

The Crawford County Board of Commissioners met on Tuesday December 24, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Courtney Stirling	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Greg Beveridge	Public Safety
Zach Norwood	Planning
Jen McCarl	Maintenance
Sue Watkins	Human Services
Heidi Shiderly	Courts
Brenda Schmidt	CCSWA
Jim Glatch	CCDAEC
Robert Sheets	Airport Authority
Heidi Shiderly	Courts
Brittany Johnston	HR
Ellie Donnell	HR/Payroll
Jack Greenfield	CCCF

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on December 11, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on December 18, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$4,870,903.77 for the period ending December 23, 2024. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments:

Official Business:

Mr. Henry made a motion to add item 7C to the agenda regarding a full-time counselor at the Correctional Facility. Mr. Seeley seconded and the motion carried.

Mr. Henry asked Mr. Glatch to present first.

Mr. Seeley made a motion approve using Opioid Settlement funds for A Center of Excellence Case Manager Salary in the amount of \$42,760.26. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve using the Opioid Settlement Fund to assist with the payment of medical costs for uninsured and underinsured clients with OUD, in the amount of \$20,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made motion to approve a full-time treatment counselor at the Correctional Facility. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the appointment of Jamie Chiocco to the Airport Authority Board, for a 4-year term. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the re-appointment of Mitra Reese to the Solid Waste Authority Board. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the designation of Brenda Schmidt, of the Solid Waste Authority, as the County's Recycling Coordinator for 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve obtaining permission to apply for the DEP's 903 grant, on behalf of the County, to reimburse the Authority 50% of the approved expenses of the County Recycling Coordinator for Calendar Year 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Contract and Tech Support from Justice Data Solutions, which includes annual maintenance agreement, in the amount of \$15,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase of 5 new security cameras, installation and licensing for the MAT program, in the amount of \$7,485.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of 2025 AOPC Security Grant Project including Audio Visual System for Juvenile Hearing Room from Dagostino Electronic Services, in the amount of \$23,134.47; laptop from Dell, in the amount of \$992.39 and various electrical and construction materials from Hite Co not to exceed, in the amount of \$873.14, for a total amount of \$25,000. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of purchase of replacement printer for Judge's Chambers model HP Color Laser Jet Pro MFP 4301fdw in the maximum amount of \$489.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment to Mobilcom for a 1-year service agreement on Security camera system for MDJ Linesville office, in the amount of \$343.38. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Elk County Emergencies for Crawford County's portion of the Veriato license for CAD computers, in the amount of \$575.44. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to LSSE for work on the Sugar Lake Tower project, in the amount of \$1,860.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the proposal with Mobilcom for the construction of a 190' communications tower for the Greiser Rd. Tower project, in the amount of \$215,158.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CIT training for Shane Looney, in the amount of \$250.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion approval to hire Mark Johnson Electric to replace lights under the parking deck, in the amount of \$3,333.30. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to issue the Acceptance Certificate for the Mercer St. Bridge Deck Repair. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Brian J. Noah, Project Manager for professional services from 11/1/24 to 11/30/24, in the amount of \$756.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to accept a proposal from M&M Lawn Care for mowing around the county barns in 2025, in the amount of \$140.00/mow. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment Vogt Heating & Cooling for reimbursement #23 for training wages associated with the Construction Industry Workforce Program, in the amount of \$976.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Ferguson Construction Company for reimbursement #3 & #4 for training wages associated with the Construction Industry Workforce Program, in the amount of \$1,152.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay final invoice #13 from Michael Baker International for contracted services for the 2024 Crawford County Comprehensive Plan, in the amount of \$21,672.47. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the purchase of a Samsun Freestyle projector, in the amount of \$597.99. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a contract between Crawford County, Fuller Building Group, and Homeowner #005 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase of 4 Goodyear Eagle Enforcer tires for the new cruiser, in the amount of \$1,071.96. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a contract between Crawford County, QRS Construction, and Homeowner #015 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a contract with Active Aging Foundation of Crawford County for use of the Lew Davies Community Center for a public meeting for the Subdivision and Land Development Ordinance adoption process, which includes a facility fee, in the amount of \$225.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a resolution executing a Municipal Assistance Program grant contract with the Pennsylvania Department of Community and Economic Development for the Crawford Inspired Character Area Toolkit Project, in the amount of \$34,090.50. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a resolution executing a Municipal Assistance Program grant contract with the Pennsylvania Department of Community and Economic Development for the Crawford Inspired Data Hub Blight Project, in the amount of \$46,674.55. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to create a Planner 1 position in the Crawford County Planning Office. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to create a Planner 2 position in the Crawford County Planning Office. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a resolution authorizing Crawford County Planning to submit a full application to the Appalachian Regional Commission for Crawford County's Local Industry Fundamental Training Program – Phase 1 Project, seeking an amount of \$764,046.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of a Cooperative Education Training Agreement between Crawford County and Exelliq US Meadville to provide career training through the Crawford County Career Technical Center as an extension of the Construction Industry Workforce Program. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of an invoice from Adobe, Inc. for Creative Cloud License, in the amount of \$659.88. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Active Aging LSA Resolution. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of Invoice from DWG for the purchase of a 36-inch Context Scanner, in the amount of \$3,485.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the change of position from Part-Time Temporary Intellectual Disability position to Part-Time Regular position. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Crossroads Group Homes and Services, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with New Life Adolescents, LLC. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 24/25 with Preventative Aftercare, Inc. to reissue a contract previously naming signed for George Junior Republic for the new FBMH program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice from Community Health Services for November 2024 Trips, in the amount of \$59,494.00. Mr. Schell seconded and the motion carried.

Ms. Franz requested the budget and the following items to go on the Reconvene meeting agenda:

Approve the following:

- PCHIPC #INV2779 Termination Fees \$557,809.64
- 2025 Mileage Reimbursement Rate set at IRS rate of .70 per mile for mileage 1/1/2025 to 12/31/2025.
- 2025 County Budget

RATIFY the following:

- HSBG/EI 2024 Match Q1 2024/25 \$ 51,880.82
- Crawford County HS 2024 Match Q1 2024/25 \$529,683.67
- HSBG 2023 Match Q4 2022/23 \$ -71.49

Mr. Schell made a motion to ratify the Crawford County Lease Policy. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Verde Technologies invoice for the Deterra Distribution Program, in the amount of \$30,81.00 which was \$427.00 higher than stated in a previous meeting on 11/13/24. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify creating the position of Interim Deputy Chief Clerk with the position to expire 1/31/25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the changing of title of Diana Perry from Per Diem Voter Clerk to Per Diem Voter Clerk/Interim Deputy Chief Clerk, to be effective immediately. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the appointment of Dr. Michelle Balas to the Crawford County Fair Board. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the contract with Echo Valley Fiddle Contest for the 2025 County Fair, in the amount of \$2,000.00. Mr. Schell seconded and the motion carried.

Mr. Seeley mentioned to add 2025 Millage Resolution to the Reconvene Meeting Agenda.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Schell wished everyone a safe and Merry Christmas. Mr. Henry stated he appreciates Finance's work to balance the budget.

Mr. Seeley made a motion to recess the meeting at 9:56 AM. Mr. Schell seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner