

The Crawford County Board of Commissioners met on Wednesday, August 9, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Courtney Stirling	Recording Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Matt Digiacomio	IT/Voters Services
Dave Powers	Sheriff
John Swick	CCHA
Greg Beveridge	Public Safety
Tonya Moyer	CCCC Administrator
Heidi Shiderly	Court Admin
Zach Norwood	Planning Director
Mark Phelan	Maintenance Director
Sue Watkins	Human Services
Kevin Tommaney	Armstrong
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on July 26, 2023. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on August 2, 2023. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,881,612.57 for the period ending August 8, 2023. Mr. Henry seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Soff made a motion to approve the resolution of the Crawford County Hospital Authority. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the maintenance agreement with Facility Gateway for a one-year period, in the amount of \$1,202.58. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment to LSSE Engineers for work on the Sugar Lake tower, in the amount of \$2,625.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay the invoice from Pashek+MTR for June services for the Ed Myer Complex in Titusville, in the amount of \$12,819.73, which is to be paid from the City of Titusville FY 2020 CDBG. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay invoice from HRG for design and engineering services for the East Branch and Knox & Kane Trails project, in the amount of \$19,600.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay invoice from The Kane Republican for publication of notice of Invitation for Bid for construction for the Knox & Kane Trail, in the amount of \$1,195.64. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the approval of invoices from Courthouse Remodeling Project for the new GIS Office, in the amount of \$353.07. Mr. Henry seconded and the motion carried.

- Grainger - \$3.82
- Sherwin-Williams - \$349.25

Mr. Soff made a motion ratify the approval of invoices from Courthouse Remodeling Project for the new Treasurer's Office, in the amount of \$198.11. Mr. Henry seconded and the motion carried.

- The Hite Company - \$190.89
- The Home Depot - \$7.22

Mr. Soff made a motion to ratify the approval of invoice from Courthouse Remodeling Project for the new Treasurer's Office, in the amount of \$6,500.00. Mr. Henry seconded and the motion carried.

- Foulk's Flooring America - \$6,500.00

Mr. Soff made a motion to approve to pay EADS Architects, Inc for Professional Services for the Courthouse Window Project, in the amount of \$1,760.91. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay Brian J. Noah for Professional Services from July 1, 2023 through July 31, 2023, in the amount of \$922.50. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to hire Perry Construction Group to remove and replace 437 sq. ft. of concrete sidewalk in front of the Courthouse, in the amount of \$7,074.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay AM&P Electric for work done to move the electrical service at the Courthouse, in the amount of \$29,474.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the approval to pay Shingledecker's Welding for Rehab Bridge #8 on Creek Road in Cussewago Township, in the amount of \$72,500.00, which is the remaining 50% final payment. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay Lehman Builders LLC to replace the metal roof on the front half of the swine barn at the Fairgrounds, in the amount of \$8,113.15. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay AM&P Electric for replacement of breaker box and outlets at the Fairgrounds, in the amount of \$1,800.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve to pay EADS Group for Engineering Services on the waterline relocation project for the Care Center, in the amount of \$3,000.00. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the contract with United Healthcare Insurance Company for covered services rendered for residents enrolled in the plan. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Farley Solutions to prepare and file the final Pennsylvania Medicaid Cost Report. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the contract with HVA Senior Living Alliance as part of the agreement in connection with the membership in the Corporation. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Vantage Home Medical Equipment and Services to provide products and services for facility and/or residents. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the part time, hourly Business Office position, effective 7/31/2023. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the quote with Direct Supply for the purchase of two PTAC units for resident rooms. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the BHC Advanced Services, Inc. contract for FY 23/24. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the CWIS Data Sharing Agreement for 10/1/23-9/30/24. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Department of Human Services for the ERAP Admin Reimbursement to the State. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requisition to American AED for the purchase of a Zoll AED 3 Defibrillator, in the amount of \$2,144.00. Total cost the county \$315.98. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requisition to Doodle.com for the international fee for the purchase of 5 12 month Doodle meeting poll accounts, in the amount of \$5.37. Total cost to the county \$0.80. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requisition to Leonard's Auto for repairs needed for inspection to vehicle #37, in the amount of \$3,715.41. Total cost to the county \$661.92. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the purchase requisition to McCandless Ford for additional repair work that was needed to complete work on vehicle #28, Total cost to the county \$171.68. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase requisition to Streamline Verify for a one year licensing fee. Mr. Henry seconded and the motion passed.

Mr. Soff made a motion to approve the C-2 amendment to the MH/ID/EI contract FY 22/23 with The Arc of Crawford County, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the following CYS/JP contracts FY 23/24. Mr. Henry seconded and the motion carried.

- Appalachian Youth Services, Inc.
- Children's Aid Society of Mercer County
- Family Pathways

Mr. Soff made a motion to approve the following MH/ID/EI contracts FY 23/24. Mr. Henry seconded and the motion carried.

- Hand in Hand Mental Health Services, LLC (Prospect St, Elm St. and Challenge Ctr.)
- Hand in Hand Mental Health Services, LLC (Renewed Life Haven)
- Youth Advocate Programs, Inc.

Mr. Soff made a motion to approve the Professional contract FY 23/24 for United Way of Western Crawford County, Inc. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to ratify the following invoices/purchase requisitions. Mr. Henry seconded and the motion carried.

- PA Counties Health Insurance PCHIP - \$718,106.95

Mr. Soff made a motion to approve the new hires/transfers. Mr. Henry seconded and the motion carried.

After all requests were made Mr. Soff wished Mr. Henry a happy birthday later this week. Mr. Henry then reminded the public weekly Fair passes were still on sale for \$30 and that the Crawford County Fair was only a couple weeks away. that the Crawford County Fair is coming up.

Mr. Soff made a motion to adjourn the meeting at 9:46AM. Mr. Henry seconded and the motion carried.

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Eric Henry, Chairman

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Francis F. Weiderspahn, Jr., Commissioner

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John Christopher Soff, Commissioner