Rehab Bridge #8 – Creek Rd Bridge - \$72,500.00 – This will be paid with Liquid Fuels monies. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Annie’s Flooring and Commercial Services Cleaning Services Agreement FY 23/24. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – Dell, Inc. (6 Laptops, 4 Tablets, 20 Monitors and 3 Docking Stations). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Purchase Requisition – Out of State Travel (Greg Beveridge to CIT Training in Salt Lake City, Utah 9/25/23 – 9/28/23). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Purchase Requisition – PharmChem, Inc. (Patch Kit and Patch Overlays).

Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contracts FY 22/23 from BDM Sisters Group Home, LLC – Amendment F-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 22/23 from Families United Network, Inc. – Amendment F-1. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contracts FY 22/23 from Hand In Hand Mental Health Services, LLC – Amendment C-2. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contracts FY 22/23 from Titusville Area Senior Citizens Corporation – Amendment C-1. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contracts FY 22/23 from Crawford County Drug & Alcohol Executive Commission, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Contracts FY 22/23 from New Beginnings Church of God DBA Water's Edge Christian Services. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contracts FY 22/23 from St. James Haven, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Professional Contracts FY 22/23 from Women's Services, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contracts FY 22/23 from YWCA Titusville. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 23/24 from Child to Family Connections, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contracts FY 23/24 from Merakey Pennsylvania. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS/JP Contracts FY 23/24 from Outside In School of Experiential Education, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP Contracts FY 23/24 from White Deer Run, LLC. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contracts FY 23/24 from Child to Family Connections, Inc. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI Contracts FY 23/24 from The Arc of Crawford County, Inc. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the MH/ID/EI Contracts FY 23/24 from Titusville Area Senior Citizens Corporation. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Professional Contracts FY 23/24 from Crawford County Consumer Satisfaction Team. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Invoices/Purchase Requisitions in the amount of \$86,270.00. Mr. Weiderspahn seconded and the motion carried.

- MaherDuessel 12,500.00
- Community Health Services 59,158.00
- Drug & Alcohol 14,122.00
- EmeryCare 490.00

Mr. Weiderspahn made a motion to ratify Invoices/Purchase Requisitions in the amount of \$751,007.73. Mr. Soff seconded and the motion carried.

- PCHIP 751,007.73

Mr. Soff made a motion to ratify the Remedy Analytics Pharmacy Pricing Review Audit Agreement. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment of the Campbell, Durrant & Beatty invoice #74606 in the amount of \$8,570.09 for special labor counsel. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of 1 replacement 3 phase motor for a roof top unit (RTU). The motor is no longer under warranty. To be purchased from R.E. Michel Company in the amount of \$755. To be purchased with ARPA funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve with discussion travel expenditures for two officers to attend required training at the PA DOC Training Academy in Elizabethtown, PA. There is no cost for the training. However, due to a large basic training class, academy cannot provide housing. Estimated cost is \$586. Mr. Soff seconded pending that a new travel form is given to finance. The motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to adjourn the meeting. Mr. Soff seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner