

The Crawford County Board of Commissioners met on Wednesday August 28, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Gina Chatfield	Chief Clerk
Courtney Stirling	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Heidi Shiderly	Courts
Jack Greenfield	CCCCF
Holly Varndell	JPO
Trevor Oates	APO
Keith Gushard	Tribune

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on August 15, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on August 21, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$4,342,327.35 for the period ending August 27, 2024. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments:

Official Business:

Mr. Seeley made a motion for approval of the Mobilcom Security Customer Support Plan for Services which provide labor and/or hardware/software for the department's video security system, in the annual amount of \$488.98. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the JCJC Juvenile Probation Services Grant JJSES Implementation Plan effective July 1, 2024 through June 30, 2025, in the amount of \$118,070.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of the purchase from Witmer Public Safety Group for seven & Point Blank Ballistic Panels, BII-1, in the total amount of \$4,163.18. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the 36 month long rental/cost agreement with AMS for Adult Probation/Parole House Arrest Electronic Monitoring Equipment. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase of 2 Dell desktop computers to replace damaged ones, in the amount of \$1,743.60. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the renewal of the one-year service agreement with Global Correctional Systems, in the yearly fee of \$4,600.00.

Mr. Seeley made a motion to ratify the change of position title from Pro Se Litigant Assistant to Self-Represented Litigant Assistant/Court Admin Assistant. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Elk County for Crawford County's portion of the annual licensing costs for dispatch protocols, in the amount of \$14,231.25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Scobell company for an annual maintenance agreement for the HVAC system at the Public Safety Building, in the amount of \$2,358.56. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the Notice to Proceed on Mercer St. Bridge #16. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to pay WM. T. Spaeder Co., Inc. to relocate gas line for the roofing project at the Correctional Facility, in the amount of \$722.97. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Ferguson Construction Company reimbursement #4 for training wages associated with the Workforce and Retention Program, in the amount of \$720.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to payment to Vogt Heating and Cooling reimbursement #14 for training wages associated with the Construction Workforce Industry Program, in the amount of \$1,280.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from Porter Consulting Engineers, P.C. for engineering services for the Huidekoper Park Project, in the amount of \$1,045.03. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Application for Payment #7 from XL Excavating for construction services at Huidekoper Park, in the amount of \$93,377.70. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Application #2 from Blooming Valley Landscapes & Supply for the Karl Gerdon Park project, in the amount of \$119,592.01. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a contract between Crawford County, Sturdy Boots, and Homeowner #004 for home repairs through the Whole Home Repair Program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a contract between Crawford County, Fuller Building Group, and Homeowner #009 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a resolution adopting Crawford Inspired, Crawford County's 2024 Comprehensive Plan. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CWIS Data Sharing Agreement for 10/1/24 – 9/30/25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MATP Initial Allocation for FY 24/25. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Needs Based Plan & Budget FY 25/26, County Assurance of Financial Commitment and Participation. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase requisition from Dell, Inc. for a laptop for Shelly Peterson, with a total cost to the county of \$246.34. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition from Parkside Psychological Associates, LLC for CIT training and preparation from 4/29/24 to 5/17/24, with no cost to the county. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Grant Contract FY 24/25 with Meadville Medical Center, Inc, with no cost to the county. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Center for Family Services, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with JusticeWorks YouthCare Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following invoice/purchase requisition. Mr. Seeley seconded and the motion carried.

- Remedy Analytics 17226004 Q2 2024 Percent of Savings \$44,813.40

Mr. Seeley made a motion to ratify awarding \$75,000 to Starn Marketing to create and manage a campaign specifically targeting the dangers of opioid abuse. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of an amendment to Primecare to administer the Medical Assistance Treatment program at the Crawford County Jail, in the amount of \$134,296.56 for 12 months. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to the Meadville Tribune, for the 2024 Tax Upset Sale Ad, in the amount of \$7,191.25. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to Civic Vanguard for GIS support from 7/1/24 – 7/31/24, in the amount of \$2,430.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Seeley stated that it was a great conclusion to the fair and that he wished everyone a safe and happy labor day. Mr. Schell informed everyone to keep bicycle safety in mind. Mr. Henry encouraged the state to spend time to consider what the budget for Human Services is for.

Mr. Schell made a motion to adjourn the meeting at 9:47 AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner