

The Crawford County Board of Commissioners met on Wednesday, July 26, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Stephanie Franz	CFO
Keith Button	Solicitor
Courtney Stirling	Recording Secretary
Dave Powers	Sheriff
Tonya Moyer	CCCC Administrator
Chris Seeley	Auditor
Heidi Shiderly	Court Admin
Zach Norwood	Planning Director
Tim Brown	ITS
Andrew Parkin	GIS
Mark Phelan	Maintenance Director
Sue Watkins	Human Services
Matt Digiacommo	IT/Voters Services
Scott Schell	Coroner
Ellie Donnell	Payroll/HR
Kevin Tommaney	Armstrong
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Henry made a motion to approve the minutes from the full session meeting held on July 12, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry made a motion to approve the minutes from the work session on July 19, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry made a motion to approve the payment of bills in the amount of \$2,547,833.37 for the period ending July 25, 2023. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to add the per diem position for MDJ to the agenda. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of Sophos Security Renewal and Enhanced Plus Support for 13 months from CDI LLC, in the amount of \$891.58. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment to ESRI for license agreement for the period of July 1, 2023 through June 30, 2024, in the amount of \$55,000. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment to Schindler Elevator Corp, in the amount of \$21,303.96. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Schindler Elevator Amendment to contract for the price cap not exceeding 4 percent. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the contract with Consonant Healing Medical Associates of PA, LLC to provide wound care consultation services to facility residents. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Staffing Agreement with Cross Country Healthcare Services to provide temporary clinical personnel. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Staffing Agreement with Fusion Medical Staffing to provide temporary clinical personnel. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Staffing Agreement with Maxim Healthcare Staffing Services to provide temporary clinical personnel. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the part time Infection Preventionalist position, effective June 16, 2023. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice from BioMerieux to purchase 1 case of BioFire Panel tests, in the amount of \$3,300.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval of the invoice from Absolute Fire Protection for emergency service call to repair sprinkler line, in the amount of \$1,006.61. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice from Grainger for the purchase of air filters for the rooftop unit, in the amount of \$944.54. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice from Direct Supply for the purchase of 2 PTAC Units for resident rooms, in the amount of \$1,460.10. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice from HVA Senior Living Alliance for the enrollment of two students in the Nurse Aide Training and Competency Evaluation Program, in the amount of \$2,750.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the invoice from Direct Supply for a Triton Smart Universal Ultra High Efficiency, 100-gallon Hot Water Heater, in the amount of \$9,800.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the estimate from Bulldog Lock and Safe, LLC to purchase two Kaba/Simplex Schlage locks, in the amount of \$1,481.40. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve overpayment to Novitas Solutions on the 2022 cost report settlement, in the amount \$28,279.74. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the invoice with Rabe Environmental Systems for installation service on rooftop unit, in the amount of \$753.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of Application #2 from Klingensmith Enterprises, Inc. for NSSJMA 1st Sewer Extension Project, in the amount of \$17,724.50, which is to be paid from the CDBG-CV. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of Application #1 from Glenn O. Hawbaker for Murdock Blvd. and North Street Titusville Paving Project, in the amount of \$114,822.00, which is to be paid from the Titusville 2021 CDBG. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a portion of the invoice from The Meadville Tribune for publication of notice of Invitation for Bid (1) for the East Branch Trail, in the amount of \$1,156.00, which is to be paid from the ARC POWER Grant. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval to send Samantha Travis and Casey Dickson to the CDBG Administrator Training in Indiana, PA, total cost of travel in the amount of \$1,324.24. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval to pay an invoice from Courthouse Remodeling Project for HVAC Project, in the amount \$392.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval to pay invoices from Courthouse Remodeling Project for Voters Services, in the amount of \$3,935.67. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payments to EADS Architects, Inc. for professional services for the Courthouse Window Project, that include the following:

- Invoice #330699 - \$ 961.36
- Invoice #331257 - \$2,291.70
- Invoice #331587 - \$ 576.11

Mr. Weiderspahn made a motion to approve pay invoice from Gutter's Choice to install gutters on the South side of the Livestock Complex at the Fairgrounds, in the amount of \$8,800.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval to pay invoice from Jordan Specialty Excavating, LLC to build a water retention pond at the Fairgrounds, in the amount of \$42,995.20. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of invoice from The Meadville Tribune for advertisement to relocate water line for the Care Center, in the amount of \$797.50. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MATP Assurance of Compliance agreement for FY 23/24. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase requisition to McCandless Ford for alternator repairs to vehicle #9. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase requisition to Word Systems, LLC for the maintenance agreement for the equipment at the Crawford County Children's Interview Center. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the CYS/JP FY 23/24 contract with Diversified Treatment Alternative Centers, LLC for Residential Treatment and Comprehensive Inpatient Diagnostic Evaluation Services. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the MH/ID/EI FY 23/24 contract with Community Counseling Center of Mercer County for Outpatient School-Based Mental Health Assessment and Therapy services. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following invoices/purchase requisitions:

- MaherDuessel \$38,500.00
- Community Health Services \$66,674.00
- \$105,174.00

Mr. Weiderspahn made a motion to ratify the First Energy Business Solutions Application rebate for lighting project at CCCF, in the amount of \$984.29. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the service agreement of Dr. Nichole Drummond to serve as Crawford county Fairboard's Veterinarian. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the new hires/transfers. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Per Diem District Court Assistant position. Mr. Henry seconded and the motion carried.

After all requests were made Mr. Weiderspahn reminded the public that the Crawford County Fair is coming up. Mr. Henry then announced the start of the Cambridge Spring Firemen's Carnival.

Mr. Weiderspahn made a motion to adjourn the meeting at 9:47AM. Mr. Henry seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

John Christopher Soff, Commissioner