

The Crawford County Board of Commissioners met on Wednesday June 26, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Gina Chatfield	Chief Clerk
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Heidi Shiderly	Courts
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Tim Brown	ITS
Joe Galbo	Assessment
Carla Smith	Domestic Relations
Kevin Tommaney	Armstrong

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Seeley made a motion to approve the minutes from the full session meeting held on June 12, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the minutes from the work session on June 19, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of bills in the amount of \$2,695,090.57 for the period ending June 25, 2024. Mr. Schell seconded and the motion carried.

Executive Sessions: None

Public Comments: Kendall Craft – Crawford County Dairy Princess

Official Business:

Mr. Schell made a motion to approve Renewal Contract for Hagan Business Machines. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the tax refund to John Keegan due to clerical error, in the amount of \$202.72. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Riverside Brewing for stout appraisal review for pending court date, in the amount of \$2,750.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase from CDI LLC, of 58 months of SOPHOS web protection, in the amount of \$4,837.82. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay the April Invoice from Deiss & Halmi Engineering for engineering services at Venango Borough Karl Gerdon Park, in the amount of \$3,500.57. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Application #5 from XL Excavating, Inc., for construction completed at Huidekoper Park, in the amount of \$237,753.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay partial invoice from the Meadville Tribune for required Fair Housing and 504 Officer notices and public hearing notices, in the amount of \$906.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Reimbursement Request from Clear Lake Authority for the East Branch Trail Community Connections Project, in the amount of \$13,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a Cooperation Agreement between Crawford County and the City of Meadville for CDBG Program Administration. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a Crawford County Act 13 Environmental Initiatives Fund Grant contract between Crawford County and Venango Borough for the Karl Gerdon Park Improvement Project, in the amount of \$37,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of a Workforce and Retention Program Agreement between Crawford County and Ferguson Construction Company to provide twenty-four (24) weeks of on the job training. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the execution of a contract with West Mead Township for room rental for a public hearing for the 2024 Comprehensive Plan: Crawford Inspired with no fee. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of invoice from Home Depot for the Courthouse Remodeling Project for the New Finance Office, in the amount of \$24.90. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of invoices from Home Depot for the Courthouse Remodeling Project for the New Maintenance Office, in the amount of \$54.46. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of invoices from Courthouse Brick Wall Project, in the amount of \$327.63. Mr. Seeley seconded and the motion carried.

- Meadville Redi-Mix Concrete, Inc. - \$269.63
- Powell's Portable Toilets - \$58.00

Mr. Seeley made a motion to approve the purchase from Culligan's for 48 Month Agreement for 5 Water Dispensers, with a total cost to the county of \$36.69 per month. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the HSBG I&E Revision 1 for FY 22/23. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment to Keymark IMR for the support maintenance for the Onbase system, with a total cost to the county of \$246.14. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 23/24 with Cornell Abraxas Group, LLC. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Professional Contracts FY 24/25 with the same rates as prior year with BKarrail Phillips and Sign Language Interpreting Professionals, LLC. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following invoice/purchase requisition with Crawford County SCUBA Team, in the amount of \$6,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the following invoice/purchase requisition with Active Aging, Inc, in the amount of \$9,550.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following invoice/purchase requisition with PCoRP, in the amount of \$6,672.62. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the following invoice/purchase requisition with United States Treasury, in the amount of \$2,872.78. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the contract with Michael Felk's Tinsmithing Shows for the 2025 County Fair, in the amount of \$5,570.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley stated that it was a pleasure to have the Dairy Princess at the meeting.

Mr. Seeley made a motion to adjourn the meeting at 9:46 AM. Mr. Schell seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner