

The Crawford County Board of Commissioners met on Wednesday July 24, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Gina Chatfield	Chief Clerk
Courtney Stirling	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Greg Beveridge	Public Safety
Zach Norwood	Planning
Jen McCarl	Maintenance
Sue Watkins	Human Services
Jack Greenfield	CCCF
Brittany Johnston	HR
Ellie Donnell	HR/Payroll
Tracey Crawford	CCCD
Joe Tompkins	Public
Daniel Button	Shafer Law Firm Intern
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on July 10, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on July 17, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,284,283.70 for the period ending July 23, 2024. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments: Joe Tompkins commented and shared concern on the current status of the ERAP Program.

Official Business:

Mr. Seeley made a motion to ratify the purchase from Taylor Security and Lock, A Craftmaster Hardware Company, for Mortice Lever Lockless cylinder, in the amount of \$708.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Mobilcom annual Radio Support for Services contract, in the amount of \$2,708.48. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase of a Dell desktop computer for replacement of another computer, in the amount of \$795.46. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for to approve the payment to MCM for continued work on the Hazard Mitigation Plan, in the amount of \$1,500.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase of a Honeywell Digital Guest Tracking Platform, for assisting to maintain compliance with FBI and PSP CJIS requirements, in the amount of \$1,892.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to hire Shingledecker's Welding, Inc. to make repairs to timber guiderail on County Bridge #40 on Sugar Lake Rd., in the amount of \$10,618.06. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Vogt Heating and Cooling for reimbursement for training wages associated with the Construction Workforce Industry Program, in the amount of \$1,280.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Michael Baker International for contracted services for the 2024 Crawford County Comprehensive Plan, in the amount of \$3,353.37. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice #1 from Blooming Valley Landscape & Supply for work completed at Venango Borough Karl Gerdon Park, in the amount of \$16,047.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from the City of Meadville for reimbursement of quarter two 2024 Code Enforcement wages, in the amount of \$11,128.87. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice #3 from Horizon Construction Group for construction on Knox & Kane Trail in McKean County, in the amount of \$81,984.60. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice #2 from Horizon Construction Group for construction on the East Branch Trail in Crawford County, in the amount of \$229,10.90. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of Parcel Redevelopment Agreement between Crawford County, Active Aging, Inc., Tyler M. Hudson of Hudson Group, and the Borough of Cambridge Springs setting for terms for all parties for the redevelopment of the property located at 110 Canfield Street in Cambridge Springs, PA. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a Cooperation Agreement between Crawford County and Vernon Township for administration of the Township's CDBG Grant. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay partial invoice from Pennsylvania Environmental Council for administrative services associated with the ARC POWER Grant, in the amount of \$24,28.15. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the BHC Advanced Services, Inc. Contract for FY 24/25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the appointment of Julie Willey to CCHS Advisory Board. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Amendment C-3, MH/ID/EI Contract FY 23/24 with Achievement Center of LECOM Health. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Amendment C-3, MH/ID/EI Contract FY 23/24 with Crawford County Mental Health Awareness Program, Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Amendment C-1, MH/ID/EI Contract FY 23/24 with Youth Advocate Programs, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with Children's Aid Society of Mercer County. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with The Children's Home of Pittsburgh. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with Vocational & Psychological Services. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 24/25 with Always On Our Own, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MH/ID/EI Contract FY 24/25 with E Wachter Early Intervention Services, LLC. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Professional Contract FY 24/25 with United Way of Western Crawford County, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the following CYS/JP Contracts FY 24/25 with the Same Rates as last year. Mr. Schell seconded and the motion carried.

- Diversified Treatment Alternative Centers, LLC
- Genesis House A New Beginning

Mr. Schell made a motion to approve the following MH/ID/EI Contracts FY 24/25 with the Same Rates as last year. Mr. Seeley seconded and the motion carried.

- Corry Counseling of LECOM Health
- Vallonia Industries

Mr. Seeley made a motion to approve the invoice/purchase requisition with Svetz Energy Services, in the amount of \$1,714.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice/purchase requisition with HSBG/EI, in the amount of \$62,060.86. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice/purchase requisition with Penn State Extension, in the amount of \$72,500.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the 1st and 2nd quarterly payment of invoice with Pension Technology Group, in the amount of \$10,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice from Civic Vanguard for GIS consultation fees, in the amount of \$2,940.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Jessalyn McFarland, Heather Dupont and Gina Chatfield to attend the Elections Conference August 12-16 in State College, in the amount of \$2,165.04. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify Gina Chatfield and Christopher Seeley to attend the Fall CCAP conference August 4-7 in Gettysburg, in the amount of \$1,302.98. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the Common Roots Resolution for the transfer of furniture from the old QLC. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Seeley encouraged the public to familiarize themselves with the proposed Comprehensive Plan by attending the upcoming public hearings as well as the Planning Department website. He emphasized that public input is critical. Mr. Schell added that he and the rest of the Board would be attending the public hearing tonight in West Mead, and reiterated the importance of public engagement in the plan. Mr. Henry responded to Mr. Tompkins's concerns with the ERAP program by giving a brief description of the program's history and current status.

Mr. Schell made a motion to adjourn the meeting at 9:52 AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner