

The Crawford County Board of Commissioners met on Wednesday May 8, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Gina Chatfield	Chief Clerk
Courtney Stirling	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Heidi Shiderly	Courts
Greg Beveridge	Public Safety
Tim Brown	ITS
Zach Norwood	Planning
Jen McCarl	Maintenance
Sue Watkins	Human Services
Nicole Graham	HR
Ellie Donnell	HR
Holly Varndell	JPO
Jack Greenfield	CCCF Warden
Darien Kean	Auditor
Renee Kiser	Auditor
Rita Preston	A.B.A.T.E
Robert Preston	A.B.A.T.E
Tom Furry	A.B.A.T.E
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Seeley made a motion to approve the minutes from the full session meeting held on April 25, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the minutes from the work session on May 1, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of bills in the amount of \$2,731,328.91 for the period ending May 7, 2024. Mr. Schell seconded and the motion carried.

Executive Sessions: None

Public Comments: Rita Preston discussed A.B.A.T.E and motorcycle safety and different events and meeting times of their organization. The Commissioners presented May 2024 as Motorcycle and Driver Safety Month.

Official Business:

Mr. Schell made a motion to ratify the payment to HRI commercial food service for parts to repair the mixer, in the amount of \$1,237.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve an amendment to the Keefe contract to include ICS solution for inmate's phone and tablet services. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase of one Point Blank BII-I Level II Concealable bullet proof vest for JPO Brok Skiba, in the amount after refund of \$335.75. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase of Network Support from DES, in the amount of \$1,015.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to RYNO Public Safety Solutions for the second and final payment for work on the SAFER grant, in the amount of \$3,750.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Vogt Heating and Cooling for reimbursement for training wages associated with the Construction Workforce Industry Program, in the amount of \$1,152.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Zehr Building LLC for reimbursement for training wages associated with the Construction Workforce Industry Program, in the amount of \$1,256.48. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Ferguson Construction Company for reimbursement for training wages associated with the Construction Workforce Industry Program, in the amount of \$640.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to R.E. Johnson Electric Inc. for reimbursement for training wages associated with the Construction Workforce Industry Program in the amount of \$3,424.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of partial payment of invoice from The City of Meadville for reimbursement of 2023 Code Enforcement Wages, in the amount of \$11,725.26. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from The City of Meadville for reimbursement of 2024 Q1 Code Enforcement Wages, in the amount of \$8,579.84. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice from LSSE Civil Engineers and Surveyors for engineering services completed for the Conneautville Stormwater Management Project, in the amount of \$10,620.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from Deiss & Halmi Engineering, Inc. for engineering services completed for the Venango Borough Karl Gerdon Park Project, in the amount of \$3,033.05. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Application for Payment No. 3 from XL Excavating, Inc. for work completed at Huidekoper Park, in the amount of \$33,750.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice #7 from Michael Baker International for contracted services for the 2024 Crawford County Comprehensive Plan, in the amount of \$10,304.64. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Reimbursement to Bloomfield Township Sewage Authority for reimbursement for new generators at Bloomfield Township Sewage Authority, in the amount of \$46,250.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of awards of the following Act 13 Environment Initiative Fund Grant contracts, contingent upon receipt of signed awardee agreements, in a total amount of \$41,400.00. Mr. Seeley seconded and the motion carried.

- City of Meadville Shade Tree Commission – Shading our Street Initiative - \$20,000.00
- Foundation for Sustainable Forests – Health Forests, Healthy Communities in NW PA - \$21,400.00

Mr. Seeley made a motion for approval of a contract amendment with HRG to revise the scope and fee to remove Phase 5 from the East Branch and Knox & Kane Trail Development Engineering and Construction Services Contract. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay partial invoice to Game Time for playground equipment at Vernon Township's Roche Park, in the amount of \$207,066.96. Mr. Seeley seconded and the motion carried.

- \$104,290.18 is to be paid from the Vernon FY 2021 CDBG
- \$102,776.96 is to be paid from the Vernon FY 2022 CDBG

Mr. Seeley made a motion to ratify the approval of partial payment of invoice #3898 from The City of Meadville for reimbursement of 2023 Code Enforcement Wages, in the amount of \$23,527.29, which is to be paid from the City of Meadville FY 2020 CDBG. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of invoice from Home Depot from Courthouse Remodeling Project for the New 2<sup>nd</sup> Floor Finance Office, in the amount of \$91.99. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Otis Elevator for a 1-year service contract on the elevator at the Courthouse, in the amount of \$12,424.08. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion for approval to pay Schindler Elevator Corporation for a yearly preventative maintenance agreement on the elevators at the Judicial Center, in the amount of \$22,938.12. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to pay Rabe Environmental Systems, Inc. to relocate and reinstall compressor unit behind Courthouse for brick wall project, in the amount of \$2,769.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to hire CPS Construction Group, Inc. to rehab the Park Deck, in the amount of \$293,979.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the AFCARS Upgrade and Maintenance agreement with Avanco International, Inc. for FY 24/25, with a total cost to the county of \$1,708.13. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CWIS Agreement with Avanco International for FY 24/25, with a total cost to the county of \$2,298.45. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the ICAMS Provider Agreement with Avanco International, Inc. for FY 24/2, with a total cost to the county of \$1,666.39. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MOU and Transportation Plan between General McLane School District and CYS for Transportation Procedures. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the appointment of Kim Schell to CCHS Advisory Board. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition from Amazon for Plans of Safe Care Items, in the amount of \$10,228.46. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 23/24 with Appalachian Youth Services, Inc. Amendment F-1, with a total cost to the county of \$9.98/day. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the following invoices/purchase requisitions. Mr. Schell seconded and the motion carried.

- Community Health Services \$201,309.00
- Flaherty, Fardo, Rogel, & Amick \$75,000.00

Mr. Schell made a motion to ratify the following invoice from PCHIPC for May 2024 insurance, in the amount of \$662,185.49. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment of invoice from Campbell, Durrant & Beatty for special labor counsel, in the amount of \$7,870.23. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the 4-year contract with Palmetto Posting, Inc. with the only change being \$2.50 increase per parcel which will be passed on to the delinquent property owner. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the contract with Chris Higbee to play at the County Fair on Monday August 19, 2024, in the amount of \$7,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Performance Agreement between Garret Owens and the Crawford County Fair Association for a fundraiser event on July 5, 2024 and to open for Chris Higbee on August 19, 2024, in the amount not to exceed \$4,500.00 for both performances. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley stated that he hopes everyone will be able to get outside and enjoy the weather and that it was a pleasure to see A.B.A.T.E. Mr. Henry stated that him and Commissioner Schell would be at Blooming Valley Fire Department to recognize the people that saved a man's life recently.

Mr. Schell made a motion to adjourn the meeting at 9:57 AM. Mr. Seeley seconded and the motion carried.

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Eric Henry, Chairman

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Scott T. Schell, Commissioner

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Christopher R. Seeley, Commissioner