

The Crawford County Board of Commissioners met on Wednesday June 12, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Gina Chatfield	Chief Clerk
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Brenden Peters	Sheriff Deputy
Matt Digiacomio	IT/Voter Services
Heidi Shiderly	Courts
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Nicole Graham	HR
Ellie Donnell	HR
Jack Greenfield	CCCF Warden
Tracey Crawford	Conservation District
Emmy Arnett	Prothonotary

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on May 22, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on June 5, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$5,076,131.31 for the period ending June 11, 2024. Mr. Seeley seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Seeley made a motion to approve to re-open the Conservation District's Technician's Assistant II position which is part-time and until August 9, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase and installation of 3 receptacles, data drops and wiring for 3 inmate vending machines, in the amount of \$2,362.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment to Howick Motors for replacement of headlight and annual inspection, in the amount of \$2,211.13. Mr. Schell seconded and the motion carried 2-1 with Mr. Henry voting against.

Mr. Schell made a motion to approve the payment to HRI Commercial Food Service for repairs to CCCF's kitchen equipment, in the amount of \$3,631.68. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to adopt the ordinance regarding Establishing Hazardous Material Emergency Response account, local hazardous chemical fee and emergency planning fee. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to MCM Consulting for continued work on the Hazard Mitigation project, in the amount of \$3,750.00, which is to be reimbursed by PEMA. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the CRITICAL software annual license, in the amount of \$2,580.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the enrollment of one Public Safety employee to attend a virtual Communications Training Officer class conducted by APCO, in the amount of \$525.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of attorney registration fees for Conflict Counsel, parent attorneys and GALs, in the total amount of \$2,475.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of attorney registration fees for court employee attorneys, in the total amount of \$1,375.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to confirm payment to Battellino Land Service for ½ the cost of hardscaping widened driveway area for the MDJ office, in the amount of \$340.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the reimbursement of mileage to Senior Judge Rita Marwood, in the amount of \$369.84. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the amendment to MDJ Meadville Lease eliminating the Additional Rent fees for utilities and grounds fees, retaining fee, in the amount of \$304 per month for custodial services. Mr. Schell seconded and the motion was denied 2-1 with Mr. Seeley voting yes.

Mr. Schell made a motion to approve the Hagan Business Machines of Meadville, Printer Maintenance and Supply Agreement. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Vogt Heating and Cooling for reimbursement for training wages associated with the Construction Workforce Industry Program, in the amount of \$1,280.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Ferguson Construction Company for training wages associated with the Construction Workforce Industry Program, in the amount of \$576.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the 2024 Fair Housing Resolution. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a Crawford County Blight Revitalization Program Grant Contract between Crawford County and Common Roots for demolition of a single-family structure at 434 Poplar Street, Meadville, in the amount of \$7,300.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a Crawford County 2024 Act 13 At-Risk Bridge Fund Grant Contract between Crawford County and Wayne Township for the Frenchtown Road Culvert Replacement Project, in the amount of \$14,947.04. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a Resolution approving the policies established for Crawford County's Act 13 Unconventional Gas Well, At-Risk Bridge, and Environmental Initiative Grant funding. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a Resolution of the Crawford County Board of Commissioners authorizing signature approval of the Board Chairman on minor contract changes. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of a Letter of Understanding between Crawford County and Conneautville Borough regarding the Community Development Block Grant FY2021 grant award for Washington and 2<sup>nd</sup> Streets stormwater management improvements, in the amount of \$24,500.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to send Samantha Travis to the PA Land Bank Summit and PA Rural Housing Summit June 4 – June 5, 2024, in the total amount of \$498.08. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of three (3) Workforce and Retention Program (WRP) Agreements between Crawford County and R.E. Johnson to provide twenty-four (24) weeks of on the job training. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of invoices from Courthouse Remodeling Project for the New Maintenance Office, in the amount of \$1,815.77. Mr. Schell seconded and the motion carried.

- Ace Contractor Center - \$41.53
- Annie's Flooring - \$1,670.91
- Grainger - \$4.70
- Hite Company - \$43.31
- Home Depot - \$55.32

Mr. Schell made a motion for approval to pay AW Farrell & Son to repair the roof at the Judicial Center, in the amount of \$811.96. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Brian Noah, Project Manager for Professional Services from 5/1/24 to 5/31/24, in the amount of \$382.50. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify to pay Penelec to set a new pole and transformer at the Fairgrounds, in the amount of \$25,103.58. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to pay Application #1 to Ramp Construction Company, Inc. for the new roof on the Youth Show Arena at the Fairgrounds, in the amount of \$178,200.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Sagan Tractor Sales for a new hydraulic pump on Ford tractor, in the amount of \$718.80. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of A&MP Electric, Inc. to complete electrical work at the Fairgrounds through COSTARS contract, in the amount of \$26,800.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Application #2 to Strongland Roofing Systems for work done on the Correctional Facility roof project, in the amount of \$17,381.25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase requisition from Meadville-Western Crawford County Chamber of Commerce for Leadership Meadville Tuition Fee for L. Coon, with a total cost to the county of \$100.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY23/24 with The Clock Tower Schools. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MH/ID/EI Contract FY23/24 with Support, Inc. – Amendment C-1. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Professional Contract FY23/24 with Common Roots. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY24/25 with Central Counties Youth Center. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY24/25 with Lisa Pierro. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY24/25 with Perseus House, Inc. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the Same Rate as Prior Year CYS/JP Contract FY24/25 with BCL Partners, LLC. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Same Rate as Prior Year CYS/JP Contract FY24/25 with Parkside Psychological Associates, LLC. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Same Rate as Prior Year Professional Contract FY24/25 with Parkside Psychological Associates, LLC. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Rapiscan contract 2024 for the Judicial Center and the Courthouse, in the amount of \$14,968.80. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Community Health Services, in the amount of \$76,311.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to PCoRP in the amount of \$503,666.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Tucker, Johnston, Smeltzer, in the amount of \$30,000.00. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Remedy Analytics, in the amount of \$46,754.60. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to PCHIPC, in the amount of \$656,690.57. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the grant award to Spartansburg Events, in the amount of \$15,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the contract with Civic Vanguard for GIS consultation and support services as an on-call service. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Schell reminded everyone to be careful and watch out for little ones since school is out and wished everyone a Happy Father's Day. Mr. Henry stated that the Commissioners visited Spartansburg and their playground was coming along nicely.

Mr. Schell made a motion to adjourn the meeting at 9:59 AM. Mr. Seeley seconded and the motion carried.

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Eric Henry, Chairman

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Christopher R. Seeley, Commissioner

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Scott T. Schell, Commissioner